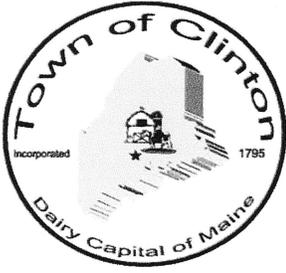


**TOWN OF CLINTON
SELECTMEN'S MEETING AGENDA
MAY 12, 2020 – 6:30 p.m.**

This meeting will be held via ZOOM video conferencing with Selectmen, department heads and the town manager participating from remote locations.

- 1. CALL TO ORDER**
- 2. SELECTMEN PRESENT/QUORUM:** Jeffrey Towne, Chairman, Stephen Hatch, Vice Chairman, Ronnie Irving, Edward Blanchard and Brian Bickford
- 3. ACTION ITEMS:**
 - a. Approval of Selectmen's Meeting Minutes – April 28, 2020
 - b. Parks & Recreation Improvement Plan – Cindy Blodgett Park – Katina Cassidy
 - c. Railroad Street Ban for Parking on Sidewalks
 - d. FEMA Approved Hazard Pay Plan
- 4. DISCUSSION ITEMS:**
 - a. Comprehensive Plan Update – Terry Knowles, Chairman
 - b. Annual Town Report – Dedication and Cover
- 5. UNFINISHED BUSINESS:**
 - a. Approval Solid Waste Disposal Ordinance
- 6. TOWN MANAGER'S REPORT**
- 7. SUPPLEMENTS AND ABATEMENTS - None**
- 8. NEXT AGENDA ITEMS – Tuesday, May 26, 2020 – To be determined**
- 9. TREASURER'S WARRANT #21: May 12, 2020**
- 10. COMMENTS / QUESTIONS FROM THE PUBLIC CONCERNING MATTERS NOT RELATED TO ITEMS ON THE AGENDA. (Rules of Procedure –15 Minute limit)**
- 11. ADJOURN**



**TOWN OF CLINTON
SELECTMEN'S MEETING AGENDA
MAY 12, 2020 – 6:30 p.m.**

**This meeting will be held via ZOOM video conferencing with
Selectmen, department heads and the town manager participating
from remote locations.**

1. **CALL TO ORDER: - 6:46 pm - Chairman** Towne called the meeting to order
2. **SELECTMEN PRESENT/QUORUM:** Jeffrey Towne, Chairman, Stephen Hatch, Vice Chairman, Edward Blanchard, and Brian Bickford. Chairman Towne determined four Selectmen were present for a quorum. Selectman Irving would be joining the meeting later.
3. **ACTION ITEMS:**
 - a. **Approval of Selectmen's Meeting Minutes – April 28, 2020** Selectman Hatch moved to approve the April 28th meeting minutes as presented. Selectman Bickford seconded the motion. Vote: 4-0. Motion Carries.
 - b. **Parks & Recreation Improvement Plan – Cindy Blodgett Park** – Katina Cassidy, Director of the Parks & Recreation Committee presented the Committee's Improvement Plan for the Cindy Blodgett Park. Katina stated the funding sources would be the \$8,000 grant from the Steven King Foundation, \$3,000 from the maintenance account and \$4,000 from the Reserve account for a total of \$15,000.

Katina explained there would be a new pad of Blue Eco-Safety tiles would be installed under the Swing Set for a cost of \$9,196. The tiles have a 15-year life if maintained properly. She stated that TH Gerow would be hired for excavation work but she was pulling together volunteers from the town as well as the committee to help paint and relocate the picnic tables, install 2 charcoal grills, paint the child's digger toy and replacement of the slide. She also stated there would be new signage included in the plan.

Chairman Towne asked about the new Basketball Back Boards that had been kicking around for a couple of years. Katina said TH Gerow was going to arrange installation of the backboards as part of the plan.

TMH asked if there was a set date for starting the improvement plan – Katina said it would depend on the arrival date of the Eco-Safety tiles.

Chairman Towne stated that per the Purchasing Policy the Board would need to authorize the purchase of Ecco Safety tiles for \$9,196. Selectman Bickford moved to approve the Cindy Blodgett Park Improvement Plan and the purchase of 300 Eco-Safety tiles. Selectman Blanchard seconded the motion. Vote: 4-0. Motion Carries.

7:01 pm – Selectman Irving joins the meeting.

- c. **Railroad Street Ban for Parking on Sidewalks** – TMH explained purpose of the ban was not meant to be punitive but rather to help residents and heavy haulers to understand the damage that is being done to the sidewalks which is a town investment now approaching \$70,000 within just a few years. There was a question whether there was need for an ordinance. TMH said she was reluctant to go that route – she would rather send form letters to residents once TH Gerow had installed the “No Parking on Sidewalk” signs and Proseal had completed their paving. She stated that the town could always come back to the problem with an ordinance if there was no compliance from residents.

