

# AGENDA

## ITEM

4.p.

CERTIFICATE OF APPOINTMENT  
(Title 30, M.R.S.A. 2253)

Selectmen's Office

MUNICIPALITY OF CLINTON

June 24, A.D. 2008

To **Philip McCarthy** of Clinton the County of Kennebec and the State of Maine: There being a vacancy in the position of **Budget Committee Member**, the Selectmen of the Municipality of Clinton do, in accordance with the provisions of the law of the State of Maine, hereby appoint you as a Member of the Budget Committee within and for the Municipality of Clinton, such appointment to be effective from July 1, 2008 until June 30, 2009.

Given under our hand this 24th day of June, 2008.

By The Board of Selectmen of Clinton, Maine

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STATE OF MAINE

County of Kennebec

\_\_\_\_\_, 2008

Personally appeared the above named Philip McCarthy who has been duly appointed by the Selectmen as a Budget Committee Member in said Municipality, and took the oath necessary to qualify him to discharge said duties for the term specified above according to law. Before me,

\_\_\_\_\_ Municipal Clerk

**This Certificate and the Certificate of Oath shall be returned to the Municipal Clerk for filing.**

## Selectmen's Office

MUNICIPALITY OF CLINTON

June 24, A.D. 2008

To **Naomi Wiswell** of Clinton the County of Kennebec and the State of Maine: There being a vacancy in the position of **Budget Committee Member**, the Selectmen of the Municipality of Clinton do, in accordance with the provisions of the law of the State of Maine, hereby appoint you as a Member of the Budget Committee within and for the Municipality of Clinton, such appointment to be effective from July 1, 2008 until June 30, 2009.

Given under our hand this 24th day of June, 2008.

By The Board of Selectmen of Clinton, Maine

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STATE OF MAINE

County of Kennebec

\_\_\_\_\_, 2008

Personally appeared the above named Naomi Wiswell who has been duly appointed by the Selectmen as a Budget Committee Member in said Municipality, and took the oath necessary to qualify her to discharge said duties for the term specified above according to law. Before me,

\_\_\_\_\_ Municipal Clerk

# Selectmen's Office

MUNICIPALITY OF CLINTON

June 24, A.D. 2008

To **Bruce Bean** of Clinton the County of Kennebec and the State of Maine: There being a vacancy in the position of **Budget Committee Member**, the Selectmen of the Municipality of Clinton do, in accordance with the provisions of the law of the State of Maine, hereby appoint you as a Member of the Budget Committee within and for the Municipality of Clinton, such appointment to be effective from July 1, 2008 until June 30, 2009.

Given under our hand this 24th day of June, 2008.

By The Board of Selectmen of Clinton, Maine

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STATE OF MAINE

County of Kennebec

\_\_\_\_\_, 2008

Personally appeared the above named Bruce Bean who has been duly appointed by the Selectmen as a Budget Committee Member in said Municipality, and took the oath necessary to qualify him to discharge said duties for the term specified above according to law. Before me,

\_\_\_\_\_ Municipal Clerk

CERTIFICATE OF APPOINTMENT  
(Title 30, M.R.S.A. 2253)

## Selectmen's Office

MUNICIPALITY OF CLINTON

June 24, A.D. 2008

To **Bruce Salsbury** of Clinton the County of Kennebec and the State of Maine: There being a vacancy in the position of **Budget Committee Member**, the Selectmen of the Municipality of Clinton do, in accordance with the provisions of the law of the State of Maine, hereby appoint you as a Member of the Budget Committee within and for the Municipality of Clinton, such appointment to be effective from July 1, 2008 until June 30, 2009.

Given under our hand this 24th day of June, 2008.

By The Board of Selectmen of Clinton, Maine

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STATE OF MAINE

County of Kennebec

\_\_\_\_\_, 2008

Personally appeared the above named Bruce Salsbury who has been duly appointed by the Selectmen as a Budget Committee Member in said Municipality, and took the oath necessary to qualify him to discharge said duties for the term specified above according to law. Before me,

\_\_\_\_\_ Municipal Clerk

**This Certificate and the Certificate of Oath shall be returned  
to the Municipal Clerk for filing.**

CERTIFICATE OF APPOINTMENT  
(Title 30, M.R.S.A. 2253)

Selectmen's Office

MUNICIPALITY OF CLINTON

June 24, A.D. 2008

To **Stephen Hatch** of Clinton the County of Kennebec and the State of Maine: There being a vacancy in the position of **Budget Committee Member**, the Selectmen of the Municipality of Clinton do, in accordance with the provisions of the law of the State of Maine, hereby appoint you as a Member of the Budget Committee within and for the Municipality of Clinton, such appointment to be effective from July 1, 2008 until June 30, 2009.

Given under our hand this 24th day of June, 2008.

