AGENDA

ITEM

4.

OATH OF MUNICIPAL OFFICIAL

(Except Moderator or Clerk)

Municipality of Clinton, Maine

I, Jeffrey Towne, do swear, that I will support the Constitution of the United States, and of this State, so long as I shall continue a citizen thereof. (Constitution of Maine, Art. IX, Sec. 1.)

I, Jeffrey Towne, do swear that I will faithfully discharge to the best of my ability the duties incumbent on me as Selectman (three-year term) for the Town of Clinton, according to the Constitution and the laws of the State. So help me God.

Dated: July 10, 2007

_____

Signature

Clinton, Maine

Subscribed and sworn to before me,

Date: July 10, 2007

_____

Title:

OATH OF MUNICIPAL OFFICIAL

(Except Moderator or Clerk)

Municipality of Clinton, Maine

I, Joseph Massey, do swear, that I will support the Constitution of the United States, and of this State, so long as I shall continue a citizen thereof. (Constitution of Maine, Art. IX, Sec. 1.)

I, Joseph Massey, do swear that I will faithfully discharge to the best of my ability the duties incumbent on me as Selectman (two-year term) for the Town of Clinton, according to the Constitution and the laws of the State. So help me God.

Dated: July 10, 2007

_____

Signature

Clinton, Maine

Subscribed and sworn to before me,

Date: July 10, 2007

_____

Title:

AGENDA

ITEM

5.

OATH OF MUNICIPAL OFFICIAL

(Except Moderator or Clerk)

Municipality of Clinton, Maine

I, Jeffrey Towne, do swear, that I will support the Constitution of the United States, and of this State, so long as I shall continue a citizen thereof. (Constitution of Maine, Art. IX, Sec. 1.)

I, Jeffrey Towne, do swear that I will faithfully discharge to the best of my ability the duties incumbent on me as Assessor (three-year term) for the Town of Clinton, according to the Constitution and the laws of the State. So help me God.

Dated: July 10, 2007

_____

Signature

Clinton, Maine

Subscribed and sworn to before me,

Date: July 10, 2007

_____

Title:

OATH OF MUNICIPAL OFFICIAL

(Except Moderator or Clerk)

Municipality of Clinton, Maine

I, Joseph Massey, do swear, that I will support the Constitution of the United States, and of this State, so long as I shall continue a citizen thereof. (Constitution of Maine Art. IX, Sec. 1.)

I, Joseph Massey, do swear that I will faithfully discharge to the best of my ability the duties incumbent on me as Assessor (two-year term) for the Town of Clinton, according to the Constitution and the laws of the State. So help me God.

Dated: July 10, 2007

_____

Signature

Clinton, Maine

Subscribed and sworn to before me,

Date: July 10, 2007

_____

Title

AGENDA

ITEM

6.

OATH OF MUNICIPAL OFFICIAL

(Except Moderator or Clerk)

Municipality of Clinton, Maine

I, Jeffrey Towne, do swear, that I will support the Constitution of the United States, and of this State, so long as I shall continue a citizen thereof. (Constitution of Maine, Art. IX, Sec. 1.)

I, Jeffrey Towne, do swear that I will faithfully discharge to the best of my ability the duties incumbent on me as Overseer of the Poor (three-year term) for the Town of Clinton, according to the Constitution and the laws of the State. So help me God.

Dated: July 10, 2007

_____

Signature

Clinton, Maine

Subscribed and sworn to before me,

Date: July 10, 2007

_____

Title

OATH OF MUNICIPAL OFFICIAL

(Except Moderator or Clerk)

Municipality of Clinton, Maine

I, Joseph Massey, do swear, that I will support the Constitution of the United States, and of this State, so long as I shall continue a citizen thereof. (Constitution of Maine, Art. IX, Sec. 1.)

I, Joseph Massey, do swear that I will faithfully discharge to the best of my ability the duties incumbent on me as Overseer of the Poor (two-year term) for the Town of Clinton, according to the Constitution and the laws of the State. So help me God.

