

AGENDA

ITEM

5.a.

**CLINTON BOARD OF SELECTMEN
WEDNESDAY AUGUST 29, 2007
6:30 P.M.**

MINUTES

CALL TO ORDER: Chairman Jeffrey Towne called the meeting to order at 6:30 p.m.

PLEDGE OF ALLEGIANCE: Chairman Jeffrey Towne led the Pledge of Allegiance.

SELECTMEN PRESENT / QUORUM.: Chairman Jeffrey Towne, Vice Chair Steven Hatch, Randy Clark, Chester Nutting, and Joseph Massey. Also present Town Manager James Rhodes, Deputy Town Clerk Holly Stebbins.

COMMENTS / QUESTIONS FROM THE PUBLIC CONCERNING MATTERS NOT RELATED TO ITEMS ON THE AGENDA. A 15 MINUTE TOTAL TIME LIMIT IMPOSED BY SELECTMEN'S RULES OF PROCEDURE.

ACTION ITEMS:

- a. Approval of Selectmen's Meeting minutes – August 14, 2007.

Randy moved board approve the minutes of the August 14, 2007 meeting. Second by Steve, all in favor.

- b. Resolution 07-18: Authorization to draw on the Undesignated Fund Balance to reduce the amount required to be raised from property taxes for the 2007 Tax Year.

Randy moved board adopt Resolution 07-18. Second by Steve, all in favor

- c. 2007 Municipal Tax Rate Calculation Form.

Randy moved board accept the 2007 Municipal Tax Rate Calculation Form prepared by the Assessor's Agent. Second by Joe, all in favor.

- d. Assessor's Certification of Assessment, Municipal Tax Assessment Warrant, Certificate of Commitment.

Randy moved board sign the Assessor's Certification of Assessment, Municipal Tax Assessment Warrant and Certificate of Commitment. Second by Steve, all in favor.

- e. Certificate of Assessment to be Returned to the Municipal Treasurer.

Randy moved board sign the Certificate of Assessment to be Returned to the Municipal Treasurer. Second by Chet, all in favor.

f. Municipal Valuation Return.

Randy moved board sign the Municipal Valuation Return to the Maine Revenue Services. Second by Chet, all in favor.

g. Municipal Quitclaim Deed to release described property, Map 13, Lot 2 from the operation of tax collector's lien certificate recorded on June 4, 1963 in Kennebec Registry of Deeds in Book 1303, Page 77.

Randy moved board sign the Quitclaim Deed to release described property, Map 13, Lot 2 from the operation of tax collector's lien certificate recorded in Kennebec Registry of Deeds in Book 1303, Page 77. Second by Chet, all in favor.

h. Board authorization to sign letter to Oppenheimer Funds designating points of contact for the Town of Clinton.

Randy moved board sign the letter to Oppenheimer Funds. Second by Steve, all in favor. Second by Steve, all in favor.

DISCUSSION ISSUES:

a. Committee for Town Garage.

Town Manager has been asked to create a draft Organizing Document for the Highway Building Advisory Committee and submit it to the selectmen at the next meeting.

b. CEO position update.

Town Manager stated he has been in contact with Benton and Bob Sharkey and possibly will have this matter resolved by Sept 11, 2007.

SUPPLEMENTS AND ABATEMENTS:

a. Abatement 2006 / #15

Randy moved board approve abatement 2006 / #15 in the amount of \$45.00. Second by Steve, all in favor.

b. Abatement 2005 / #16

Randy moved board approve abatement 2005 / #16 in the amount of \$47.70. Second by Steve, all in favor.

TOWN MANAGER'S REPORT:

Dog Warrant from 2007 has been cleared, all dogs have been registered.

Reimbursement dividend received from MMA on Workman's comp insurance in the amount of \$ 939.00, unemployment in the amount of \$1574.00, and property and casualty Insurance in the amount of \$ 752.00.

Road Inventory has been finished by Town Manager, See Attached.

Road Reconstruction/ Paving Plan attached.

OLD / NEW BUSINESS: None

WARRANT: Randy moved to accept warrant number 14 in the amount of \$39,363.63. Second by Steve, all in favor.

NEXT AGENDA ITEMS:

Highway Advisory Committee
CEO Update

ADJOURN:

Chet moved to adjourn meeting at 7:58 p.m.. Second by Randy, all in favor.

Respectfully submitted,

Holly 
Deputy Town Clerk

AGENDA

ITEM

5.b.



*Town of Clinton
27 Baker Street
Clinton, ME 04927*

426-8511 phone

426-8323 fax

MEMORANDUM

TO: HONORABLE BOARD OF SELECTMEN

FROM: James W. Rhodes, Town Manager

DATE: September 5, 2007

RE: Agenda Item 5.b. Appointment of Chief of Police

Pursuant to Clinton Town Charter, Chapter IV, Section 4.02 – Appointed and Elected Positions, subsection (b) (2) Town Manager Appointments, I hereby appoint Andrew Hill as Chief of Police subject to the confirmation of the Board of Selectmen.

Andy has been serving as a Detective for the Clinton Police Department since 2005. Prior to that he was a Police Officer for the Town of Winslow for 4 years. See attached resume.

Andy is a senior in the BS Justice Studies program of the University of Maine, Augusta.

Andy has the background and desire to serve the Town of Clinton as the Chief of Police. I am confident in Andy's abilities.

Annual salary will be \$37,500.

Recommend Board of Selectmen confirm the Town Manager's appointment of Andrew Hill as Chief of Police.

13 Kingman Road
Fairfield, ME 04937

Clinton Police Department
27 Baker Street
Clinton, ME 04927

August 27, 2007

Attention Jim Rhodes

I would like to express my interest in the Chief of Police position advertised through an internal employment announcement. My experience and education match the qualifications and preferences you described.

