CLINTON BOARD OF SELECTMEN
TUESDAY, SEPTEMBER 13, 2016, 6:30 P.M.
SELECTMEN'S MEETING ROOM
TOWN OFFICE BUILDING

MEETING MINUTES

1. CALL TO ORDER: Chairman Towne called the meeting to order at 6:30 p.m.

2. PLEDGE OF ALLEGIANCE: Chairman Towne led the Pledge of Allegiance.

3. SELECTMEN PRESENT/QUORUM: Chairman Jeffrey Towne, Vice Chairman Ronnie Irving, Selectman Edward Blanchard, Selectman Stephen Hatch and Selectman Brian Bickford. Also present Town Manager Pamela Violette and Deputy Town Clerk Earla Haggerty.

PUBLIC HEARING: ADOPTION OF GENERAL ASSISTANCE APPENDICES (A-D) FOR THE PERIOD OF OCTOBER 1, 2016 TO SEPTEMBER 30, 2017

6:31 p.m. - Selectman Irving motioned to open the public hearing on General Assistance Appendices. Selectman Hatch seconded the motion. Vote: 5-0.

There was a short discussion regarding changes in the ordinance appendices among Selectmen. There were no comments or questions from the public, so Chairman Towne called for a motion to close the public hearing.

6:32 p.m. - Selectman Hatch motioned to close the public hearing on General Assistance Appendices for 2016/2017. Selectman Irving seconded the motion. Vote: 5-0.

4. ACTION ITEMS:

a. **Board Adoption of the General Assistance Appendices** – Chairman Towne asked for a motion regarding the adoption of the General Assistance Appendices. Selectman Irving moved to adopt the General Assistance Maximums and sign the acceptance form for General Assistance Appendices (A-D). Selectman Hatch seconded the motion. Vote: 5-0.

b. **Approval of Selectmen's Minutes – August 23, 2016**
Selectman Irving moved to approve the minutes of August 23, 2016 meeting as presented. Selectman Hatch seconded the motion. Vote: 5-0.

c. **Road Bid Opening** – 6:37 p.m. Town Manager Violette provided five Road Bids to be opened. Chairman Towne read into the record each bid as it was opened.

	Gustafson	McNally	River Road	Horseback	Total
Lane	$97,555.00	$77,215.00	$83,940.00	$84,455.00	**$343,165.00**
Wellman	$76,700.69	$50,267.14	$62,050.94	$63,091.59	**$252,110.36**
Pike	$70,680.00	$45,942.00	$56,544.00	$57,427.50	**$230,593.50**
Roundy	$78,975.00	$52,650.00	$64,350.00	$64,350.00	**$260,325.00**
Bard	$67,630.42	$44,359.12	$54,759.38	$55,563.82	**$222,312.74**

After a short discussion about the bids Chairman Towne called for a motion to accept all bids and to award the bid to a responsible bidder.

6:50 p.m. - Selectman Hatch moved to accept all bids and to award the 2016 Shim & Overlay Bid to Bard Construction, a responsible bidder, in the amount of $222,312.74. Selectman Bickford seconded the motion. Vote:5-0.

d. **Special Town Meeting Warrant for November 8, 2016** – Chairman Towne advised there were two questions on the warrant, both regarding the sale of spirits and fortified wine. Chairman Towne read the two questions into the record:

> **Article 1:** *Shall this Municipality authorize the State of Maine to issue licenses for the sale of liquor?*
>
> Shall this Municipality authorize the State of Maine to allow the sale of spirits and fortified wine for consumption off the premises on days other than Sunday and to allow this Municipality to authorize the operation of agency liquor stores on days other than Sunday?
>
> **Article 2:** *Shall this Municipality authorize the State of Maine to issue licenses for the sale of liquor?*
>
> Shall this Municipality authorize the State of Maine to allow the sale of spirits and fortified wine for consumption off the premises on Sundays and to allow this Municipality to authorize the operation of agency liquor stores on Sunday.

Chairman Towne asked for discussion or a motion to approve the warrant. Selectman Irving moved to approve and sign the Special Town Meeting Warrant for November 8, 2016 for the sale of spirits and fortified wine. Selectman Hatch seconded the motion. Vote: 5-0.

e. **Appoint Warden for November 8, 2016 Election – Katina Hubbard**
Selectman Hatch moved to appoint Katina Hubbard as Election Warden for the General Election on November 8, 2016. Selectman Irving seconded the motion. Vote: 5-0.

f. **Animal Housing Contract 2016** – Selectman Hatch moved to approve the Animal Housing Contract with the Humane Society Waterville Area effective July 1, 2016 to June 30, 2017 in the amount of $5,089.56 and to authorize Chairman Towne to sign the contract. Selectman Irving seconded the motion. Vote: 5-0.

g. **Resolutions** - Town Manager Violette requested that Resolution 16/17-07 be tabled for another agenda. Selectmen signed Resolution 16/17-006, the recipient of which will be invited to the October 11th meeting.

5. DISCUSSION ITEMS:

1. **Citizen Complaint** - Town Manager Violette said she wanted to address the citizen complaint regarding the Clinton Cruiser being seen in another town. She advised that the officer was investigating a fraud case having to do with a large value theft of jewelry from a Clinton resident and it was perfectly legitimate for the officer to be out of town on an investigation. Town Manager Violette stated that

Selectmen and residents need to understand and appreciate the hard work that goes into the town's processes to accomplish departmental responsibilities. Siting the Town Clerk's office as another example she explained the November 8th election is not a one day event – the election process actually starts on August 5th and ends on December 8th.

2. **Annual Audit** – Town Manager Violette explained the auditor had been ill but it was his intention to finish the audit before the end of September.

3. **Lights in Salt Shed** – Selectman Irving related a conversation he had with Kevin Wiswell regarding the lights being corroded badly enough so replacement would be necessary in the 2017/2018 budget year. Selectman Irving also suggested that the town look into the *Efficiency Maine Program* which would subsidize the cost of energy efficient lighting.

6. SUPPLEMENTS AND ABATEMENTS: None.

7. TOWN MANAGER'S REPORT

1. Kennebec County Inmates – Town Manager Violette reported that the inmates work project in Clinton went very well and that she had given Clintons Cemetery Sexton, Fred Lunt, Officer Matthews' contact information in hopes another work project could be arranged.

2. Property Tax Collection – Town Manager Violette advised she was pleased with the to date collection of property tax as $177,788.57.

8. UNFINISHED/NEW BUSINESS – None

9. ITEMS FOR NEXT AGENDA – September 27, 2016

1. Gerald Howard, 2016 Clean-Up Day - Transfer Station Report
2. Norm Hart, Brown Memorial Library
3. Mowing Contract Discussion

10. TREASURER'S WARRANT: Selectman Blanchard moved to approve Treasurer's Warrant #16 in the amount of $251,206.50. Selectman Hatch seconded the motion. Vote: 5-0. Warrant approved.

11. COMMENTS/QUESTIONS FROM THE PUBLIC CONCERNING MATTERS NOT RELATED TO ITEMS ON THE AGENDA - The Board's rules of procedure have imposed a 15-minute time limit.

There were no comments or questions from the public.

12. ADJOURN: 7:27 p.m. Selectman Hatch moved to adjourn. Selectman Irving seconded the motion. Vote 5-0.

Respectfully submitted,

Earla J. Haggerty
Deputy Town Clerk