



**CLINTON BOARD OF SELECTMEN
THURSDAY, AUGUST 23, 2016, 6:30 P.M.
SELECTMEN'S MEETING ROOM
TOWN OFFICE BUILDING**

MEETING MINUTES

- 1. CALL TO ORDER:** Chairman Towne called the meeting to order at 6:32 p.m.
- 2. PLEDGE OF ALLEGIANCE:** Chairman Towne led the Pledge of Allegiance.
- 3. SELECTMEN PRESENT/QUORUM:** Chairman Jeffrey Towne, Vice Chairman Ronnie Irving, Selectman Edward Blanchard, Selectman Stephen Hatch and Selectman Brian Bickford. Also present Town Manager Pamela Violette and Deputy Town Clerk Earla Haggerty.
- 4. ACTION ITEMS:**
 - a. Approval of Selectmen's Minutes – August 9, 2016**

Selectman Irving moved to approve the minutes of August 9, 2016 meeting as presented. Selectman Hatch seconded the motion. Vote: 5-0.
 - b. Tax Commitment – Garnett Robinson, Assessor's Agent -** Garnett Robinson explained to the Selectmen the mil rate for tax year 2016/2017 would remain relatively flat because of the increase in municipal property valuations which had been not been recorded by the previous agent in a timely manner during the last three years, i.e., CMP, building permits, etc. Garnett cautioned the Board not to misinterpret this year's increase in municipal valuation to mean new growth in town – it rather was due to the correction of the tax system and timely record keeping the Assessor's office. Chairman Towne and Vice Chair Irving thanked Garnett for his persistence and diligence in restoring equity and integrity in the Trio Property Tax system for the new fiscal year.
 - c. 2016 Municipal Tax Rate Calculation Form –** After Board review and discussion of the final calculation form, Chairman Towne called for a motion. Selectman Irving moved the Board accept the 2016 Municipal Tax Rate Calculation Form which established the mil rate at \$18.7 as presented by Assessor's Agent, Garnett Robinson. Selectman Hatch seconded the motion. Vote: 5-0.
 - d. Assessor's Certification of Assessment, Municipal Tax Assessment Warrant and Certificate of Commitment –** After review and discussion of the documents as presented by Assessor's Agent Garnett Robinson Chairman, Towne called for a motion. Selectman Irving moved the Board sign the Assessor's Certification of Assessment, the Municipal Tax Assessment Warrant, and the Certificate of Commitment for fiscal year July 1, 2016 to June 30, 2017. Selectman Hatch seconded the motion. Vote: 5-0.
 - e. Certificate of Assessment to be returned to the Municipal Treasurer -** Selectman Irving moved the Board sign the Certificate of Assessment to be returned to the Municipal Treasurer as presented by Assessor's Agent, Garnett Robinson. Selectman Hatch seconded the motion. Vote: 5-0.

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- f. **Resolution Authorization to draw funds from the Undesignated Fund Balance (Surplus) to reduce the amount required to be raised from property taxes for the 2016 Tax Year** – After a Board discussion regarding the historical use of surplus for tax relief it was the consensus of the Board to draw \$300,000 from the undesignated fund balance. Chairman Towne called for a motion on Resolution # 16/17-05. Selectman Irving moved the Selectmen sign the Resolution Authorization 16/17-05 to draw \$300,000 from the Undesignated Fund Balance to reduce the amount required to be raised from property taxes for the tax year July 1, 2016 to June 30, 2017 setting the mil rate at \$18.7. Selectman Hatch seconded the motion. Vote: 5-0.

5. DISCUSSION ITEMS:

1. Road Projects – Town Manager Violette advised she had prepared a separate bid proposal for each road on the list for Shim overlay during this fiscal year and that she had solicited the advice of a member of the Road Committee, Arthur Glickman. She advised that T.H. Gerow estimated prep work for the McNally Road at \$7,000, and that was using culverts the town already has in inventory. Chairman Towne asked the bid opening be placed on the next agenda.

