

**CLINTON BOARD OF SELECTMEN
TUESDAY, SEPTEMBER 13, 2011
6:30 P.M.
SELECTMEN'S ROOM, TOWN OFFICE**

MINUTES

CALL TO ORDER: Chairman Towne called the meeting to order at 6:35 p.m.

PLEDGE OF ALLEGIANCE: Chairman Towne led the Pledge of Allegiance.

SELECTMEN PRESENT / QUORUM: Chairman Jeffrey Towne, Vice Chairman David Watson II, Geraldine Dixon, Edward Blanchard, and Ronnie Irving. Also present was Town Manager Aaron Chrostowsky and Deputy Town Clerk Melody Fitzpatrick.

ACTION ITEMS:

Approval of Selectmen's Meeting Minutes – August 23, 2011

Selectman Dixon moved the Board to approve minutes of August 23, 2011 meeting, seconded by Selectman Irving. Vote 4-0 Approved. (Selectman Watson was absent August 23, 2011 Meeting).

Consider authorizing the Town Manager to sign contract with E.W. Littlefield, Inc. & Sons in the amount of \$39,000.00 for the Brown Memorial Library Restoration and Renovation Project.

Selectman Watson moved the Board to authorize the Town Manager to sign contract with E.W. Littlefield, Inc. & Sons in the amount of \$39,000.00 for the Brown Memorial Library Restoration and Renovation Project, seconded by Selectman Dixon. Vote 5-0 Approved.

Consider authorizing The Board of Selectman to Sign and Award Contract to R.C. & Sons Paving, Inc. in the amount of \$19,578.87 for the Railroad Street Crossing Project.

Selectman Dixon moved the Board to authorize the Town Manager to sign and award contract to R.C. & Sons Paving, Inc. in the amount of \$19,578.87 for the Railroad Street Railroad Crossing Project, seconded by Selectman Watson. Vote 5-0 Approved.

2011 Municipal Valuation Return

Selectman Watson moved the Board to sign the 2011 Municipal Valuation Return prepared by the Assessor's Agent, seconded by Selectman Dixon. Vote 5-0 Approved.

September 13, 2011 Selectman Meeting

Consider ratifying the new Library Board of Trustees Policy for Appropriate Library use

Selectman Dixon moved the Board to ratify the new Library Board of Trustees Policy for Appropriate Library Use. Selectman Watson would like to check into Policies regarding carrying firearms and dangerous weapons of any type (except by law enforcement officers) in Municipal Buildings. Tabled until the September 27, 2011 meeting.

DISCUSSION ITEMS:

Planning Board's Permit Fee Recommendations

Mike Walton Planning Board Chair provided the Board with suggestions for new permit fees.

Draft Fireworks Ordinance

Town Manager Aaron Chrostowsky provided the Board with information pertaining to the fireworks laws by ordinance, to prohibit or restrict the sale or use of consumer fireworks within the municipality. Chairman Towne would like to discuss issuing permits for the use of fireworks with the Fire Department. The Board would like more information on banning the sale of Fireworks in the Town.

Draft Street Opening Permit Ordinance

Town Manager Chrostowsky discussed drafting a "Street Opening Permit Ordinance".

Park and Recreation Board Update

Willie Mooney, Parks & Recreation Chairman provided the Board of Selectman with an update and presented the Board with a plaque of appreciation.

SUPPLEMENTS AND ABATEMENTS:

Selectman Watson moved the Board accept Supplemental 2011-01, account 575, in the amount of \$3,178.44. Reason – new construction omitted from tax rolls, seconded by Selectman Dixon. Vote 5-0 Approved.

Selectman Watson moved the Board accept Supplemental 2011-02, account 832, in the amount of \$2,561.95. Reason – finish on home omitted from tax rolls, seconded by Selectman Irving. Vote 5-0 Approved.

Selectman Watson moved the Board accept Supplemental 2011-03, account 574, in the amount of \$3,121.74. Reason – new construction omitted from tax rolls, seconded by Selectman Dixon. Vote 5-0 Approved.

September 13, 2011 Selectman Meeting

Selectman Watson moved the Board accept Supplemental 2011-04, account 2, in the amount of \$727.00. Reason – omitted from tax rolls, seconded by Selectman Dixon. Vote 5-0 Approved.

Selectman Watson moved the Board accept Supplemental 2011-05, account 1848, in the amount of \$3,182.81. Reason – omitted from tax rolls, seconded by Selectman Irving. Vote 5-0 Approved.

