



**CLINTON BOARD OF SELECTMEN
THURSDAY, JULY 12, 2016, 6:30 P.M.
SELECTMEN'S MEETING ROOM
TOWN OFFICE BUILDING**

MEETING MINUTES

- 1. CALL TO ORDER:** Chairman Towne called the meeting to order at 6:34 p.m.
- 2. PLEDGE OF ALLEGIANCE:** Chairman Towne led the Pledge of Allegiance.
- 3. SELECTMEN PRESENT/QUORUM:** Chairman Jeffrey Towne, Vice Chairman Ronnie Irving, Selectman Edward Blanchard, Selectman Stephen Hatch and Selectman Brian Bickford. Also present Town Manager Pamela Violette and Deputy Town Clerk Earla Haggerty.

ORGANIZATIONAL

- 1. OATH OF OFFICE: Jeffery Towne as Selectman, Assessor and Overseer of the Poor for a three year term.** Deputy Town Clerk Earla Haggerty administered three oaths of office for Jeffery Towne as Selectman, Assessor and Overseer of the Poor, each position for a three year term.
- 2. OATH OF OFFICE: Brian Bickford as Selectman, Assessor and Overseer of the Poor for a two year term.** . Deputy Town Clerk Earla Haggerty administered three oaths of office for Brian Bickford as Selectman, Assessor and Overseer of the Poor, each position for a two year term.
- 3. ELECTION OF CHAIR AND VICE CHAIR BY SECRET BALLOT** – Jeffrey Towne called for nominations for Chairman. Selectman Irving nominated Jeffrey Towne for Chairman. There were no other nominations. Town Manager Pam Violette provided ballots to the Selectman, collected and counted the ballots and announced Jeffrey Towne as Chairman.

Chairman Towne called for nominations for Vice Chairman. Selectman Hatch nominated Ronnie Irving for Vice Chairman. There were no other nominations. Town Manager Pam Violette provided ballots to the Selectman, collected and counted the ballots and announced Ronnie Irving as Vice Chairman.

- 4. BOARD OF SELECTMAN RULES OF PROCEDURE** – Chairman Towne asked the Selectman if they wanted to revise or discuss the Rules of Procedures as presented which had been used in the past. There was no discussion.

Selectman Irving moved to adopt the Rules of Procedures as presented. Selectman Hatch seconded the motion. Vote: 5-0.

- 5. RESOLUTION 16/17 – 01 SELECTMEN'S MEETING DATES/TIME/PLACE FOR FISCAL YEAR 2016/2017** – After a brief review of the meeting schedule Town Manager Violette asked the Board if they wanted to meet on Tuesday, November 8th given it was the Presidential Election. Selectmen agreed the presence of the election in a different part of the building would not interfere with their meeting and opted not to change the date.

Selectman Hatch moved to adopt the resolution for meeting dates/time & place as presented. Selectman Irving seconded the motion. Vote: 5-0.

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6. **RESOLUTION 16/17 – 02 Renewal of Payroll Disbursement Warrant Policy for 2016/2017** – Selectman Irving moved to adopt the resolution as presented for Selectman Edward Blanchard to be the primary signer of payroll warrants and Selectman Stephen Hatch as the alternate signer. Selectman Hatch seconded the motion. Vote: 5-0.

7. **Executive Order 16/17 – 01 Collection of Taxes for FY 2016/2017** – Selectman Irving moved to adopt Executive Order 16-17 – 01 for the Collection of Taxes for FY 2016/2017. Selectman Hatch seconded the motion. Vote: 5-0.

4. ACTION ITEMS:

a. Approval of Selectmen's Minutes – June 28, 2016

Chairman Town advised only four Selectmen could vote on the item because Selectman Bickford had not begun his term until July 12th. Selectman Irving moved to approve the minutes of June 28, 2016 meeting as presented. Selectman Hatch seconded the motion. Vote: 4-0-1. Selectman Bickford abstained.

b. **Annual Committee Appointments** – Town Manager Violette presented the Board with a list of Committees and Boards complete with members names willing to serve another term. The Committees and Boards on the list were Budget Committee, Cemetery Committee, Civil Constable, Webmaster, Personnel Advisory Board, Planning Board, Sexton, First Park, Economic Development, Veterans Memorial Committee, Parks and Recreation, and Road Committee. Selectman Hatch moved to appoint the committee and board members to their respective board or committee as shown on the Appointment List. Selectman Irving seconded the motion. Vote: 5-0.

c. **Solid Waste Agreement with Waste Management Disposal Services of Maine, Inc.** – Selectman Irving moved to approve and authorize Chairman Towne to sign Amendment One, Solid Waste Disposal Agreement with Waste Management Disposal Services of Maine, Inc. with an expiration date of December 31, 2024. Selectman Hatch seconded the motion. Vote: 5-0.

d. **Resolutions of Commendation and Thanks for Two Employees** – Town Manager Violette presented two resolutions to express Commendation and Thanks to two past employees, Craig Johnson and Clayton Pierce.

