

**CLINTON BOARD OF SELECTMEN
TUESDAY, JULY 14, 2015, 6:30 P.M.
SELECTMEN'S ROOM, TOWN OFFICE**

MEETING MINUTES

CALL TO ORDER: Chairman Towne called the meeting to order at 6:36 p.m.

PLEDGE OF ALLEGIANCE: Chairman Towne led the Pledge of Allegiance.

SELECTMEN PRESENT/QUORUM: Chairman Jeffrey Towne, Selectman Ed Blanchard, Selectman Ronnie Irving, and Selectman Stephen Hatch. Vice Chairman Geraldine Dixon was absent due to illness. Also present Interim Town Manager Pamela Violette and Deputy Town Clerk Earla Haggerty.

**PUBLIC HEARING-SPECIAL TOWN MEETING ARTICLES
ASSESSOR/CODE ENFORCEMENT OFFICER
CLINTON POLICE DEPARTMENT**

6:39 p.m. - Chairman Towne asked for a motion to open the Public Hearing for the Special Town Meeting Articles. Selectman Irving moved to open the Public Hearing on Special Town Meeting Articles for the Police Department and Assessor's Agent/Code Enforcement Office. Selectman Hatch seconded the motion. Vote: 4-0

Chairman Towne opened the Public Hearing with a summary of the June 23rd Public Hearing for the same matter. Several members of the public spoke in support of Chief Craig Johnson and the Clinton Police Department and encouraged the Selectmen to confirm Chief Johnson and to maintain the Police Department budget. Two members of the public stated they did not support Chief Johnson or the department's budget.

7:00 p.m. Chairman Towne asked for a motion to close the Public Hearing. Selectman Irving moved to close the Public Hearing on the Special Town Meeting Articles for the Assessor's Agent/Code Enforcement and the Police Department. Selectman Hatch seconded the motion. Vote: 4-0

ACTION ITEMS:

- a. **Approval of Selectmen's Minutes** - Selectman Irving moved the Board approve the minutes of the June 23, 2015, meeting. Selectman Blanchard seconded the motion. Vote 3 – 0 to accept the minutes.
- b. **Oath of Office – Selectmen Ronnie Irving and Stephen Hatch** – Town Clerk Pam Violette administered the oath of office for Selectman, Overseer's of the Poor, and Assessor for the in-coming Selectman Ronnie Irving for a three year term to expire June 30, 2018 and Selectman Stephen Hatch for a two year term ending June 30, 2017.

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- c. **Annual Organization:**
- a. **Election of Chairman:** Chairman Towne explained that nomination for Chairman of the Board of Selectmen and election by secret ballot was in order per the Town Charter. Selectman Irving nominated Jeffrey Towne for Chairman of the Selectmen's Board. Selectman Stephen Hatch seconded the nomination. Town Clerk Pam Violette provided four paper ballots for the Selectmen, collected and counted the cast ballots and stated four ballots cast for Jeffery Towne for Chairman.
 - b. **Election of Vice Chairman:** Chairman Towne asked for nominations for Vice Chairman. Selectman Blanchard moved and Stephen Hatch seconded the nomination of Selectman Irving as Vice Chairman. Town Clerk Pam Violette provided four paper ballots for the Selectmen, collected and counted the cast ballots and stated four ballots cast for Selectman Irving for Vice Chairman.
 - c. **Adoption of Selectmen Rules and Regulations:** Selectman Irving moved and Selectman Blanchard seconded the motion to adopt the Rules and Regulations as presented. Vote: 4-0
 - d. **Resolution 16-01 Disbursement/Payroll Warrant Policy:** Selectman Hatch moved and Selectman Blanchard seconded for Selectman Blanchard to authorize the disbursement of weekly payroll and for Selectman Hatch to serve as the alternate. Vote: 4-0
 - e. **Resolution 16-02 Meeting Dates:** Selectman Irving moved and Selectman Hatch seconded to accept the meeting dates as published. Vote: 4-0
 - f. **Order 16-01 Tax Collection:** Selectman Irving moved and Selectman Hatch seconded to approve and sign Order 16-01. Vote 4-0.
- d. **Special Town Meeting Warrant** – Chairman Towne asked the Selectmen if they wanted to make changes to the warrant or was it their pleasure to accept it as presented. Selectman Irving moved to accept the Special Town Meeting Warrant for August 18, 2015 as presented for Article 2 for the Code Enforcement/Assessor's Agent in the amount of \$37,480; and for Article 3 for the Police Department in the amount of \$241,673. Selectman Hatch seconded the motion. Vote: 4-0.
- e. **Annual Appointments – Boards and Committee Appointments:** There was discussion between Selectmen and ITM Pam Violette regarding the vacancies on various town boards and committees and the difficulty the Town has staffing those vacancies. It was suggested that an ad be placed on the Public Access channel and/or a notice be mailed to residents advising of the need for volunteers.
- a. **Personnel Advisory Board** – Selectman Irving moved to appoint Fred Lunt to the Personnel Advisory Board for a term of three years, expiring June 30, 2018. Vote 4-0
 - b. **Board of Appeals** – ITM Pam Violette advised there currently were no individuals appointed to the Board of Appeals and there were no volunteers. No action could be taken
 - c. **Budget Committee** – Selectman Irving moved to appoint Judith Irving, Roger Barber and Chrystal McFarland to the Budget Committee for a term of one year, expiring June 30, 2016. Selectman Hatch seconded the motion. Vote: 4-0
 - d. **FirstPark Representative** – Selectman Irving moved to appoint Gerald Brown as the FirstPark Representative. Selectman Blanchard seconded the motion. Vote: 4-0