I am a senior in the BS in Justice Studies program at the University of Maine Augusta with a G.P.A. of 3.09. Around 13 of the classes I have taken so far have been in the area of criminal justice. Some of the credit's I have earned are through life experience. Much of my military training has transferred into college credit. I have gathered knowledge in the area of investigation and criminal procedure while attending the police academy in Florida. My knowledge has been expanded through continuing police training and certificate classes.

I served on active duty in the U.S. Army for three years as a Military Police Officer. Over the past eight years I have been serving as a Police Officer with a local agency. I am currently a Detective with the Clinton Police Department. My duties include patrol and investigations. I also have supervisor duties, which include supervising eight employees. I also conduct new employee training along with in service training.

I am confident in my abilities to manage the police department. I have served as the head of the department in the past. I feel my experience and education has prepared me for this opportunity. I have attached a copy of my resume. Please contact me at 649-3399 for an interview or additional information. I can provide references from both my instructors and employers. I thank you for your time and consideration in this matter.

Sincerely yours,



Andrew Hill

ANDREW J. HILL

13 Kingman Road
Fairfield, ME. 04937
(207) 649-3399

OBJECTIVE: To obtain a position as Chief of Police.

HIGHLIGHTS OF QUALIFICATIONS

Experience and knowledge of investigation techniques
Over 8 years of police work to include working with youth
Military Police Officer for 3 years on active duty in the U.S. Army

RELEVANT EXPERIENCE

Military/Police Experience

- 3 years of honorable active duty service in the U.S. Army
- Performed security and access control in many environments
- Conducted investigations for crimes that occurred with a jurisdiction
- Interviewed victim, witness, and suspect for evidence of a crime

Supervisor Experience

- Assist and follow up with other Police Officer's investigations
- Review reports for correctness and accuracy
- Conduct employee reviews and counseling along with training
- Created, implemented, and maintain a current field training program

Interpersonal Skills

- Work with many outside agencies to complete investigations
- Share information with other employee's
- Work with employee's, town official's, and community member's

RELATED EMPLOYMENT HISTORY

2005 – present	Detective	Clinton Police Department
2001 - 2005	Police Officer	Winslow Police Department
2001 - 2001	Deputy Sheriff	Polk County Sheriff's Office
2000 - 2001	Mail Clerk	Kirchman Corporation
1999 - 2001	Security Officer	Tri-Star Security
1995 - 1999	Military Police Officer	U.S. Army

EDUCATION

University of Maine Augusta	BS Justice Studies	Expected January 2008
Seminole Community College FL	Police Academy	November 2000
Military Police School		November 1994

AGENDA

ITEM

5. d.



Town of Clinton
27 Baker Street
Clinton, ME 04927

426-8511 phone

426-8323 fax

BOARD of SELECTMEN
Organizational and Directive Document
for the
Town Garage Advisory Committee

COMMITTEE ORGANIZATION

Type of Committee: The Town Garage Advisory Committee is an advisory committee to the Board of Selectmen required to provide information and options regarding a new Town Garage. The committee has a specified life span. The committee is disbanded 90 days after recommendation is presented to the Board of Selectmen.

Number of Members: Minimum 5 and Maximum 7.

Residency Requirement: Clinton residents only.

Qualifications of Members: Previous experience in construction engineering or design, building trades, building cost estimates, public works organizations, business management, building codes.

Appointment Process: Board of Selectmen will accept letters of interest from residents specifying their experience and desire to serve on the Town Garage Advisory Committee. Board will advertise for interested persons, review letters of interest, and make formal appointments at a Board of Selectmen meeting when a minimum of five (5) appointments is achieved.

Committee Organizational Structure: The Committee's first meeting will elect a Chair, Vice-Chair, and Secretary. The Chair will conduct the meetings according to Robert's Rules of Order. The Vice-Chair will conduct the meetings in the absence of the Chair. The Secretary will take and prepare the minutes of the meeting.

Quorum: A five (5) member committee will have a quorum of 3 to conduct the meeting. A six (6) member committee will have a quorum of 4 to conduct the meeting. A seven (7) member committee will have a quorum of 5 to conduct the meeting.

Meeting Agendas: The Chair will develop each meeting agenda and post a copy of the agenda on the Town Office bulletin board at least five (5) days before the



Town of Clinton

27 Baker Street

426-8511 phone

Clinton, ME 04927

426-8323 fax

meeting. The Chair will provide a copy of the agenda to the Town Clerk for the Committee's file in the Town Vault.

Meeting Minutes: The Committee shall maintain written records of meetings, including the results of all motions and votes. One copy of the minutes of each meeting shall be filed with the Town Clerk within ten (10) working days after approval by the committee.

Public Meetings: Committee shall hold meetings that are open to the public and issue notice of meetings, including items of discussion.

Meeting Location: Meetings will be held in the Town Hall. The Chair will schedule with the Deputy Town Clerk the use of the Community Room or Selectmen's Room at least two (2) weeks in advance. The Chair will sign for a key to the entrance door and room.

COMMITTEE DIRECTIVE

The Town Garage Advisory Committee will conduct committee meetings and seek public input to review, research, develop conceptual plans, and estimated cost estimate for various options for a Town Garage that meets the current and future requirements.

Options to be Considered:

- Construction of a new Town Garage on Town owned property.
- Purchase of an existing structure in Town that meets the current and future requirements of a Town Garage.
- Lease with option to purchase of an existing structure that meets the current and future requirements of a Town Garage.

Special Consideration for Facility Needs:

- 3,000 square feet of building space.
- 3-bays (14' x 14' each).
- Office space.
- Parts and equipment storage.
- Ability to expand in future.
- Yard space for storage of culverts, gravel, loam, etc.
- Fenced yard space.
- Meets Building Codes, OSHA, and DEP requirements.
- Heat, water and sewer.