Dated: July 10, 2007

_____

Signature

Clinton, Maine

Subscribed and sworn to before me,

Date: July 10, 2007

_____

Title

AGENDA

ITEM

8.

Town of Clinton
27 Baker Street
426-8511 phone Clinton, ME 04927 426-8323 fax

BOARD of SELECTMEN
Rules of Procedure

Meeting Format

1. An orderly meeting requires Selectmen to share the floor, listen to other Selectmen, not interrupt another who is speaking, be respectful to others when speaking, and remain focused on the topic being discussed. The Chair may require all participants to be recognized by the Chair before speaking on the record about an item on the Board's agenda. When a motion is made and seconded, it is preferable to begin the discussion by recognition of the Selectman making the motion. The Chair should participate in the discussion after the other members have had an initial opportunity for discussion.

2. The board is allowed to discuss an Agenda item without the necessity of a formal motion being made by a member.

3. The Chair will recognize the Town Manager to explain an Agenda item if there is uncertainty about the meaning of the agenda item. The Chair will recognize the Town Manager for comment and input with respect to each matter on the Board's agenda before a final vote or other action by the Board. At any time during the discussions or deliberations by the Board, after being recognized by the Chair, a Selectman may directly ask a question to, or request information or comment from, the Town Manager. The Town Manager may refer such a question or request to a Town Department head or municipal official in attendance at the meeting.

Rules of Procedure

The Chair will be generally guided by the Tenth Edition of Robert's Rules of Order Newly Revised for the conduct of the Board's meetings.

Public Comment

1. A reasonable opportunity for public comment will be given before the Board's vote on a matter of municipal policy, as opposed to a procedural, ministerial, or executive matter. The Chair will direct when public comment will be accepted on a matter before the Board. The chair may set reasonable limits on public comment heard or received at the meeting. After the Chair recognizes a member of the public, the person will approach the Board and sit at the Public Comment / Questions Table. The purpose of speaking from this table is to insure the comments are recorded and Board members can clearly hear the comments or questions. Written comments signed by the author(s), which are submitted to the

Board before the meeting by filing or mailing to the Town Office, will be considered by the Board as public comment. Any written questions from the public must be received by the Town Manager's office before 10:00 AM, on the Wednesday preceding the meeting. After public comment is heard or received, the Board will further consider the matter before a vote or other action is taken by the Board.

2. Any questions from the public, during a public comment period, addressed to a Selectman, the Town Manager, or a Town employee or official, will go through the Chair. The Chair has the discretion whether to recognize the question or rule the question is out of order or otherwise not proper.

3. An agenda item titled "Comments / Questions from the Public Concerning Matters Not Related to Items on the Agenda" is limited to fifteen (15) minutes. The Chair will ask for a show of hands for those wishing to speak. The fifteen (15) minutes will be divided between the number wishing to speak. The speakers will be directed to sit at the public comment / questions table. The Chair has the discretion whether to recognize the comment / question or rule the comment / question out of order or otherwise not proper.

4. A member of the public who becomes unruly or interrupts the orderly conduct of the Selectman's meeting will be asked to leave.

Meeting Agenda / Public Notice

1. The Board will not conduct a vote on any matter that is not on the agenda of the Board's meeting, unless of an "emergency " nature. The Board may, under the category of "Other Business Emergency Matter", act upon any emergency matters that could have a serious or adverse effect on the community, public health, or well-being of the Town in the event Board action is delayed. Any matter that is not on the agenda may be discussed, if determined appropriate by the Chair, but no answer will be expected and no vote taken until a later Board meeting.

2. The next to last agenda item will be planning the Agenda for the next scheduled Board meeting. The Board may vote to require a specific matter to be placed on the agenda for the next meeting.

3. All items to be considered on an agenda for a regular or special meeting must be received by the Town Manager or Chairman of the Board of Selectmen by 10:00 AM on the Wednesday preceding the meeting. The Town Manager and the Chair, Board of Selectmen will meet via E-mail, phone or in person to prepare the Agenda not later than 12 Noon on the Thursday prior to the meeting. The agenda will be posted at the Town Office and on the Town's Web Site by 3:00 PM on the Friday prior to the meeting. The agenda and materials necessary for the

Town of Clinton
27 Baker Street
426-8511 phone Clinton, ME 04927 426-8323 fax

Selectmen's review will be delivered to each Board of Selectmen, by the Police Department, not later than 8:00 PM on the Friday prior to the meeting.

