

**CLINTON BOARD OF SELECTMEN
TUESDAY, JANUARY 26, 2016, 6:30 P.M.
SELECTMEN'S MEETING ROOM,
TOWN OFFICE BUILDING**

MEETING MINUTES

1. CALL TO ORDER: Chairman Towne called the meeting to order at 6:32 p.m.

2. PLEDGE OF ALLEGIANCE: Chairman Towne led the Pledge of Allegiance.

3. SELECTMEN PRESENT / QUORUM: Chairman Jeffrey Towne, Vice Chairman Ronnie Irving, Selectmen Edward Blanchard, Selectmen Geraldine Dixon, and Selectmen Stephen Hatch. Also present Town Manager Pamela Violette, Deputy Town Clerk Katina Hubbard.

INFORMATIONAL/PRE-BID MEETING FOR HIGHWAY:

Pre-bid meeting highway service bid contract revised summary guidance: Questions asked by audience, first up Tim Gerow- How are we to propose a bid? What are the bidding price? How do we know what you are expecting for a bid? Chairman Towne's response was, a lump sum bid set forth included with contract, (Person or business who is offering services will need to include a lump sum bid.) Concerns are shoulder grading, ditching, mowing, rip rap, replacing culverts, Year to Year maintenance for the town. Selectman Blanchard asked if grading was included in the proposed bid, Chairman Towne replied yes. Chairman Towne stated there is no real guidance on how to make a proposal bid for the highway bidding, as this is new to Clinton this year and we are new at it as well.

4. ACTION ITEMS:

a.) Approval of Selectmen's meeting minutes- January 12, 2016: Selectman Dixon moved to approve the minutes of the January 12, 2016 meeting as presented. Selectman Irving second the motion: Vote 5-0.

b.) Foreclosed properties-set bid date for tax acquired property: Selectman Irving moved to put foreclosed properties out to bid with a bid opening date of February 23, 2016 at 6:30 P.M., Selectman Hatch seconded the motion, 4-0. Selectman Dixon excused herself from the vote, due to personal knowledge. Account # 1603 needs further investigation before going out to bid.

5. DISCUSSION ITEMS:

Parks & Recreation members: Interim Chairman Willie Mooney said Parks & Recreation Committee members would like to ask the board of Selectmen to remove one member as he has not attended any meetings. The Parks & Recreation Bylaw provisions state the board may remove a member, for cause, but only after notice and an opportunity for a hearing at which the member in question has an opportunity to refute specific charges.

January 22, 2013 Selectman Minutes

Chairman Towne asked a letter be sent to the member concerning this issue. Town Manager Violette said she would send a letter.

Chairman Towne suggested adding \$500 to the Parks & Recreation Budget for bush hogging.

ROADS: Town Manager Violette suggested the Highway Bid Specs include more specific guidelines concerning snow removal for the municipal parking lots, and sidewalks. (An example would be Town office parking lot needs to be plowed before 7:30 a.m.) Selectman Irving agreed, maybe adding a certain measurement. Selectman Blanchard suggested an exception should be included in the event of a severe storm.

2016-2017 budget:

6. SUPPLEMENTS AND ABATEMENTS: None

7. TOWN MANAGER REPORT: None

8. OLD/NEW BUSINESS:

TREASURERS WARRANT: Selectmen Blanchard moved the motion to approve Treasurers warrant #47 in the amount of \$51,726.27. Selectmen Dixon second the motion. Vote 5-0. Warrant approved

NEXT AGENDA ITEMS: None

COMMENTS / QUESTIONS FROM THE PUBLIC CONCERNING MATTERS NOT RELATED TO ITEMS ON THE AGENDA

The Board's rules of procedures have imposed a 15 minute time limit.

There were no comments or questions from the public.

ADJOURN: 7:59 P.M. Chairmen Jeffrey Towne moved to adjourn. Selectmen Dixon second the motion. Vote 5-0

Recorded By,



Katina Hubbard
Deputy Town Clerk