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New Construction Locations to be considered:

- Town land off of Old Leonard Wood Road close to Bangor Road.
- Addition to the back of the Town Office.

New Construction Types:

- Stick built
- Steelbuilding

Public Hearings: The committee will conduct at least two (2) public hearings. One (1) to seek input at the beginning of the process and one (1) to review proposals and seek input before final submission to the Board of Selectmen.

Conflict of Interest: Members of the Committee will be prohibited from bidding on any future new construction of a Town Garage that is put out to bid as a result of the committee's work. Members of the committee must divulge to the committee and to the Board of Selectmen any personal ownership of property, either individually or jointly, in the Town of Clinton.

Report and Recommendations Due: A report of the committee's work to include meeting dates and summary of meetings, public input, options pros & cons, estimated cost for each option and recommendation are due to the Board of Selectmen not later than **Tuesday, August 12, 2008 at 6:30 PM.**

ORDERED, SIGNED and SEALED this 11th Day of September, 2007 by the Board of Selectmen:

Jeffrey Towne, Chairman

Chester Nutting

Steven Hatch

Joseph Massey

Randy Clark

AGENDA

ITEM

7.a.

James Rhodes

From: Jeffrey P. Towne [jptowne@prexar.com]
Sent: Tuesday, August 21, 2007 10:34 AM
To: James Turcotte; James Rhodes; chet nutting; steve hatch; joe massey; Randy Clark; Marge Goodwin; Becky Turlo
Subject: BOS and BML Trustees Joint Meeting

The BOS will place this matter on the 9/25/07 Agenda as the first item. So far, I believe there are two issues to discuss and work-out: (1) setting-up a capital reserve account for future purchases of Library equipment as recommended by the Library Trustees, which CRF is funded by transfer of the bank accounts presently held under a federal EIN registered to the BML Trustees; and, (2) review of account ledgers for the Brown Trust and the Gibson Trust, as well as the protocol for administering and distributing these funds. I have, about one month ago, sent a reply to several questions received from the BML Trustees, most of which were resolved six years ago when the Town Charter was adopted. We will target 9/15/07 for sending-out documentation for review in advance of this meeting. Please let me know if there is any other issue which remains for discussion at this meeting.

8/21/2007

AGENDA

ITEM

9.a.

Expense Summary Report

ALL Departments
August

Account	Budget Net	YTD Net	Unexpended Balance	Percent Spent
01 - ADMINISTRA	228,074.00	47,515.18	180,558.82	20.83
001 - PAYROLL	152,550.00	21,775.05	130,774.95	14.27
01 - FULL TIME	50,450.00	10,577.66	39,872.34	20.97
02 - PART TIME	28,100.00	2,109.47	25,990.53	7.51
03 - OVERTIME	250.00	53.72	196.28	21.49
06 - BALLOT CLERK	2,500.00	0.00	2,500.00	0.00
07 - SELECTMEN	9,300.00	0.00	9,300.00	0.00
08 - TOWN MANAGER	46,700.00	7,133.70	39,566.30	15.28
09 - AUDITOR	3,100.00	0.00	3,100.00	0.00
10 - EMPLOYEE BEN	12,150.00	724.25	11,425.75	5.96
11 - VACATION	0.00	596.03	-596.03	----
13 - SICK TIME	0.00	203.77	-203.77	----
18 - HOLIDAY PAY	0.00	376.45	-376.45	----
002 - OPERATING EX	33,366.00	7,608.71	25,757.29	22.80
01 - TELEPHONE	5,880.00	903.56	4,976.44	15.37
04 - PRINTING	4,600.00	530.50	4,069.50	11.53
05 - POSTAGE	8,100.00	3,252.99	4,847.01	40.16
06 - ADS/NOTICES	800.00	42.16	757.84	5.27
07 - DUES	700.00	189.90	510.10	27.13
08 - SUPPLIES	4,300.00	1,061.19	3,238.81	24.68
09 - MEMBERSHIPS	3,100.00	0.00	3,100.00	0.00
10 - COPIER MAINT	2,336.00	733.60	1,602.40	31.40
12 - TRAVEL	1,000.00	113.47	886.53	11.35
13 - TRAINING	1,500.00	462.42	1,037.58	30.83
60 - ELECTIONS	1,050.00	318.92	731.08	30.37
003 - COMPUTER EXP	8,500.00	6,643.39	1,856.61	78.16
01 - SOFTWARE	6,000.00	5,959.99	40.01	99.33
04 - SUPPLIES/TAX	2,500.00	683.40	1,816.60	27.34
004 - TAX EXPENSES	20,800.00	6,755.97	14,044.03	32.48
01 - ASSESSING	16,800.00	4,050.00	12,750.00	24.11
03 - REG OF DEEDS	4,000.00	2,691.00	1,309.00	67.28
99 - MISC	0.00	14.97	-14.97	----
006 - CONTRACTUAL	8,000.00	0.00	8,000.00	0.00
01 - LEGAL	8,000.00	0.00	8,000.00	0.00
009 - UNCLASSIFIED	3,858.00	3,858.00	0.00	100.00
03 - KVCOG	3,858.00	3,858.00	0.00	100.00
011 - ASSISTANCE	0.00	207.39	-207.39	----
03 - ELECTRICITY	0.00	207.39	-207.39	----
020 - CAPITAL EXP	1,000.00	666.67	333.33	66.67
01 - COMPUTERS	1,000.00	666.67	333.33	66.67
02 - TOWN HALL	14,530.00	2,514.24	12,015.76	17.30
002 - OPERATING EX	8,650.00	906.77	7,743.23	10.48
02 - HEAT	3,500.00	0.00	3,500.00	0.00
03 - LIGHTS	4,150.00	906.77	3,243.23	21.85
16 - OTHER EQUIP	1,000.00	0.00	1,000.00	0.00
005 - HEALTH/SAFTY	780.00	132.62	647.38	17.00
02 - WATER/SEWER	780.00	132.62	647.38	17.00
007 - MAINTENANCE	5,100.00	1,474.85	3,625.15	28.92
01 - BLDG/GROUNDS	5,100.00	1,474.85	3,625.15	28.92
03 - PROTECTION	115,000.00	23,079.62	91,920.38	20.07