4. It is sufficient to post, as public notice, the Resolution specifying Selectmen meeting dates, time and place on the Town Office bulletin board. A public notice must be posted in at least five conspicuous places around Town for any special or emergency meeting of the Board. The Morning Sentinel must be notified in the event of an emergency or special meeting of the Board.

Legal Counsel

1. The Town Manager will promptly inform the Board of Selectmen Chair as to the Town's receipt of service of a Complaint or other pleading filed against the Town in Federal, State, or other judicial or administrative forum and will promptly notify the Town's liability insurer as to the receipt of a complaint or other pleadings which may potentially be covered under the Town's insurance policy. Within fourteen (14) days after the Town's receipt of service, the Board will meet to determine whether legal counsel needs to be retained, and decide what legal counsel will be retained to represent the Town's interest in defense of such legal action.

2. A notice of Tort Claim served upon the Town will promptly be delivered to the Town's Liability Insurer and a copy will be provided to each Selectman before the next Board meeting.

3. No legal action will be filed or otherwise prosecuted by the Town without prior authorization by the Board of Selectmen.

4. The authorization to retain legal service for a specific matter will be approved by the Board of Selectmen.

5. Any request for legal advice directed to the Maine Municipal Association (MMA) Legal Department will follow Resolution 07-03: Restrictions on MMA Legal Inquiries dated and signed by the Board of Selectmen on April 24, 2007.

RULES OF PROCEDURES ADOPTED BY THE BOARD OF SELECTMEN ON JULY 10, 2007 BY:

Jeffrey Towne	Chester Nutting
Stephen Hatch	Joseph Massey
Randy Clark	

AGENDA

ITEM

9.

Town of Clinton
27 Baker Street
426-8511 phone Clinton, ME 04927 426-8323 fax

RESOLUTION 07-11

BOARD OF SELECTMEN MEETING DATES / TIME / PLACE FOR FISCAL YEAR 2007 / 2008

WHEREAS, Town Charter Section 2.03 (c) requires the Board of Selectmen to establish by resolution the date, time and place for regular Board of Selectmen meetings.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SELECTMEN OF THE TOWN OF CLINTON, that in Fiscal Year 2007 / 2008 the Board of Selectmen will meet at 6:30 PM in the Selectmen's meeting room of the Town Office on the following dates:

July 10, 2007 & July 24, 2007
August 14, 2007 & August 29, 2007
September 11, 2007 & September 25, 2007
October 9, 2007 & October 23, 2007
November 13, 2007 & November 27, 2007
December 11, 2007 & December 26, 2007
January 8, 2008 & January 22, 2008
February 12, 2008 & February 26, 2008
March 11, 2008 & March 25, 2008
April 8, 2008 & April 22, 2008
May 13, 2008 & May 27, 2008
June 9, 2008 & June 24, 2008

Sealed with the Seal of the Town of Clinton on this tenth day of July in the year Two Thousand Seven.

Jeffrey Towne	Chester Nutting
Stephen Hatch	Joseph Massey
Randy Clark	

AGENDA

ITEM

11.a.

TOWN OF CLINTON
BOARD OF SELECTMEN

MEMBERS: Jeffrey Towne, Chairman; Stephen Hatch, Randy Clark, Chester Nutting and Joe Massey

SELECTMEN'S MEETING MINUTES

DATE: Tuesday, June 26, 2007
TIME: 6:30 PM
PLACE: Selectmen's Room, Town Office

1. CALL TO ORDER.

2. PLEDGE OF ALLEGIANCE.

3. SELECTMEN PRESENT / QUORUM.
   Quorum Met 5 Selectmen present

4. COMMENTS / QUESTIONS FROM THE PUBLIC CONCERNING MATTERS NOT RELATED TO ITEMS ON THE AGENDA.

5. ACTION ITEMS.

   a. Approval of Selectmen's Meeting minutes – June 11, 2007.