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- e. **Civil Constable** – Selectman Irving moved to appoint Everett Flannery as Civil Constable for a term of one year, expiring June 30, 2016. Selectman Blanchard seconded the motion. Vote: 4-0
- f. **PVCOG Representative** – No Action taken.
- g. **Planning Board** – Selectman Irving moved to appoint Chrystal McFarland to the Planning Board for a term of three years, expiring June 30, 2018. Selectman Hatch seconded the motion. Vote: 4-0
- h. **Parks & Recreation Committee** – Selectman Irving moved to appoint Willie Mooney to the Parks and Recreation Committee. Selectman Hatch seconded the motion. Vote: 4-0
- i. **Confirmation of Appointment for Chief of Police** – ITM Pam Violette requested the Selectmen confirm the appointment of Craig Johnson as Clinton's Police Chief. Selectman Irving moved to confirm Craig Johnson as Clinton's Chief of Police. Selectman Hatch seconded the motion. Vote 3-1. Selectman Blanchard being the opposing vote.

- f. **MMA Voting Ballot** - ITM Pam Violette presented the Selectmen with a ballot from Maine Municipal Association for the purpose of electing officers for the association. After a brief discussion the Selectmen took no action.

SUPPLEMENTS AND ABATEMENTS: ITM Pam Violette presented the Assessors/Selectmen with Supplemental Tax Certificates for tax amounts inadvertently omitted from the April 1, 2014 Valuation Book and requested the Assessors approve the Supplemental Tax Certificates for the following:

Certificate # 6	John Stoughton	Acct # 930	Map & Lot 7-28	\$357.54
Certificate # 7	John Stoughton	Acct # 931	Map & Lot 7-28A	\$277.89
Certificate # 8	John Stoughton	Acct # 932	Map & Lot 7-28C	\$274.35
Certificate # 9	John Stoughton	Acct # 934	Map & Lot 7-28E	\$274.35
Certificate # 10	John Stoughton	Acct # 935	Map & Lot 7-28F	\$274.35
Certificate # 11	John Stoughton	Acct # 943	Map & Lot 7-28B	\$274.35

Selectman Hatch moved to approve Supplemental Tax Certificates # 6 through #11 for John Stoughton in the combined total of \$1,732.83 for Tax Year 2014/2015. Selectman Irving seconded the motion. Vote 4-0

Certificate # 12 Tracy Wentworth Acct # 1911 Map & Lot 12-13F \$713.31

Selectman Hatch moved to approve Supplemental Tax Certificate #12 for Tracy Wentworth for \$713.31 for Tax Year 2014/2015. Selectman Irving seconded the motion. Vote 4-0