Expense Summary Report

ALL Departments
August

Account	Budget Net	YTD Net	Unexpended Balance	Percent Spent
03 - PROTECTION CONT'D				
001 - PAYROLL	42,000.00	7,775.88	34,224.12	18.51
15 - FICA/MEDICAR	42,000.00	7,775.88	34,224.12	18.51
005 - HEALTH/SAFTY	73,000.00	15,303.74	57,696.26	20.96
04 - STREET LIGHT	17,000.00	2,603.74	14,396.26	15.32
05 - HYDRANT RENT	56,000.00	12,700.00	43,300.00	22.68
04 - FIRE				
001 - PAYROLL	194,461.00	31,575.51	162,885.49	16.24
01 - FULL TIME	126,649.00	21,908.11	104,740.89	17.30
02 - PART TIME	31,000.00	3,717.63	27,282.37	11.99
10 - EMPLOYEE BEN	23,963.00	3,792.41	20,170.59	15.83
11 - VACATION	6,549.00	1,708.80	4,840.20	26.09
17 - TRAINING PAY	3,935.00	234.96	3,700.04	5.97
18 - HOLIDAY PAY	865.00	0.00	865.00	0.00
22 - SICK/COVER	1,500.00	213.60	1,286.40	14.24
002 - OPERATING EX	22,840.00	2,350.59	20,489.41	10.29
01 - TELEPHONE	1,500.00	370.72	1,129.28	24.71
02 - HEAT	5,500.00	0.00	5,500.00	0.00
03 - LIGHTS	3,300.00	538.20	2,761.80	16.31
06 - ADS/NOTICES	250.00	0.00	250.00	0.00
07 - DUES	80.00	0.00	80.00	0.00
13 - TRAINING	2,800.00	35.00	2,765.00	1.25
15 - CLEANING SUP	400.00	0.00	400.00	0.00
17 - LICENSE FEES	510.00	350.00	160.00	68.63
18 - MEDICAL SUP	3,600.00	345.20	3,254.80	9.59
19 - FUEL	3,200.00	711.47	2,488.53	22.23
20 - CLOTHING	1,000.00	0.00	1,000.00	0.00
35 - FIRE SUPP	600.00	0.00	600.00	0.00
37 - MISC SUPPLIE	100.00	0.00	100.00	0.00
005 - HEALTH/SAFTY	950.00	132.17	817.83	13.91
02 - WATER/SEWER	650.00	132.17	517.83	20.33
03 - FF MED EVAL	300.00	0.00	300.00	0.00
006 - CONTRACTUAL	5,700.00	1,140.00	4,560.00	20.00
14 - AMB/BILLING	5,700.00	1,140.00	4,560.00	20.00
007 - MAINTENANCE	12,500.00	392.84	12,107.16	3.14
01 - BLDG/GROUNDS	1,000.00	0.00	1,000.00	0.00
02 - EQUIPMENT	5,500.00	92.16	5,407.84	1.68
03 - VEHICLES	6,000.00	300.68	5,699.32	5.01
020 - CAPITAL EXP	12,600.00	0.00	12,600.00	0.00
05 - PAGERS	1,200.00	0.00	1,200.00	0.00
06 - RADIOS	1,400.00	0.00	1,400.00	0.00
08 - FIRE HOSE	1,000.00	0.00	1,000.00	0.00
35 - DUEL FREQ	9,000.00	0.00	9,000.00	0.00
06 - POLICE				
001 - PAYROLL	175,206.00	30,850.55	144,355.45	17.61
01 - FULL TIME	102,650.00	17,974.44	84,675.56	17.51
02 - PART TIME	10,400.00	1,385.00	9,015.00	13.32
03 - OVERTIME	5,800.00	1,770.92	4,029.08	30.53
10 - EMPLOYEE BEN	19,164.00	2,783.14	16,380.86	14.52
11 - VACATION	2,660.00	0.00	2,660.00	0.00

