

**CLINTON BOARD OF SELECTMEN
TUESDAY, SEPTEMBER 25, 2012
6:30 P.M.
SELECTMEN'S ROOM, TOWN OFFICE**

MINUTES

CALL TO ORDER: Chairman Towne called the meeting to order at 6:35 p.m.

PLEDGE OF ALLEGIANCE: Chairman Towne led the Pledge of Allegiance.

SELECTMEN PRESENT / QUORUM: Chairman Jeffrey Towne, Vice Chairman Ronnie Irving, Geraldine Dixon, Ed Blanchard, Randy Clark. Also present Town Manager Aaron Chrostowsky and Deputy Town Clerk Melody Fitzpatrick.

ACTION ITEMS:

Approval of Selectmen's Meeting Minutes – September 11, 2012.

Selectman Clark moved Board approve the minutes of the September 11, 2012 meeting, second by Selectman Dixon. Vote 5-0 Approved.

Meet with Clinton Elementary School Principal Mike Tracy.

Town Manager Aaron Chrostowsky introduced the Elementary School Principal Mike Tracy to the Board of Selectman. Principal Tracy said he would like to work with the town to offer field trips to the students to the Fire Station, Library, and Police Department etc. Town Manager Chrostowsky told the Board he will be working with Principal Tracy to determine the need for the resource officer at the school.

Consider Amending Purchasing Policy

Selectman Clark moved Board to amend the Purchasing Policy as follows; page 3 (2.) The Town will require written specifications and competitive written bids for all purchases of goods, services, or supplies in excess of \$ 2,000, and for all professional services. Leases that have been specifically authorized by the Board of Selectmen shall be exempted from this policy. Services for auditing, engineering, consulting, legal counsel shall be exempted from this policy. Written bids may be requested for goods, services, or supplies with an estimated value less than \$2,000 if, in the opinion of the Town Manager, there would be a reasonable probability that in doing so, the Town would realize a monetary savings. Page 3 (8.) The Town of Clinton shall reserve the right to reject any or all bids, proposals, or quotations, to waive any formality or technicality in any bid, proposal, or quotations. The Board of Selectmen shall also reserve the right to waive the requirement for competitive written bids as described in paragraph 2 above when the Board of Selectmen deems that a waiver is in the best interest of the Town of Clinton, second by Selectman Irving. Vote 5-0 Approved.

September 25, 2012 Selectmen Minutes

Consider authorizing the Chair of the Board of Selectmen and Treasurer, each individually, to sign the municipal lease purchase agreement with Community Leasing Partners, and other relevant and necessary documents, for a new fire-pumper truck in the amount of \$247,927 with an annual payment of \$27,741.91 for a 10 year lease purchase with an interest rate of 2.72 percent, such lease to be specifically designated as a “qualified tax-exempt obligation” for purposes of Section 265(b)(3) of the Internal Revenue Code of 1986.

Selectman Clark moved Board to authorize the Chair of the Board of Selectman and Treasurer, each individually, to sign the municipal lease purchase agreement with Community Leasing Partners, and other relevant and necessary documents, for a new fire-pumper truck in the amount of \$247.927 with an annual payment of \$27,741.91 for a 10 year lease purchase with an interest rate of 2.72 percent, such lease to be specifically designated as a “qualified tax-exempt obligation” for purposes of Section 265(b)(3) of the Internal Revenue Code of 1986, second by Selectman Irving. Vote 5-0 Approved.

Consider awarding bid for Additional Lighting at Old Mill Park.

Selectman Clark moved Board to award bid for Additional Lighting at Old Mill Park, second by Selectman Dixon. Selectman Clark amended the prior motion.

Selectman Clark moved Board to award bid for Additional Lighting at Old Mill Park to Wiswell Electric in the amount of \$2185.00, second by Selectman Dixon. Vote 5-0 Approved.

Review 1st Draft of An Ordinance Regulating Solid Waste Facilities, Article 16 Summary Permits.

Town Manager Aaron Chrostowsky provided the Board of Selectman the 1st draft ordinance to review. The changes would include but not limited to; having the Code Enforcement Officer issue the permits to the Farmers. The materials to be used must be listed. The fee schedule should be \$25.00 and not \$10.00. Expiration date would be one (1) year from the date the permit was issued. Town Manager Chrostowsky will be working with New England Organics on the necessary changes to the ordinance.