      Randy motions board approve the minutes of the June 11, 2007 meeting.
      Second by Chet
      5-0 vote yes

   b. Notification letter to Clinton Water District for the Town of Clinton shut off of the access to all public fire hydrants.

      Move Board sign the letter to the Clinton Water District to shut off access to all public Fire Hydrants and close out account #585 as a result of Town vote.
      No motion, No second, Item Dies

   c. Notification letter to Central Maine Power Company to turn off permanently all 109 street lights in the Town of Clinton and close out account #221-003-3990-011.

      Move Board sign the letter to Central Maine Power Company to close out account #221-003-3990-011 and turn off permanently all 109 street lights in Clinton as a result of Town vote.
      No Motion, No Second, Item Dies

d. Appointment of the 2007 / 2008 Budget Committee.

Randy moves board appoint Phil McCarthy, Naomi Wiswell, Roger Barber, Blynn Galusha, Bruce Bean, Bruce Salsbury, Tammy Knight, Michelle Flewelling, Rebecca Turlo, and Kim Dixon to the Budget Committee for the term July 1, 2007 to June 30, 2008.
Second by Chet
5-0 vote yes

e. Appointment of Planning Board members.

Randy moves board appoint Eva Marie Barber and Michael Hachey, Sr. to the Planning Board for 3-year regular member terms commencing July 1, 2007.
Second by Chet
5-0 vote yes

f. Appointment of Board of Appeals member.

Randy moves board appoint Arnold Hanscom to the Board of Appeals for a 3-year regular member term commencing July 1, 2007.
Second by Chet
5-0 vote yes

g. Appointment of Civil Constables.

Randy moves board appoint Mark Sellinger, Robin Sellinger and Eugene Hutchins as civil constables for the term July 1, 2007 to June 30, 2008.
Second by Chet
5-0 vote yes

h. Appointment of Road Advisory Committee.

Randy moves board appoint Robert Lawrence, Norman Richardson, and Keith Graham to the Road Advisory Committee for the term July 2007 to June 30, 2008 and reduce the committee size from 7 members to 3 members.
Second by Chet
5-0 vote yes

i. Appointment of Cemetery Committee.

Randy moves board appoint Earl Pratt, Eva Marie Barber, and Keith Graham to the Cemetery Committee for the term July 1, 2007 to June 30, 2008.
Second by Chet
5-0 vote yes

j. Appointment of Cemetery Sexton.

Randy moves board appoint Malcolm Smith as the Cemetery Sexton for the term July 1, 2007 to June 30, 2008.
Second by Chet
5-0 vote yes

K. Appointment of Water District Trustee.

Randy moves board appoint Scott A. Hood as a Clinton Water District Trustee for a 3-year term commencing July 1, 2007.
Second by Chet
5-0 vote yes

l. Appointment of First Park representative.

Randy moves board appoint David Record as First Park representative for the term July 1, 2007 to June 30, 2008.
Second by Chet
5-0 vote yes

m. Appointment of Town Treasurer, Tax Collector, Road Commissioner, Web Master, and KVCOG representative.

Randy moves board appoint James Rhodes as Town Treasurer, Tax Collector, Road Commissioner, Web Master, and KVCOG representative each for the term July 1, 2007 to June 30, 2008.
Second by Chet
5-0 vote yes

n. Appointment of General Assistance Director.

Randy moves board appoint Holly Stebbins as General Assistance Director for the term July 1, 2007 to June 30, 2008.
Second by Chet
5-0 vote yes

o. Appointment of Economic Development Committee.

Randy moves board appoint Brant Windsor and David Record to the Economic Development Committee for the term July 1, 2007 to June 30, 2008.
Second by Chet
5-0 vote yes

p. Appointment of Sealer of Weights and Measurers.