Expense Summary Report

ALL Departments

August

Account	Budget Net	YTD Net	Unexpended Balance	Percent Spent
06 - POLICE CONT'D				
13 - SICK TIME	1,406.00	0.00	1,406.00	0.00
18 - HOLIDAY PAY	0.00	186.66	-186.66	----
002 - OPERATING EX	23,281.00	2,341.78	20,939.22	10.06
01 - TELEPHONE	1,040.00	169.13	870.87	16.26
04 - PRINTING	630.00	0.00	630.00	0.00
06 - ADS/NOTICES	700.00	0.00	700.00	0.00
07 - DUES	350.00	50.00	300.00	14.29
10 - COPIER MAINT	100.00	0.00	100.00	0.00
11 - COPIER SUPPL	150.00	0.00	150.00	0.00
13 - TRAINING	2,431.00	336.23	2,094.77	13.83
16 - OTHER EQUIP	3,085.00	0.00	3,085.00	0.00
19 - FUEL	9,708.00	1,538.65	8,169.35	15.85
20 - CLOTHING	2,500.00	0.00	2,500.00	0.00
26 - EMPLOYEE TES	1,500.00	0.00	1,500.00	0.00
37 - MISC SUPPLIE	405.00	0.00	405.00	0.00
49 - PAGER	482.00	247.77	234.23	51.40
51 - OFFICE EQUIP	200.00	0.00	200.00	0.00
003 - COMPUTER EXP	4,645.00	3,136.71	1,508.29	67.53
01 - SOFTWARE	4,225.00	3,075.00	1,150.00	72.78
08 - INTERNET	420.00	61.71	358.29	14.69
007 - MAINTENANCE	5,200.00	1,271.90	3,928.10	24.46
02 - EQUIPMENT	1,700.00	150.00	1,550.00	8.82
03 - VEHICLES	3,500.00	1,121.90	2,378.10	32.05
07 - HIGHWAYS	382,379.64	52,276.56	330,103.08	13.67
001 - PAYROLL	48,259.00	8,589.64	39,669.36	17.80
01 - FULL TIME	30,059.00	6,574.12	23,484.88	21.87
02 - PART TIME	9,000.00	0.00	9,000.00	0.00
03 - OVERTIME	3,000.00	43.39	2,956.61	1.45
10 - EMPLOYEE BEN	6,200.00	627.16	5,572.84	10.12
11 - VACATION	0.00	1,113.57	-1,113.57	----
13 - SICK TIME	0.00	115.70	-115.70	----
18 - HOLIDAY PAY	0.00	115.70	-115.70	----
002 - OPERATING EX	18,250.00	2,529.35	15,720.65	13.86
01 - TELEPHONE	800.00	110.43	689.57	13.80
02 - HEAT	1,000.00	0.00	1,000.00	0.00
06 - ADS/NOTICES	500.00	163.20	336.80	32.64
13 - TRAINING	200.00	0.00	200.00	0.00
19 - FUEL	5,900.00	1,232.82	4,667.18	20.90
20 - CLOTHING	950.00	830.20	119.80	87.39
22 - TOOLS	400.00	61.91	338.09	15.48
32 - SALT/SHED MA	400.00	19.70	380.30	4.93
36 - RENT/HIRE	7,600.00	0.00	7,600.00	0.00
37 - MISC SUPPLIE	500.00	111.09	388.91	22.22
006 - CONTRACTUAL	3,100.00	0.00	3,100.00	0.00
02 - SWEEPING	1,800.00	0.00	1,800.00	0.00
03 - SIDEWALK	300.00	0.00	300.00	0.00
04 - GRADING	1,000.00	0.00	1,000.00	0.00
007 - MAINTENANCE	5,500.00	1,451.76	4,048.24	26.40
01 - BLDG/GROUNDS	500.00	65.00	435.00	13.00
02 - EQUIPMENT	5,000.00	1,386.76	3,613.24	27.74

Expense Summary Report

ALL Departments
August

Account	Budget Net	YTD Net	Unexpended Balance	Percent Spent
07 - HIGHWAYS CONT'D				
008 - ROAD MAINT	231,600.00	8,818.81	222,781.19	3.81
01 - CULVERTS	4,000.00	3,213.85	786.15	80.35
02 - COLD PATCH	3,000.00	1,660.56	1,339.44	55.35
03 - STRIPING	500.00	0.00	500.00	0.00
04 - ROAD SIGNS	1,000.00	59.40	940.60	5.94
05 - LQD CALCIUM	2,000.00	2,035.00	-35.00	101.75
06 - GRAVEL	11,000.00	0.00	11,000.00	0.00
07 - PLOWING	180,000.00	0.00	180,000.00	0.00
08 - SALT	10,600.00	0.00	10,600.00	0.00
10 - BRUSH/LIMBS	6,000.00	1,850.00	4,150.00	30.83
11 - DITCHING	8,500.00	0.00	8,500.00	0.00
12 - DRIVEWAYS	5,000.00	0.00	5,000.00	0.00
020 - CAPITAL EXP	75,670.64	30,887.00	44,783.64	40.82
20 - PAVING	12,332.05	0.00	12,332.05	0.00
31 - SAND SHED	36,338.59	3,887.00	32,451.59	10.70
36 - PLOW TRUCK	27,000.00	27,000.00	0.00	100.00
08 - CODE ENFORCE	14,997.00	2,714.69	12,282.31	18.10
001 - PAYROLL	14,997.00	2,474.84	12,522.16	16.50
02 - PART TIME	14,997.00	2,474.84	12,522.16	16.50
002 - OPERATING EX	0.00	239.85	-239.85	----
12 - TRAVEL	0.00	239.85	-239.85	----
09 - PLAN BOARD	500.00	185.00	315.00	37.00
002 - OPERATING EX	500.00	185.00	315.00	37.00
70 - PLANNING	500.00	185.00	315.00	37.00
10 - LIBRARY	44,000.00	7,129.69	36,870.31	16.20
001 - PAYROLL	30,055.00	4,837.97	25,217.03	16.10
02 - PART TIME	29,355.00	4,837.97	24,517.03	16.48
11 - VACATION	450.00	0.00	450.00	0.00
18 - HOLIDAY PAY	250.00	0.00	250.00	0.00
002 - OPERATING EX	11,815.00	1,834.26	9,980.74	15.52
01 - TELEPHONE	80.00	6.17	73.83	7.71
02 - HEAT	2,800.00	404.03	2,395.97	14.43
03 - LIGHTS	1,200.00	0.00	1,200.00	0.00
05 - POSTAGE	150.00	0.00	150.00	0.00
06 - ADS/NOTICES	50.00	0.00	50.00	0.00
07 - DUES	135.00	0.00	135.00	0.00
08 - SUPPLIES	1,100.00	168.93	931.07	15.36
10 - COPIER MAINT	600.00	166.81	433.19	27.80
12 - TRAVEL	100.00	0.00	100.00	0.00
13 - TRAINING	150.00	0.00	150.00	0.00
15 - CLEANING SUP	250.00	69.96	180.04	27.98
38 - BOOKS	4,000.00	828.46	3,171.54	20.71
39 - MAGAZINES	500.00	189.90	310.10	37.98
65 - CHILD/ADULT	200.00	0.00	200.00	0.00
99 - MISC	500.00	0.00	500.00	0.00
003 - COMPUTER EXP	250.00	0.00	250.00	0.00
04 - SUPPLIES/TAX	250.00	0.00	250.00	0.00
005 - HEALTH/SAFTY	480.00	105.86	374.14	22.05