By The Board of Selectmen of Clinton, Maine

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STATE OF MAINE

County of Kennebec

\_\_\_\_\_, 2008

Personally appeared the above named Stephen Hatch who has been duly appointed by the Selectmen as a Budget Committee Member in said Municipality, and took the oath necessary to qualify him to discharge said duties for the term specified above according to law. Before me,

\_\_\_\_\_ Municipal Clerk

**This Certificate and the Certificate of Oath shall be returned  
to the Municipal Clerk for filing.**

CERTIFICATE OF APPOINTMENT  
(Title 30, M.R.S.A. 2253)

## Selectmen's Office

MUNICIPALITY OF CLINTON

June 24, A.D. 2008

To **Tammy Knight** of Clinton the County of Kennebec and the State of Maine: There being a vacancy in the position of **Budget Committee Member**, the Selectmen of the Municipality of Clinton do, in accordance with the provisions of the law of the State of Maine, hereby appoint you as a Member of the Budget Committee within and for the Municipality of Clinton, such appointment to be effective from July 1, 2008 until June 30, 2009.

Given under our hand this 24th day of June, 2008.

By The Board of Selectmen of Clinton, Maine

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STATE OF MAINE

County of Kennebec

\_\_\_\_\_, 2008

Personally appeared the above named Tammy Knight who has been duly appointed by the Selectmen as a Budget Committee Member in said Municipality, and took the oath necessary to qualify her to discharge said duties for the term specified above according to law. Before me,

\_\_\_\_\_ Municipal Clerk

**This Certificate and the Certificate of Oath shall be returned  
to the Municipal Clerk for filing.**

## Selectmen's Office

MUNICIPALITY OF CLINTON

June 24, A.D. 2008

To **Blynn Galusha** of Clinton the County of Kennebec and the State of Maine: There being a vacancy in the position of **Budget Committee Member**, the Selectmen of the Municipality of Clinton do, in accordance with the provisions of the law of the State of Maine, hereby appoint you as a Member of the Budget Committee within and for the Municipality of Clinton, such appointment to be effective from July 1, 2008 until June 30, 2009.

Given under our hand this 24th day of June, 2008.

By The Board of Selectmen of Clinton, Maine

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STATE OF MAINE

County of Kennebec

\_\_\_\_\_, 2008

Personally appeared the above named Blynn Galusha who has been duly appointed by the Selectmen as a Budget Committee Member in said Municipality, and took the oath necessary to qualify him to discharge said duties for the term specified above according to law. Before me,

\_\_\_\_\_ Municipal Clerk

**This Certificate and the Certificate of Oath shall be returned  
to the Municipal Clerk for filing.**

CERTIFICATE OF APPOINTMENT  
(Title 30, M.R.S.A. 2253)

Selectmen's Office

MUNICIPALITY OF CLINTON

June 24, A.D. 2008

To **Michelle Flewelling** of Clinton the County of Kennebec and the State of Maine:  
There being a vacancy in the position of **Budget Committee Member**, the Selectmen of the Municipality of Clinton do, in accordance with the provisions of the law of the State of Maine, hereby appoint you as a Member of the Budget Committee within and for the Municipality of Clinton, such appointment to be effective from July 1, 2008 until June 30, 2009.

Given under our hand this 24th day of June, 2008.

By The Board of Selectmen of Clinton, Maine

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STATE OF MAINE

County of Kennebec

\_\_\_\_\_, 2008

Personally appeared the above named Michelle Flewelling who has been duly appointed by the Selectmen as a Budget Committee Member in said Municipality, and took the oath necessary to qualify her to discharge said duties for the term specified above according to law. Before me,

\_\_\_\_\_ Municipal Clerk

**This Certificate and the Certificate of Oath shall be returned  
to the Municipal Clerk for filing.**

# AGENDA

## ITEM

4.r.



Town of Clinton

27 Baker Street

Clinton, ME 04927

426-8511 phone

426-8323 fax

June 12, 2008

Timothy H. and Melissa R. Gerow  
PO Box 457  
Clinton, ME 04927

RE: Un-paid Personal Property Taxes

Dear Mr. & Mrs. Gerow:

The Town of Clinton's records indicate your personal property taxes for the 2004, 2005, and 2006 Tax Years have not been paid. If you have paid these taxes and have receipts to verify the payments, please provide a copy of the receipts to me.

The following are the personal taxes that remain un-paid:

- Tax Year 2004: \$ 797.28
  - Tax Year 2005: \$ 670.98
  - Tax Year 2006: \$ 643.50
- Total      \$2,111.76

If the tax obligation is not fully satisfied, then the option available for collection is Small Claims Court.

Please call me at 426-8511 to discuss whether you will be providing the Town of Clinton copies of your receipt of payments, if paid.

A decision whether to proceed to Small Claims Court will be made on June 24, 2008.

If you have not paid these personal property taxes, you may remit payment at any time prior to the 24<sup>th</sup> of June.