Resolution 16/17 – 03 Commendation and Thanks for Police Chief Craig Johnson for more than eight years of service. Selectman Irving moved to approve and sign the commendation as presented. Selectman Hatch seconded the motion. Vote: 4-1 Selectman Blanchard opposed.

Resolution 16/17 - 04 Commendation and Thanks for Clayton Pierce for 23 years of service as Public Works Foreman. Selectman Irving moved to approve and sign the commendation as presented. Selectman Hatch seconded the motion. Vote: 4-1 Selectman Blanchard opposed.

e. **Winter Road Maintenance Sanding, Salting & Snow Plowing Contract** – Selectman Hatch moved to sign the Winter Road Maintenance Contract awarded to *Nitram Excavation* on June 28, 2016. Selectman Blanchard seconded the motion. Vote: 4-0-1. Selectman Irving abstained because Nitram is his employer.

5. DISCUSSION ITEMS:

1. **Veterans Monument** – Town Manager Violette requested the item be tabled until the next agenda

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6. SUPPLEMENTS AND ABATEMENTS: None.

7. TOWN MANAGER'S REPORT

1. **Department Heads Attending Selectmen's Meetings** - Manager Violette advised that communication would be better served between Selectmen and department heads if department heads attended Selectmen's meeting each month. The Selectmen agreed with the suggestion but did not make it a motion.
2. **Salt & Sand Shed** – Town Manager Violette advised the Selectmen she had acquired a \$2,000 estimate from Wiswell Electric to repair the lights in the Salt & Sand Shed and since there was not an operating account for the expense she suggested the \$3,000 surplus in the snow contract account be used for that purpose.
3. **Town Cemetery Use of Highway Equipment** – Town Manager Violette advised that Sexton Fred Lunt had requested to use the John Deere tractor, the public works truck and trailer for cemetery maintenance but given the liability issues raised by MMA for having town equipment attached to the Sexton's private vehicle she had denied his request. Selectman Irving stated that the cemetery maintenance was beyond the capability of the tractor and he was not of the opinion the public works truck should be used because of its poor condition.
4. **Contractor T. Gerow Use of Highway Equipment** - Town Manager Violette advised that T. Gerow had requested to use the small grader but it needed two hydraulic hoses replaced. Selectman Irving stated that T. Gerow could use it for grading roads but he should replace the hoses. Town Manager Violette advised she needed to see liability insurance from the contractor before he could use town owned equipment.
5. **Parks & Recreation Bill for Tennis Court** – Town Manager Violette advised there was a \$1,200 bill from Beaver Brook for an undercoat for the tennis court that was in addition to the work previously authorized. Selectman Irving stated that he was of the understanding that \$7,200 was for the whole project and he was not pleased in the additional cost. Willie Mooney was present as a member of Parks & Recreation to explain that the work done on the tennis court in past years had not been done correctly and the neglect was now compromising the integrity of the courts surface. Selectman Hatch said that it should be done right this time and the money could be taken out of the Parks & Recreation's Maintenance account.

8. UNFINISHED/NEW BUSINESS – Selectman Irving stated the McNally Road, the Gustafson Road, one mile of the Johnson Flat Road to pavement, and the upper River Road from Route 23 to the Canaan town line should be bid out for a quote for shim and overlay. Chairman Towne and Selectman Irving recommended that the contractor T. Gerow do the prep work for paving.

9. ITEMS FOR NEXT AGENDA – July 26, 2016

1. Highway Maintenance Issues
2. Veterans Monument

10. TREASURER'S WARRANT: Selectman Blanchard moved to approve Treasurer's Warrant # 3 in the amount of \$295,513.70. Selectman Irving seconded the motion. Vote: 5-0. Warrant approved. Chairman Towne noted for the record that once again a generous contribution of \$174,297 had been made to MSAD # 49.

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11. COMMENTS/QUESTIONS FROM THE PUBLIC CONCERNING MATTERS NOT RELATED TO ITEMS ON THE AGENDA - The Board's rules of procedure have imposed a 15-minute time limit.

Scott and Robbin Eusebio of 177 Dixon Road spoke to the Board of Selectman regarding what they perceived as incorrect assessing of their property value and the handling of the tax bill for 2015/2016. The Board of Selectmen advised that the Board could not provide immediate satisfaction and instructed the Eusebios to see Garnett Robinson, the town's assessor's agent, on Wednesday, July 13th to address the issues surrounding their account. Chairman Towne advised that Garnett Robinson would advise the Board as to whether or not there was further action to be taken.

12. ADJOURN: 8:06 p.m. Selectman Irving moved to adjourn. Selectman Hatch seconded the motion. Vote 5-0

Respectfully submitted,

Earla J. Haggerty
Deputy Town Clerk