Expense Summary Report

ALL Departments
August

Account	Budget Net	YTD Net	Unexpended Balance	Percent Spent
10 - LIBRARY CONT'D				
02 - WATER/SEWER	480.00	105.86	374.14	22.05
006 - CONTRACTUAL	500.00	68.00	432.00	13.60
13 - CONTRACT MAT	500.00	68.00	432.00	13.60
007 - MAINTENANCE	900.00	283.60	616.40	31.51
01 - BLDG/GROUNDS	900.00	283.60	616.40	31.51
11 - TRANSFER STA	360,469.00	57,790.91	302,678.09	16.03
001 - PAYROLL	99,072.00	15,947.88	83,124.12	16.10
01 - FULL TIME	75,610.00	11,432.04	64,177.96	15.12
02 - PART TIME	5,200.00	0.00	5,200.00	0.00
03 - OVERTIME	1,000.00	0.00	1,000.00	0.00
10 - EMPLOYEE BEN	17,262.00	2,904.20	14,357.80	16.82
11 - VACATION	0.00	1,320.75	-1,320.75	----
18 - HOLIDAY PAY	0.00	290.89	-290.89	----
002 - OPERATING EX	51,953.00	7,663.30	44,289.70	14.75
01 - TELEPHONE	0.00	3.87	-3.87	----
03 - LIGHTS	6,500.00	531.06	5,968.94	8.17
06 - ADS/NOTICES	250.00	0.00	250.00	0.00
07 - DUES	500.00	0.00	500.00	0.00
08 - SUPPLIES	550.00	19.36	530.64	3.52
12 - TRAVEL	596.00	114.37	481.63	19.19
15 - CLEANING SUP	116.00	57.49	58.51	49.56
16 - OTHER EQUIP	1,750.00	128.10	1,621.90	7.32
19 - FUEL	2,745.00	187.53	2,557.47	6.83
20 - CLOTHING	1,500.00	1,570.33	-70.33	104.69
22 - TOOLS	170.00	168.00	2.00	98.82
23 - BALER WIRE	833.00	528.15	304.85	63.40
24 - PLASTIC BAGS	420.00	0.00	420.00	0.00
27 - SAFETY EQUIP	435.00	250.00	185.00	57.47
29 - DEMO DEBRIS	25,678.00	2,632.27	23,045.73	10.25
30 - DEP FEE	275.00	228.00	47.00	82.91
31 - PUBLIC AWARE	75.00	0.00	75.00	0.00
37 - MISC SUPPLIE	6,235.00	1,244.77	4,990.23	19.96
42 - OIL REMOVAL	1,525.00	0.00	1,525.00	0.00
50 - SCALES -T.S.	600.00	0.00	600.00	0.00
52 - FREON REMOV	1,200.00	0.00	1,200.00	0.00
006 - CONTRACTUAL	205,220.00	34,139.36	171,080.64	16.64
00 - CONTRACTUAL	0.00	3,515.00	-3,515.00	----
06 - HAULING	44,220.00	3,390.00	40,830.00	7.67
07 - TIPPING	161,000.00	27,234.36	133,765.64	16.92
007 - MAINTENANCE	4,224.00	40.37	4,183.63	0.96
01 - BLDG/GROUNDS	700.00	0.00	700.00	0.00
02 - EQUIPMENT	3,524.00	40.37	3,483.63	1.15
12 - UNCLASSIFIED	6,696.00	3,886.00	2,810.00	58.03
009 - UNCLASSIFIED	6,696.00	3,886.00	2,810.00	58.03
04 - FAMILY VIO	1,060.00	0.00	1,060.00	0.00
05 - LEGION 186	225.00	0.00	225.00	0.00
07 - HEAD START	500.00	500.00	0.00	100.00
09 - SENIOR SPECT	1,886.00	1,886.00	0.00	100.00
12 - FOOD BANK	2,000.00	1,000.00	1,000.00	50.00
13 - HOSPICE	500.00	500.00	0.00	100.00

