

**CLINTON BOARD OF SELECTMEN
TUESDAY, NOVEMBER 24, 2015, 6:30 P.M.
SELECTMEN'S MEETING ROOM
TOWN OFFICE BUILDING**

MEETING MINUTES

1. CALL TO ORDER: Chairman Towne called the meeting to order at 6:36 p.m.

2. PLEDGE OF ALLEGIANCE: Chairman Towne led the Pledge of Allegiance.

3. SELECTMEN PRESENT/QUORUM: Chairman Jeffrey Towne, Vice Chairman Ronnie Irving, Selectman Edward Blanchard, Selectman Geraldine Dixon and Selectman Stephen Hatch. Also present Town Manager Pamela Violette and Deputy Town Clerk Earla Haggerty.

4. ACTION ITEMS:

- a. **Approval of Selectmen's Minutes** – Selectman Dixon moved to approve the minutes of the November 10, 2015 meeting as presented. Selectman Hatch seconded the motion. Vote: 5 – 0.
- b. **Budget Committee Appointment:** Town Manager Violette presented a Committee Volunteer Application Form from James McFarland requesting appointment to both the Budget Committee and the Planning Board. Selectman Dixon stated that she would abstain from the vote regarding the appointment because Mr. McFarland is her son.

Selectman Irving commented that in the recent past there had been an objection on the Board regarding the appointment of family members to the same committee. Selectman Irving noted Mr. McFarland's daughter was currently a member on both committees for which he was seeking an appointment. Selectman Irving asked the Board members directly whether or not the Board had the same concern about Mr. McFarland's appointment. There were no comments or concerns stated by other Selectmen.

Selectman Hatch moved to appoint James McFarland to the Budget Committee for a term to expire June 30, 2016. Selectman Blanchard seconded the motion. Vote: 3-1-1. Selectman Irving was the opposing vote and Selectman Dixon abstained from the vote.

Town Manager Violette stated that Mr. McFarland's appointment fully staffs the ten member Budget Committee and explained there were three vacant seats on the Planning Board.

- c. **Planning Board Appointment:** Selectman Hatch moved to appoint James McFarland to a three year term on the Planning Board. Selectman Blanchard seconded the motion. Vote: 4-0 -1. Selectman Dixon abstained from the vote.

5. DISCUSSION ITEMS:

1. **2013 Tax Liens** – Town Manager Violette advised that a real estate lien was about to mature in January 2016. She advised that Keith Webber owned the 1972 mobile home which was set on land owned by Laurie A. Webber. The mobile home is dilapidated

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property and uninhabitable so the owner essentially abandoned the property so the town would acquire it through the lien process and thereafter be responsible for the demolition and disposal costs. Chairman Towne stated that the Article 34 on the 2003 Annual Town Meeting Warrant had given the Board of Selectmen the authority to waive the town's right to tax foreclosure if they deemed it advisable. Chairman Towne said that the property had become a liability to the owner and the town should not relieve him of the responsibility of dealing with the demolition and disposal cost.

Selectman Hatch moved to waive foreclosure on the 1972 mobile home owned by Keith Webber (Map 10, Lot 45-A) per the authority of Article 34 at the 2003 Annual Town Meeting and upon the recommendation of the Tax Collector. Selectman Irving seconded the motion. Vote: 5-0.

2. **Sidewalks – Main Street** – Town Manager Violette reported that McKenzie Construction had completed the project. Selectman Irving stated that in his opinion McKenzie should come back and fix jagged edges and lawns.
3. **Code Enforcement Officer Job Description:** There was a brief discussion between the Board and CEO Frank Gioffre regarding the enforcement of building codes and the current backlog of cases some of which raised issues about the duties and responsibility of the Health Officer and the liability associated with those cases. Chairman Towne advised that in the past the Board had dealt with a dangerous building but the two state inspectors required to inspect the building did not follow through and nothing happened. CEO Gioffre responded that the same building now had a blue tarp for a roof and, in his opinion, the whole property was condemnable and needed to be dealt with. CEO Gioffre asked the Board to give him until January to develop a recommendation for dealing with the situation. The Board agreed.
4. **Assessors' Agent Job Description and RFP:** The Board reviewed the material as presented by Town Manager Violette and agreed that it should be provided to the Maine Municipal Association (MMA) to be placed on their website as well as put on the Town's website.

6. SUPPLEMENTS AND ABATEMENTS: None

7. TOWN MANAGER'S REPORT - None

8. UNFINISHED/NEW BUSINESS:

1. **New Budget Recommendation:** Selectman Dixon stated that the Town Manager's position should receive serious consideration for a salary increase in the new fiscal year budget because in the last year she has provided Clinton an outstanding performance.
2. **Highway Maintenance Contract RFP:** Selectman Irving stated that he was getting calls from potential bidders because they were confused regarding brush cutting and ditching.

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The Board agreed it was confusing and hard to bid without knowing the hours necessary to perform the task or the budget amount available. Town Manager Violette stated they could use the FY 2015 Budget as a guide. Selectman Hatch agreed that as long as the contractors work within the borders of the budgeted cost centers for each task they should be safe.

9. TREASURER'S WARRANT: Selectman Blanchard moved to approve Treasurer's Warrant # 34 in the amount of \$58,874.38. Selectman Dixon seconded the motion. Vote: 5-0. Warrant approved.

10. ITEMS FOR NEXT AGENDA – December 8, 2015

1. First Park – Brad Jackson
2. Abatements & Supplements

11. COMMENTS/QUESTIONS FROM THE PUBLIC CONCERNING MATTERS NOT RELATED TO ITEMS ON THE AGENDA - The Board's rules of procedure have imposed a 15-minute time limit.

There were no comments or questions from the public.

12. ADJOURN: 7:31 p.m. Selectman Hatch moved to adjourn. Selectman Irving seconded the motion. Vote 5-0

Respectfully submitted,

Earla J. Haggerty
Deputy Town Clerk