Certificate # 13 Jeffrey Pierce Acct # 1769 Map & Lot 4-36-01 \$704.46
Certificate # 14 Jeffrey Pierce Acct # 1766 Map & Lot 4-39-01 \$559.32

Selectman Hatch moved to approve Supplemental Tax Certificates # 13 and #14 for Jeffrey Pierce in the combined amount of \$1,263.78 for Tax Year 2014/2015. Selectman Irving seconded the motion. Vote 4-0

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ITM Pam Violette presented the Assessors/Selectmen with the Assessor's Agent's Recommendation for Abatement Certificate to correct tax information for Tax Year 2014/2015 for the following:

Abatement # 22	David Morrissette	Acct # 1063	Map & Lot 4-39	\$546.93
Abatement # 23	David Morrissette	Acct # 1150	Map & Lot 4-36	\$607.11
Abatement # 24	Sonja Matton	Acct # 930	Map & Lot 7-28	\$357.54
Abatement # 25	Sonja Matton	Acct # 931	Map & Lot 7-28A	\$277.89
Abatement # 26	Sonja Matton	Acct # 932	Map & Lot 7-28C	\$274.35
Abatement # 27	Sonja Matton	Acct # 934	Map & Lot 7-28E	\$274.35
Abatement # 28	Sonja Matton	Acct # 935	Map & Lot 7-28F	\$274.35
Abatement # 29	Sonja Matton	Acct # 943	Map & Lot 7-28B	\$274.35
Abatement # 30	Mildred Snowman	Acct 1911	Map & Lot 12-13F	\$713.31

Selectman Hatch moved to approve Tax Abatements for Tax Year 2014/2015 for David Morrissette, Sonja Mattson and Mildred Snowman in the combined amount of \$3,108.18. Selectman Irving seconded the motion. Vote 4-0

TOWN MANAGER'S REPORT

1. **Kennebec County Budget:** ITM Violette stated that she had received a letter from the Kennebec County Commissioners advising the County Tax for FY 2015/2016 would be \$178,079.91.
2. **Brown Memorial Library:** ITM Pam Violette asked the Selectmen to accept a \$500 donation from Harold & Linda Wood for the Children's Development Program. Selectman Irving moved to accept the donation for the Children's Development Program. Selectman Hatch seconded the motion. Vote: 4-0
3. **Spirit of America** – ITM Pam Violette advised the Selectmen that she was nominating Police Officer Tyler Maloon for the Spirit of America Award for his heroic and compassionate service to a motorist in a life and death situation. The Selectmen were in agreement with her submission.

UNFINISHED/NEW BUSINESS - Ron Poulin, a resident, asked the Selectmen if anything was being done about the condition of the McIntire property which, in his opinion, has the appearance of an illegal junk yard with very dangerous and deteriorating buildings. Chairman Towne stated that it seemed to be an on-going conversation with little change.

TREASURER'S WARRANT

Selectman Blanchard moved to approve Treasurer's Warrant #4 in the amount of \$282,189.47. Selectman Irving seconded the motion. Vote 4-0. Warrant approved.

ITEMS FOR NEXT AGENDA – July 28, 2015

- Discussion regarding the annual Audit engagement letter

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COMMENTS/QUESTIONS FROM THE PUBLIC CONCERNING MATTERS NOT RELATED TO ITEMS ON THE AGENDA -The Board's rules of procedure have imposed a 15-minute time limit. There were no questions or comments from the public.

EXECUTIVE SESSION pursuant to Title 1 M.R.S. (2) Section 405(6)(A) relating to consideration of applications for the Town Manager position.

8:39 p.m. Selectman Irving moved to go into Executive Session pursuant to Title 1 M.R.S. (2) Section 405(6)(A) relating to consideration of applications for the Town Manager position. Selectman Hatch seconded the motion. Vote: 4-0

8:45 p.m. Selectman Hatch moved and seconded by Selectman Irving to close Executive Session. Vote: 4-0

ADJOURN: **8:46 p.m.** Selectman Irving moved to adjourn and Selectman Hatch seconded the motion. Vote 4-0

Respectfully submitted,

Earla J. Haggerty
Deputy Town Clerk