Expense Summary Report

ALL Departments

August

Account	Budget Net	YTD Net	Unexpended Balance	Percent Spent
12 - UNCLASSIFIED CONT'D				
26 - TRANSP KVCAP	525.00	0.00	525.00	0.00
13 - DEBT SERVICE	59,979.00	0.00	59,979.00	0.00
010 - DEBT	44,485.00	0.00	44,485.00	0.00
08 - FIRE STA PRI	37,100.00	0.00	37,100.00	0.00
09 - FIRE STA INT	7,385.00	0.00	7,385.00	0.00
099 - INTER- GOV'T	15,494.00	0.00	15,494.00	0.00
09 - FIRST PARK	15,494.00	0.00	15,494.00	0.00
14 - ANIMAL CTRL	11,105.00	1,020.84	10,084.16	9.19
002 - OPERATING EX	1,900.00	150.00	1,750.00	7.89
08 - SUPPLIES	350.00	0.00	350.00	0.00
12 - TRAVEL	1,200.00	0.00	1,200.00	0.00
13 - TRAINING	200.00	0.00	200.00	0.00
49 - PAGER	150.00	150.00	0.00	100.00
005 - HEALTH/SAFTY	580.00	0.00	580.00	0.00
07 - ANIMAL SHOTS	280.00	0.00	280.00	0.00
09 - ANIMAL HOSP	300.00	0.00	300.00	0.00
006 - CONTRACTUAL	3,900.00	200.00	3,700.00	5.13
17 - ANIMAL CTRL	3,900.00	200.00	3,700.00	5.13
009 - UNCLASSIFIED	4,725.00	670.84	4,054.16	14.20
01 - HUMANE SOC	4,725.00	670.84	4,054.16	14.20
16 - RECREATION	30,350.00	3,165.16	27,184.84	10.43
001 - PAYROLL	3,000.00	460.00	2,540.00	15.33
02 - PART TIME	3,000.00	460.00	2,540.00	15.33
002 - OPERATING EX	153.00	19.70	133.30	12.88
03 - LIGHTS	153.00	19.70	133.30	12.88
007 - MAINTENANCE	11,575.00	2,410.46	9,164.54	20.82
01 - BLDG/GROUNDS	9,000.00	1,960.46	7,039.54	21.78
09 - TOILETS	1,575.00	450.00	1,125.00	28.57
10 - TREE WORK	1,000.00	0.00	1,000.00	0.00
008 - ROAD MAINT	0.00	275.00	-275.00	----
10 - BRUSH/LIMBS	0.00	275.00	-275.00	----
009 - UNCLASSIFIED	14,022.00	0.00	14,022.00	0.00
14 - P.A.L.	13,000.00	0.00	13,000.00	0.00
23 - ADMIN BUDGET	154.00	0.00	154.00	0.00
31 - SNOWMOBILES	850.00	0.00	850.00	0.00
33 - FLEA MARKET	18.00	0.00	18.00	0.00
020 - CAPITAL EXP	1,600.00	0.00	1,600.00	0.00
12 - FENCING	700.00	0.00	700.00	0.00
15 - DUGOUTS	300.00	0.00	300.00	0.00
16 - BLEACHERS	600.00	0.00	600.00	0.00
17 - GEN'L ASSIST	9,435.00	1,825.52	7,609.48	19.35
001 - PAYROLL	1,000.00	173.07	826.93	17.31
20 - G.A. ADMIN	1,000.00	173.07	826.93	17.31
002 - OPERATING EX	50.00	0.00	50.00	0.00
37 - MISC SUPPLIE	50.00	0.00	50.00	0.00
011 - ASSISTANCE	8,385.00	1,652.45	6,732.55	19.71

Expense Summary Report

ALL Departments
August

Account	Budget Net	YTD Net	Unexpended Balance	Percent Spent
17 - GEN'L ASSIST CONT'D				
02 - HEATING FUEL	2,500.00	0.00	2,500.00	0.00
03 - ELECTRICITY	1,000.00	680.45	319.55	68.05
04 - RENT	3,200.00	947.00	2,253.00	29.59
05 - FOOD/PERSONA	600.00	25.00	575.00	4.17
06 - BURIAL	785.00	0.00	785.00	0.00
13 - TRAINING/TRA	300.00	0.00	300.00	0.00
18 - DISPATCH				
006 - CONTRACTUAL	20,350.00	3,000.00	17,350.00	14.74
11 - DISPATCH FEE	12,000.00	3,000.00	9,000.00	25.00
12 - REG DISP FEE	8,350.00	0.00	8,350.00	0.00
19 - INSURANCE				
012 - INSURANCE	65,188.00	14,654.50	50,533.50	22.48
01 - WORKER'S COM	20,602.00	0.00	20,602.00	0.00
02 - P.O. LIAB	7,945.00	3,230.00	4,715.00	40.65
03 - UNEMPLOYMENT	5,050.00	1,256.50	3,793.50	24.88
04 - VEHICLE INS.	8,054.00	3,904.00	4,150.00	48.47
05 - INS. DEDUCT.	10,000.00	0.00	10,000.00	0.00
06 - LIABILITY	13,537.00	6,264.00	7,273.00	46.27
20 - CEMETERIES				
001 - PAYROLL	14,000.00	2,976.80	11,023.20	21.26
02 - PART TIME	1,000.00	0.00	1,000.00	0.00
23 - SEXTON	2,500.00	716.00	1,784.00	28.64
006 - CONTRACTUAL	7,500.00	2,220.80	5,279.20	29.61
09 - MOW & TRIM	7,500.00	2,220.80	5,279.20	29.61
007 - MAINTENANCE	2,400.00	40.00	2,360.00	1.67
04 - GROUNDS/LAND	2,400.00	40.00	2,360.00	1.67
009 - UNCLASSIFIED	600.00	0.00	600.00	0.00
17 - RIVERVIEW AS	600.00	0.00	600.00	0.00
22 - INTER-GOV'T				
099 - INTER- GOV'T	1,353,582.00	202,361.65	1,151,220.35	14.95
01 - COUNTY TAX	137,678.00	0.00	137,678.00	0.00
02 - SAD 49	1,215,904.00	202,361.65	1,013,542.35	16.64
24 - COMMITTEES				
016 - COMMITTEES	500.00	0.00	500.00	0.00
02 - ECON DEV	250.00	0.00	250.00	0.00
03 - COM DEV	250.00	0.00	250.00	0.00
99 - MISCELLANE				
014 - OVERLAY	117,000.00	623.10	116,376.90	0.53
01 - ABATEMENTS	70,000.00	623.10	69,376.90	0.89
017 - TAX INC FIN	47,000.00	0.00	47,000.00	0.00
01 - COOPER	47,000.00	0.00	47,000.00	0.00
Final Totals	3,272,391.64	493,161.12	2,779,230.52	15.07