Randy moves board appoint Luke Goodblood as the Sealer of Weights and Measurers for the term July 1, 2007 to June 30, 2008.
Second by Chet
5-0 vote yes

q. Appointment of Parks and Recreation Board members.

Randy moves board appoint Kim Dixon to the Parks and Recreation Board for a 3-year regular member term commencing July 1, 2007 and Melissa Zawistowski to the Parks and Recreation Board for a 1-year Alternate member term from July 1, 2007 to June 30, 2008.
Second by Chet
5-0 vote yes

r. Confirmation of Town Manager's appointments.

Randy moves board confirm the Town Manager's Department Head appointments of Gary Petley, Fire Chief and EMS Director; Randy Wing, Chief of Police; Gerald Howard, Director, Transfer Station / Recycling Center; Clayton Pierce, Highway Department.
Second by Chet
5-0 vote yes

s. Board approval for Clinton Lions Club Fair to operate Bingo on September 6,7,8,and 9, 2007.

Randy moves board approve and sign application for the Clinton Lions Club to operate Bingo on September 6,7,8, and 9, 2007.
Second by Chet
5-0 vote yes

t. Board approval for Clinton Lions Club Fair to operate a Lucky Seven Game of Chance on September 6,7,8, and 9, 2007.

Randy moves board approve and sign application for Clinton Lions Fair to operate a Lucky Seven Game of Chance on September 6,7,8, and 9, 2007.
Second by Chet
5-0 vote yes

u. Resolution 07-05: FY 06 / 07 General Government Protection and Code Enforcement Budgets to be used as approved at the start of FY 07 / 08.

Randy moves board adopt Resolution 07-05.
Second by Chet
5-0 vote yes

v. Board confirmation of Town Manager's appointment.

Randy moves board confirm the Town Manager's appointment of Robert Sharkey as Code Enforcement Officer.
Second by Chet
5-0 vote yes

w. Resolutions for the transfer of appropriations in the Municipal FY 06/07 to balance deficit accounts from unencumbered account balances.

Randy moves board adopt and Resolutions 07-06, 07-07, 07-08, 07-09,
Second by Chet
5-0 vote yes

x. Resolution for the carry over of FY 06/07 Capital Expenditure Appropriations for Sand/Salt Shed Roof Repairs and Paving to the FY 07/08 Budget in accordance with Charter Section 5.08.

Randy moves board adopt Resolution 07-10.
Second by Chet
5-0 vote yes

y. Special Town Meeting Warrant.

Randy motions board sign Special Town Meeting Warrant for August 28, 2007.
Second by Chet
Open for discussion, after a lengthy discussion with townspeople and selectmen Chet withdraws his second, Randy withdraws his motion.
Randy motions the board postpone signing the Special Town Meeting Warrant until July 10, 2007 meeting for further discussion.
Second by Joe
5-0 vote yes

6. DISCUSSION ISSUES.

a. Clinton Water District requested information.
See Attached statements concerning Water District.
Selectmen would like to see the bids on past work by the water district and would like to schedule a joint meeting between the Water District Trustees and the Selectmen in the near future.

b. Tearing down Town garage.
TM notified the Selectmen OSHA will be coming Monday July 2, 2007 to do an inspection on the Town Garage and feels it will fail inspection at which time the Selectmen will have to decide whether to repair it or tear it down.

7. SUPPLEMENTS AND ABATEMENTS.
None

8. TOWN MANAGER'S REPORT.
See Attached Report

9. OLD / NEW BUSINESS.

Randy moves board adopt Disbursement / Payroll Warrant Policy.
Second by Steve
4-0 vote yes. Chet abstains from voting.

10. WARRANT.

Randy moves board accept warrant number 90 in the amount of $56,866.44
Second by Chet
5-0 vote yes

11. NEXT AGENDA ITEMS.
    Review Cemetery Contract
    Open Snow Plowing Bids
    OSHA Report
    Board and Committee Appointments
    Swear in Selectmen, Chair and Vice Chair
    Special Town Meeting

12. ADJOURN.
    Motion to adjourn by Chet
    Second by Steve
    5-0 vote yes at 8:42 pm