Selectman Watson moved the Board accept Supplemental 2011-06, account 15, in the amount of \$2,381.65. Reason - omitted from tax rolls, seconded by Selectman Dixon. Vote 5-0 Approved.

Selectman Watson moved the Board accept Supplemental 2011-07, account 1188, in the amount of \$959.64. Reason – omitted from tax rolls. Vote 5-0 Approved.

TOWN MANAGER REPORT:

Tropical Storm Irene

I would like to thank all the Town staff that helped prepare for the storm, responded to calls during the storm and assisted in the recovery/ cleanup efforts. A special thanks must go out to Gary Petley, our Emergency Management Director, who provided the necessary leadership throughout this event. The Town suffered very little damage. We had a number trees and wires down. Most of the work was cleaned up last week.

School Speed Limit Signs

All the new signage for the new school speed limit signs and no parking signs have been installed before school started. The Police Department has begun enforcement.

Crosswalks

Most of the crosswalks were painted before school started. The last of the crosswalks were painted this week before the fair and parade.

Sidewalks

I have requested the County Work Crew to come October 13-14 to clean all the sidewalks of weeds. Once, we have our part-time highway employee hired, I expect that will be done earlier in the year.

Goodrich Road Reconstruction and Paving Project

Pike has finished the Goodrich Road Paving Project. I am still working with them on a variety of issues.

Independent Auditor

The Town's Independent Auditor has visited the Town Office to conduct their annual audit. They were pleased with the improvements we have made over the last year.

September 13, 2011 Selectman Meeting

Railroad Street Railroad Crossing Upgrade

I am still continuing to coordinate with the railroad and contractor to settle a date for the project. We have set a tentative construction date Tuesday 9/27 through Thursday 9/29. We will have to close the road down for part of the day on Tuesday while the culvert is being installed. Then will reopen for the evening and then close down early on Wednesday morning and stay closed until Thursday afternoon. We have to detour traffic all the way around town. I am attempting to schedule a pre-construction meeting next week. Once, I get details I will begin to advertise this project.

Department of Labor Bureau of Labor Standards Public Sector Enforcement

As you recall the Department of Labor, Bureau of Labor Standards, Public Sector Enforcement. conducted a surprise inspection. They conducted a thorough audit, and found a number of problems across all Town departments. The Town has been cited and some have resulted in fines. We received a total of \$4,400 in fines as a result of this inspection. It is my understanding that we will be able to enter into an informal discussion and they will waive most of these fines. We will have to remediate all the problems within 90 days. Most of the problems will not cost anything but many will require an electrician. I have begun to work with all department heads to resolve all problems.

MaineDOT – I-95 Bridge work

I met with resident engineer to discuss plans to detour Interstate traffic onto Route 100 and Baker Street if they need to close the highway in an emergency while they are reconstructing I-95 bridges in downtown Clinton.

Police Investigation

I am working with the Town Attorney and a third party investigator to resolve an ongoing complaint with a couple of our officers.

Town Office Closed

The Town Clerks Office will be closed all day on Wednesday September 14, 2011 for training. I will be attending a workshop on Accident Investigations during the morning. The AACE Officer will be holding regular office hours

Clinton Lions Fair

Several Town departments (Police, Fire and Library) will be working up at the fairgrounds this weekend. If you see them at the fair stop and say thank you.

OLD/NEW BUSINESS: None

WARRANT: Selectman Watson moved the Board to approve Warrant #16, in the amount of \$53,532.39, seconded by Selectman Dixon. Vote 5-0 Approved.

September 13, 2011 Selectman Meeting

NEXT AGENDA ITEMS:

Library Board of Trustees Policy
Expense Summary

**COMMENTS / QUESTIONS FROM THE PUBLIC CONCERNING MATTERS
NOT RELATED TO ITEMS ON THE AGENDA.**

No comments or questions from the public.

Executive Session – 1 MRSA §405(6)A ~ Personnel Matters

Selectman Irving moved the Board to enter Executive Session – 1 MRSA §405(6)A ~ Personnel Matters at 8:37 p.m., seconded by Selectman Watson. Vote 5-0 Approved.

Selectman Watson moved the Board to exit Executive Session – 1 MRSA §405(6)A ~ Personnel Matters at 9:10 p.m., seconded by Selectman Dixon. Vote 5-0 Approved.

Any Motions as a result of Executive Session

No action as a result of Executive Session.

ADJOURN: Selectman Dixon moved the Board to adjourn at 9:12 p.m., seconded by Selectman Watson. Vote 5-0 Approved.

Respectfully Submitted,

Melody R. Fitzpatrick
Deputy Town Clerk

September 13, 2011 Selectman Meeting