

**TOWN OF CLINTON
SELECTMEN'S MEETING AGENDA
JUNE 23, 2020 – 6:30 p.m.**

This meeting will be held in the Banquet Room at 27 Baker Street

- 1. CALL TO ORDER**
- 2. SELECTMEN PRESENT/QUORUM:** Jeffrey Towne, Chairman, Stephen Hatch, Vice Chairman, Ronnie Irving, Edward Blanchard and Brian Bickford
- 3. ACTION ITEMS:**
 - a. Approval of Selectmen's Meeting Minutes – June 9, 2020
 - b. City of Waterville Dispatch Services Contract (2020-2021)
- 4. DISCUSSION ITEMS:**
 - a. Horseback Road Guardrail Project – Tim Gerow, Highway Maintenance
 - b. True Road Box Culvert Project – Tim Gerow, Highway Maintenance
 - c. Disposition of Town Owned Land
 - d. Fire Department Roof Repair
 - e. Town Hall Meeting Room Renovation
- 5. UNFINISHED BUSINESS:**
- 6. TOWN MANAGER'S REPORT**
- 7. SUPPLEMENTS AND ABATEMENTS - None**
- 8. NEXT AGENDA ITEMS – Thursday July 16, 2020**
 - Affinity LED Conversion Contract (July Start Date)
 - Selectmen's Oath of Office – Town Clerk Yania Quirion
 - Selectmen's Appointments for FY 2020-2021
 - Selectmen's Approval of Town Manager Appointments for FY 2020-2021
 - Selectmen's Resolution for Meeting Dates for FY 2020-2021
 - Selectmen's Resolution for Rules of Procedure
- 9. TREASURER'S WARRANT:**
- 10. COMMENTS / QUESTIONS FROM THE PUBLIC CONCERNING MATTERS NOT RELATED TO ITEMS ON THE AGENDA. (Rules of Procedure –15 Minute limit)**
- 11. EXECUTIVE SESSION: M.S.R. Title 1- Chapter 13-Section 405 – Para. 6-A - Personnel**
- 12. ADJOURN**



TOWN OF CLINTON
SELECTMEN'S MEETING MINUTES
JUNE 23, 2020 – 6:30 p.m.

This meeting will be held in the Banquet Room at 27 Baker Street

1. **CALL TO ORDER – 6:35 pm** – Chairman Towne called the meeting to order.
2. **SELECTMEN PRESENT/QUORUM:** Jeffrey Towne, Chairman, Stephen Hatch, Vice Chairman, Ronnie Irving, and Edward Blanchard - Chairman Towne declared a quorum with four Selectmen present. Selectman Brian Bickford was excused.
3. **ACTION ITEMS:**
 - a. **Approval of Selectmen's Meeting Minutes – June 9, 2020** – Selectman Irving moved to approve the Selectmen's Meeting Minutes for June 9, 2020. Selectman Hatch seconded the motion. Vote: 4-0. Motion Carries.
 - b. **City of Waterville Dispatch Services Contract (2020-2021)** TMH explained she had an email from Waterville City Manager, Mike Roy stating that Waterville did not have a problem waiting until the July 16th agenda for the Selectmen to approve the City of Waterville Dispatch Services Contract and there would not be a break in service as a result.
4. **DISCUSSION ITEMS:**
 - a. **Horseback Road Guardrail Project – Tim Gerow, Highway Maintenance** – After discussing the scope of the project and the heavy equipment involved it was agreed that TMH would obtain three quotes for the project and report her findings on the July 16th agenda for Selectmen's approval. All were concerned about vendor scheduling for the months of August and September. TMH advised there were pictures that could be made available and she and Tim Gerow would put together a description and measurements for the project.
 - b. **True Road Box Culvert Project – Tim Gerow, Highway Maintenance** – The Board acknowledged that the True Road project was underfunded even if voters approve Article 30 in the amount of \$60,000. The reserve balance of \$75,000 is approximately half of what the project will cost so it will be necessary to ask the voters in the next fiscal year (3031-2022) to approve another \$75,000 transfer from undesignated surplus. In the meantime, Tim Gerow will stabilize the road surface and continue regular road surface maintenance until such time the project is fully funded. All mitigating expenses will be taken from the True Road Reserve not the Highway Budget.

There was a brief conversation about the advisability of resubmitting the DEP Stream Crossing Grant for \$60,000 for second round consideration but given DEP's criteria there was little hope the town would prevail in its request for an award.

c. **Disposition of Town Owned Land** – TMH advised a resident was asking to make an offer on the town owned property on the Hill Road previously owned by Patterson. After discussion, the Board agreed they would entertain a reasonable offer and did not further define what a reasonable offer would be. TMH stated she would contact the resident and advise a reasonable offer would be entertained on the July 28th agenda.

d. **Fire Station Roof Repair** – There was a brief discussion about the repair of the Fire Station roof. Facility Maintenance Supervisor Frank Gioffre stated the department was waiting for an estimate of what it would cost to repair and replace the hardware necessary to effectively “re-seal” the roof on the exterior and then the interior would need blown in insulation. There was conversation about contacting AFC to repair the stack that had been damaged some time ago by a visiting mutual aid fire truck which seemed to be contributing to the problem. TMH advised she would report the project details on the July 16 agenda. Funding for the project would be provided by the Facilities Maintenance Reserve and appeared to be approaching \$6,000.