Chairman Towne said the town could also explore making the ban and addendum to the existing Road Ordinance. Selectman Hatch suggested the curbs could also be painted yellow to discourage parking.

Selectman Irving moved to approve the Ban on Parking on Railroad Street Sidewalks effective immediately. Selectman Bickford seconded the motion. Vote: 5-0. Motion Carries.

- d. **FEMA Approved Hazard Pay Plan** - TMH advised the Board that she had spoken to Sean Goodwin, Kennebec County’s EMA Director, about FEMA reimbursement and was advised that FEMA would not reimburse pay hazard pay as a lump sum at the end of the civil emergency but required the employee be paid hazard pay on each payroll while they were working through the hazard. Sean advised the town should develop a hazard duty pay policy for the 2020 pandemic and other civil emergencies that may arise in the future.

TMH also provided the Board with a statement from Police Chief Bell requesting the Hazardous pay for his department be fashioned after the model used for the Transfer Station - \$2 per hour.

TMH advised that she and Yania would develop a spreadsheet for the May 27th pay date that would “back pay” all hazard duty pay back to March 19th and going forward employees would be paid the hazard pay stipend on each pay date until the state of emergency has passed.

Chairman Town read the Policy for Hazardous Duty Pay into record and asked the Board for a motion on the policy and the Police Department’s Hazard Pay Plan.

Selectman Blanchard moved to approve the Clinton Police Department’s Hazardous Duty Pay stipend at \$2 per hour. Selectman Irving seconded the motion. Vote: 5-0. Motion Carries.

Selectman Irving moved to approve the Policy for Hazardous Duty Pay as presented effective immediately. Selectman Hatch seconded the motion. Vote: 5-0. Motion Carries.

4. **DISCUSSION ITEMS:**

- a. **Comprehensive Plan Update – Terry Knowles, Chairman** – Terry stated the first draft of the Comprehensive plan would be ready for public viewing by the end of June and suggested it could be put on the town’s website at that time.

Terry also asked the Board to set a date for a workshop for a joint meeting with the Comprehensive Planning Committee and the Board of Selectmen and members of the public for the purpose of developing a mission statement. Tuesday, July 21st was tentatively chosen. TMH advised that July 16th was the town’s reorganization meeting for FY 2020-2021 which requires a lot of

preparation and falls just two days after the Town Meeting Election. TMH said she would confirm the date with Selectmen before publishing the date.

All agreed the Comp Plan should be prepared in time to present it to the voters at the November 2020 election.

- b. **b. Annual Town Report – Dedication and Cover** – Chairman Towne advised the Board that he was in favor of using Gary Petley’s picture on the 2020 Annual Report cover in honor of his many years of service to the town as Fire Chief. All members of the Board agreed.

5. UNFINISHED BUSINESS:

- a. **Approval Solid Waste Disposal Ordinance** – TMH advised the Board the Demo Debris cost increased in the General Rules section of the Ordinance from \$96 per ton to \$106 per ton which on average appeared to cover cost and provide a small profit per Dave Woods calculations.

Selectman Irving moved to approve the Solid Waste Disposal Ordinance to be placed on the town meeting warrant for the July 14, 2020 Town Meeting Election. Selectman Hatch seconded the motion. Vote: 5-0. Motion Carries.

6. TOWN MANAGER’S REPORT: Nothing new from the written report.

7. SUPPLEMENTS AND ABATEMENTS - None

8. NEXT AGENDA ITEMS – Tuesday, May 26, 2020 – To be determined

TREASURER’S WARRANT #22: May 12, 2020 - Selectman Blanchard moved to approve Treasurer’s Warrant # 22 in the amount of \$227,861.27. Selectman Hatch seconded the motion. Vote: 5-0. Motion carries.

9. COMMENTS / QUESTIONS FROM THE PUBLIC CONCERNING MATTERS NOT RELATED TO ITEMS ON THE AGENDA. (Rules of Procedure –15 Minute limit)

Judy Irving advised the Board there would be a small Memorial Day Celebration, Monday, May 25th at 10:00 a.m. at the New Village Cemetery on Route 100 to honor all Clinton veteran’s from all wars. She asked if two of the selectmen could attend and perhaps raise the new American Flag donated by Ruth Fortin. Chairman Towne and Selectman Hatch said they would attend.

11. ADJOURN: 8:26 pm - Selectman Irving moved to adjourn. Selectman Hatch seconded the motion.

Vote: 5-0. Motion Carries

Respectfully submitted,



Earla J. Haggerty

Town Manager/Deputy Town Clerk