Consider accepting a generous gift from the Davis Family Foundation in the amount of \$15,000 for the Brown Memorial Library.

Selectman Clark moved Board to accept a generous gift from the Davis Family Foundation in the amount of \$15,000 for the Brown Memorial Library, second by Selectman Dixon. Vote 5-0 Approved.

September 25, 2012 Selectmen Minutes

Consider authorizing the Town Manager to request Town Attorney send a lawyer letter to the logging company who damaged the Goodrich Road.

Selectman Clark moved Board to authorize the Town Manager to request Town Attorney send a lawyer letter to the logging company who damaged the Goodrich Road, second by Selectman Dixon. Vote 5-0 Approved.

Begin Review of Town Personnel Policies

Town Manager Chrostowsky would like to make available to permanent part time employees the sick leave benefit; Availability. Regular part time employees shall accumulate one (1) standard four (4) hour day of sick leave per month accumulative to forty five (45) days.

Town Manager Chrostowsky said he wishes to be fair to all departments regarding paid holidays. Town Manager Chrostowsky said the Transfer Station is closed on most major holidays and the Transfer Station employees receive comp time in lieu of holiday pay.

Town Manager Chrostowsky explained the Transfer Station has an agreement with the Board of Selectman to receive comp time instead of holiday pay.

SUPPLEMENTS AND ABATEMENTS:

Selectman Clark moved Board accept Abatement 2012-#13, in the amount of \$925.65. Reason- double wide belongs to a different owner, second by Selectman Dixon. Vote 5-0 Approved.

Selectman Clark moved Board accept Abatement 2012-#14, in the amount of \$4.59. Reason personal property no longer exists, second by Selectman Irving. Vote 5-0 Approved.

Selectman Clark moved Board accept Abatement 2012-#15, in the amount of \$189.72. Reason-mobile home moved out of Clinton, second by Selectman Irving. Vote 5-0 Approved.

Selectman Clark moved Board accept Supplemental 2012-#2, in the amount of \$925.65. Reason- double wide assessed to different owner, second by Selectman Dixon. Vote 5-0 Approved.

Selectman Clark moved Board accept Supplemental 2012-#3, in the amount of \$198.90. Reason-account was deleted before payment was applied, second by Selectman Irving. Vote 5-0 Approved.

Selectman Clark moved Board accept Supplemental 2012-#4, in the amount of \$255.52. Reason-account was deleted before payment was applied, second by Selectman Irving. Vote 5-0 Approved.

September 25, 2012 Selectmen Minutes

Selectman Clark moved Board accept Supplemental 2012-#5, in the amount of \$511.02. Reason-account was deleted before payment was applied, second by Selectman Dixon. Vote 5-0 Approved.

TOWN MANAGER REPORT: None

OLD/NEW BUSINESS:

Selectman Irving asked Town Manager Chrostowsky how the construction projects were coming. Town Manager Chrostowsky informed the Board he feels the projects is going well, he is pleased with the work being done and discussed some of the extra expenses on ditching.

WARRANT: Selectman Clark moved Board to approve Treasurer's Warrant #20, in the amount of \$225,768.37, second by Selectman Dixon. Vote 5-0 Approved.

NEXT AGENDA ITEMS:

Review Personnel Policy
2nd Draft of an Ordinance regulating solid waste facilities

COMMENTS / QUESTIONS FROM THE PUBLIC CONCERNING MATTERS NOT RELATED TO ITEMS ON THE AGENDA. The Board's rules of procedure have imposed a 15-minute total time limit. There were no comments or questions from the public.

Executive Session – 1 MRSA §405(6)A ~ Personnel Matters

Selectman Clark moved Board enter Executive Session – 1 MRSA §405(6)A ~ Personnel Matters at 8:48 p.m., second by Selectman Dixon. Vote 5-0 Approved.

Selectman Clark moved Board exit Executive Session – 1 MRSA §405(6)A ~ Personnel Matters at 9:55 p.m., second by Selectman Dixon. Vote 5-0 Approved.

Any Motions as a Result of Executive Session.

None

ADJOURN: Selectman Clark moved Board to adjourn at 10:00 p.m., second by Selectman Dixon. Vote 5-0 Approved.

Respectfully Submitted,

Melody R. Fitzpatrick
Deputy Town Clerk

September 25, 2012 Selectmen Minutes