Unscheduled Agenda Item – Fire Department’s Engine 3 Repair – Chairman Towne advised that Chief Leary had provided an email stating Engine 3 needed extensive motor repair and it had been taken to a garage where it was waiting until Chief Leary could be assured the repair would be funded from the Fire/Rescue Equipment Reserve (2-500-01) with a current balance of \$7,370. There was confusion as to which garage Engine 3 had been taken to so TMH said she would provide that information by phone or with a BOS packet the next day.

e. **Town Hall Meeting Room Renovation** - TMH briefed the Selectmen on the renovation schedule for the meeting room and provided them with paint and carpet samples provided by volunteer decorator Marydee Mock. The choices were Green or Blue and Selectmen unanimously chose Blue paint and carpeting. When asked if they preferred a dark or light ceiling, again, it was unanimous – keep it light. TMH advised she was in the process of meeting with painters to get quotes. She also stated that it was her intention to have the room completed by July 31.

5. **UNFINISHED BUSINESS: None**

6. **TOWN MANAGER’S REPORT:** Written report submitted.

7. **SUPPLEMENTS AND ABATEMENTS - None**

8. **NEXT AGENDA ITEMS – Thursday July 16, 2020**

- City of Waterville Dispatch Services Contract
- Affinity LED Conversion Contract (July Start Date)
- Selectmen’s Oath of Office – Town Clerk Yania Quirion
- Selectmen’s Appointments for FY 2020-2021
- Selectmen’s Approval of Town Manager Appointments for FY 2020-2021
- Selectmen’s Approval of ADP Payroll Warrants
- Selectmen’s Resolution for Meeting Dates for FY 2020-2021
- Selectmen’s Resolution for Rules of Procedure

9. **TREASURER'S WARRANT:** Selectman Blanchard moved to accept Treasurer's Warrant # 26 in the amount of \$284,015.41. Selectman Hatch seconded the motion. Vote: 4-0. Motion Carries.

10. **COMMENTS / QUESTIONS FROM THE PUBLIC CONCERNING MATTERS NOT RELATED TO ITEMS ON THE AGENDA.** (Rules of Procedure –15 Minute limit)

Linda Raven wanted to know why the town had purchased a white police cruiser without voter approval. Turned out it was Officer McFetridge's personal vehicle that he drives to work.

Linda Raven then proceeded to call Police Chief Bell a liar regarding a March 8th incident when she reported that she had been run off the road. She stated she was offended at his behavior towards her. TMH stated her remarks seemed to be out of character with the past performance of Chief Bell so in an effort to confront the fact TMH asked Ms. Raven if she would be available the next day to have a three-way phone conference to discuss the matter directly with Chief Bell. Ms. Raven refused. TMH then asked Ms. Raven if she would come to the town manager's office for a meeting with Chief Bell – Ms. Raven stated "No" and that she wanted nothing to do with Chief Bell. TMH stated that Ms. Raven had proved she was not interested in solving a problem only in complaining about one.

Ms. Raven tried to continue her verbal attack on Chief Bell but Chairman Towne stated she was out of order and it was clear she only wanted to complain and not resolve anything given she had twice refused the town manager's invitation to discuss the matter.

11. **EXECUTIVE SESSION:** M.S.R. Title 1- Chapter 13-Section 405 – Para. 6-A – Personnel

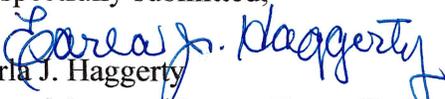
8: 59 p.m. Selectman Irving moved to go into Executive Session for discussion of a Personnel Matter. Selectman Hatch seconded the motion. Vote: 4-0. Motion Carries.

9:20 p.m. Selectman Irving moved to end the Executive Session for discussion of a Personnel Matter. Selectman Hatch seconded the motion. Vote: 4-0. Motion Carries.

Selectman Irving moved to accept the employment agreement as presented between the town and Earla J. Haggerty with a term of July 1, 2020 to June 30, 2021 with annual compensation of \$60,000 – no benefits except 3% retirement match. Selectman Hatch seconded the motion. Vote: 4-0. Motion Carries

12. **ADJOURN: 9:21 p.m.** Selectman Irving moved to adjourn. Selectman Hatch seconded the motion. Vote: 4-0. Motion Carries.

Respectfully submitted,


Earla J. Haggerty
Town Manager/Deputy Town Clerk