Revenue Summary Report

Department(s): ALL

August

Account	Budget Net	YTD Net	Uncollected Balance	Percent Collected
01 - ADMINISTRATION	2,873,721.00	263,243.74	2,610,477.26	9.16
299 - PROPERTY TAXES	1,867,386.00	0.00	1,867,386.00	0.00
301 - INTEREST ON PROPERTY TAXES	12,000.00	2,391.80	9,608.20	19.93
302 - BANK INTEREST	10,000.00	2,313.77	7,686.23	23.14
303 - INTEREST ON CERTIF OF DEPOSIT	1,000.00	0.00	1,000.00	0.00
309 - BOAT EXCISE TAX	2,500.00	473.42	2,026.58	18.94
310 - MOTOR VEHICLE EXCISE TAX	440,000.00	99,375.29	340,624.71	22.59
311 - HUNTING & FISHING FEE	1,700.00	163.00	1,537.00	9.59
312 - RECREATIONAL VEHICLE FEES	900.00	175.00	725.00	19.44
313 - SNOWMOBILE REG. REIMBURSEMENT	1,700.00	0.00	1,700.00	0.00
314 - DOG FEES	400.00	8.00	392.00	2.00
315 - MOTOR VEHICLE AGENT FEES	13,000.00	1,971.00	11,029.00	15.16
316 - PROPERTY TAX LIEN COSTS & FEES	10,000.00	1,742.72	8,257.28	17.43
317 - CABLE TELEVISION FEES	10,000.00	3,027.32	6,972.68	30.27
319 - PLUMBING INSPECTIONS	2,500.00	316.50	2,183.50	12.66
320 - LAND USE/BUILDING PERMITS	700.00	115.00	585.00	16.43
321 - COPIER FEES	400.00	287.60	112.40	71.90
322 - FAX MACHINE FEES	200.00	103.00	97.00	51.50
323 - VITAL RECORD FEES	1,800.00	785.00	1,015.00	43.61
324 - RENTAL OF BANQUET HALL	1,800.00	400.00	1,400.00	22.22
330 - TREE GROWTH REIMBURSEMENT	11,700.00	0.00	11,700.00	0.00
331 - VETERAN REIMBURSEMENT	1,200.00	0.00	1,200.00	0.00
333 - GENERAL ASSISTANCE REIMBURSE	4,500.00	755.50	3,744.50	16.79
334 - STATE REVENUE SHARING	325,000.00	70,979.79	254,020.21	21.84
335 - HOMESTEAD EXEMPTION REVENUE	81,735.00	67,740.00	13,995.00	82.88
336 - CONCEALED WEAPONS PERMIT FEES	150.00	10.00	140.00	6.67
337 - ROAD ASSISTANCE	66,000.00	0.00	66,000.00	0.00
341 - ANIMAL CONTROL OFFICER FEES	0.00	10.00	-10.00	---
344 - ROAD POLE FEES	0.00	8.00	-8.00	---
348 - BOUNCED CHECK FEES	0.00	20.00	-20.00	---
350 - FIRST PARK INCOME DISTRIBUTION	3,950.00	6,731.57	-2,781.57	170.42
999 - MISCELLANEOUS REVENUES	1,500.00	3,340.46	-1,840.46	222.70
04 - FIRE DEPARTMENT	80,500.00	16,584.79	63,915.21	20.60
001 - AMBULANCE FEES	80,500.00	16,584.79	63,915.21	20.60
06 - POLICE DEPARTMENT	0.00	1,940.00	-1,940.00	---
001 - POLICE DEPT FEES	0.00	1,920.00	-1,920.00	---
999 - MISCELLANEOUS REVENUES	0.00	20.00	-20.00	---
10 - LIBRARY	1,000.00	108.90	891.10	10.89
002 - BOOK SALES	50.00	0.00	50.00	0.00
003 - COPIER & FAX FEES	300.00	51.40	248.60	17.13
004 - DONATIONS	50.00	0.00	50.00	0.00
006 - FINES	300.00	47.50	252.50	15.83
007 - NON-RES INTER LIBRARY LOANS	150.00	10.00	140.00	6.67
009 - REPLACEMENT CARDS	50.00	0.00	50.00	0.00
999 - MISCELLANEOUS REVENUES	100.00	0.00	100.00	0.00
11 - TRANSFER STATION/RECYCLING	240,000.00	58,652.12	181,347.88	24.44
001 - TRANSFER STATION FEES	2,000.00	170.09	1,829.91	8.50
002 - RECYCLING INCOME	25,000.00	4,037.42	20,962.58	16.15
003 - PENOBSCOT ENERGY RECOV CREDIT	53,000.00	13,216.50	39,783.50	24.94
004 - BENTON ADMINISTRATIVE FEE	4,800.00	1,200.00	3,600.00	25.00

Revenue Summary Report

Department(s): ALL

August

Account	Budget Net	YTD Net	Uncollected Balance	Percent Collected
11 - TRANSFER STATION/RECYCLING CONT'D				
005 - BENTON TRANSFER STATION COSTS	82,000.00	23,656.60	58,343.40	28.85
006 - TIPPING FEES	28,000.00	0.00	28,000.00	0.00
007 - DEMOLITION DEBRIS FEES	35,000.00	5,542.17	29,457.83	15.83
009 - METAL RECYCLING	4,000.00	3,546.10	453.90	88.65
010 - FEES FOR USE OF SCALES	200.00	10.00	190.00	5.00
011 - BRUSH	5,000.00	6,061.99	-1,061.99	121.24
999 - MISCELLANEOUS REVENUES	1,000.00	1,211.25	-211.25	121.13
19 - TOWN INSURANCE				
001 - WORKER'S COMP PREM REFUND	0.00	3,265.00	-3,265.00	----
002 - UNEMPLOYMENT PREMIUM REFUND	0.00	939.00	-939.00	----
003 - UNEMPLOYMENT PREMIUM REFUND	0.00	1,574.00	-1,574.00	----
003 - PROPERTY & CASUALTY REFUND	0.00	752.00	-752.00	----
20 - CEMETERY MAINTENANCE				
001 - CEMETERY FEES	1,500.00	0.00	1,500.00	0.00
002 - INVESTMENT INCOME	900.00	0.00	900.00	0.00
002 - INVESTMENT INCOME	600.00	0.00	600.00	0.00
Final Totals	3,196,721.00	343,794.55	2,852,926.45	10.75