2. Appointments

a. Personnel Advisory Board - Town Manager Violette provided Selectmen with an appointment form for Robert St. Pierre to the Personnel Advisory Board. After a brief discussion Selectman Irving motioned to appoint Robert St. Pierre to the Personnel Advisory Board for a term to expire June 30, 2019. Selectman Hatch seconded the motion. Vote: 5-0.

b. Budget Committee – Town Manager Violette provided Selectmen with an appointment form for the Budget Committee. Town Manager Violette stated the individual the appointment. Chairman Town called for a motion on the appointment request. The request for appointment was denied for lack of a motion from the Board of Selectmen.

Selectman Irving made note that the Town Charter establishes the number of members on the Budget Committee at ten. He observed the even number presents a potential problem with a tied vote and suggested the Town Charter be changed.

c. Web Master – Selectman Hatch moved to appoint Pamela Violette as Web Master for a term to expire June 30, 2017. Selectman Irving seconded the motion. Vote: 5-0.

3. Demolition Contract Award – Code Enforcement Officer Frank Gioffre was present to advise the Selectmen that he had two bid proposals for the demolition of 1104 Hill Road.

Central Maine Disposal - \$15,600

T.H. Gerow - \$17,300

There was brief discussion regarding logistics of the project. Frank assured the Selectmen the project would be completed in two days and the debris would be taken to the Norridgewock facility.

Selectman Irving moved to award the demolition contract for 1104 Hill Road to Central Maine Disposal for an amount not to exceed \$15,600. Selectman Hatch seconded the motion. Vote: 5-0.

6. SUPPLEMENTS AND ABATEMENTS: None.

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7. TOWN MANAGER'S REPORT

1. **MRC Audit** – Town Manager Violette advised she had received one copy of the MRC Audit and it was available to Selectmen for review.

2. **Parks & Recreation Committee** – Chairman Towne asked when the proposed Parks Use Hours Ordinance was going to be brought back to an agenda given the Selectmen had instructed the committee to revise it several weeks ago. Town Manager Violette stated that the committee was in disagreement with the Selectmen regarding the matter of fines for violating the ordinance. Chairman Towne stated it was the consensus of the Selectmen not to be in the fine collecting business.

Selectman Irving asked Town Manager Violette why the Parks & Recreation Committee had not taken care of the garden in front of the Town Office Building. Town Manager Violette responded that she had been told the committee was not willing to care for the garden, therefore, she and Town Clerk, Melody Fitzpatrick had tried to care for the garden but it was so overgrown with grass it was beyond what they could manage with spare time from their official daily duties.

8. UNFINISHED/NEW BUSINESS – None

9. ITEMS FOR NEXT AGENDA – September 13, 2016

1. Bid Opening - Road Projects
2. Public Hearing – General Assistance Guidelines
3. Parks & Recreation Park Ordinance
4. Election Warden Appointment

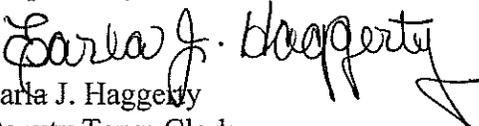
10. TREASURER'S WARRANT: Selectman Blanchard moved to approve Treasurer's Warrant # 12 in the amount of \$61,337.73. Selectman Irving seconded the motion. Vote: 5-0. Warrant approved.

11. COMMENTS/QUESTIONS FROM THE PUBLIC CONCERNING MATTERS NOT RELATED TO ITEMS ON THE AGENDA - The Board's rules of procedure have imposed a 15-minute time limit.

There were no comments or questions for the public.

12. ADJOURN: 7:59 p.m. Selectman Irving moved to adjourn. Selectman Hatch seconded the motion. Vote 5-0

Respectfully submitted,


Earla J. Haggerty
Deputy Town Clerk