Your attention to this matter will be appreciated.

Sincerely,

James W. Rhodes  
Tax Collector

Copy: Each Member Board of Assessors

**Leased Description**

Line	CD	QTY	Description	Org Cost	Lease Date	# MOS	L P	Rent/Mont	%G	FCTR	Value
1											

**Itemized Description**

Line	R	CD	QTY	Description	Year	Dep Yrs	SRO	Cost	%GD	FCT	Value
1		1	5	TABLES WITH BENCH SEATS	2002	10	O	1,000	83	100	830
2		2	2	4 FT TABLES	1995	10	O	120	40	100	48
3		2	2	2 FT TABLES	1995	10	O	80	40	100	32
4		2	9	STACK CHAIRS	1995	10	O	90	40	100	36
5		1	1	TV WITH STAND		0	S	100	00	100	100
6		1	1	ICE CREAM FREEZER	1980	10	R	513	30	100	154
7		2	1	CHILD SEAT	2002	10	O	50	83	100	42
8		1	1	PIZZA DISPLAY CABINET	2002	10	O	500	83	100	415
9		3	2	CASH REGISTERS	2002	9	R	1,000	74	100	740
10		2	48	ISLAND GONDOLA	1980	10	R	3,936	30	100	1,181
11		2	28	METAL SHELVING	2002	10	R	868	82	100	712
12		2	1	WAREHOUSE SHELVING 12 LF	2002	10	R	31	82	100	25
13		1	1	8 FT CHEST FREEZER	1995	10	R	513	36	100	185
14		2	1	COOLER DOORS 15	2002	10	R	5,130	82	100	4,207
15		1	1	UNIVEX MEAT SLICER	1996	0	S	500	00	100	500
16		2	1	SS STAND FOR SLICER		0	S	100	00	100	100
17		1	1	BEV AIR SANDWICH TABLE	2002	10	R	1,539	82	100	1,262
18		1	1	TRUE SANDWICH TABLE	2002	10	R	1,539	82	100	1,262
19		1	1	SCALE	2002	10	R	308	82	100	253
20		2	2	4' SS TABLE	2002	10	R	410	82	100	336
21		1	1	3 TUB WARMER	1990	10	R	205	30	100	62
22		2	2	5' SS TABLE	2002	10	R	514	82	100	421
23		1	1	LINCOLN DOUBLE CONVEYOR PIZZA OVEN	2002	10	O	25,000	83	100	20,750
24		1	2	DEEP FRYER	2002	10	O	1,600	83	100	1,328
25		1	1	4 FT GRIDDLE	2002	10	O	1,200	83	100	996
26		1	1	HOOD OVER FRYER & GRIDDLE	2002	0	S	2,500	00	100	2,500
27		1	1	HOOD OVER OVEN	2002	10	R	2,052	82	100	1,683
28		2	1	8 FT SS TABLE	2002	10	R	308	82	100	253
29		2	1	DESK	1990	10	R	308	30	100	92
30		2	1	CHAIR	1990	10	R	103	30	100	31
31		4	1	FAX	1997	10	R	103	44	100	45
32		1	1	SECURITY SYSTEM	2002	10	R	1,539	82	100	1,262
33		2	2	WIRE RACKS IN COOLER	2002	10	R	154	82	100	126
34		2	1	SERVICE COUNTERS	2002	0	S	1,500	00	100	1,500

**Cost Summary**

Clinton  
08:58 PM  
Account 35

**Personal Property Assessments**

8/29/2004  
Page 2

GEROW TIMOTHY H & MELISSA R  
MAIN ST

<b>Category</b>	<b>Leased</b>	<b>Itemized</b>	<b>Ratio</b>	<b>Assessment</b>
Machinery/Equip		33,542	1.00	33,500
Furniture/Fixt		9,142	1.00	9,100
Hi-Tech Equip		740	1.00	700
Totals		43,469	1.00	43,300

2005

Clinton - 2005-05 ME  
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### Input Format

GEROW TIMOTHY H & MELISSA R  
0 MAIN ST

----- Itemized Description -----

Line #	RB	Exempt Year	CD	QTY	Description	Year	DEP YRS	SRO	Cost	% GD	FCTR	Leased To
0001			1	5	TABLES WITH BENCH SEATS	2002	0	O	200	0	100	
0002			2	2	4 FT TABLES	1995	0	O	60	0	100	
0003			2	2	2 FT TABLES	1995	0	O	40	0	100	
0004			2	9	STACK CHAIRS	1995	0	O	10	0	100	
0005			1	1	TV WITH STAND	0	0	S	100	0	100	
0006			1	1	ICE CREAM FREEZER	1980	0	R	500	0	100	
0007			2	1	CHILD SEAT	2002	0	O	50	0	100	
0008			1	1	PIZZA DISPLAY CABINET	2002	0	O	500	0	100	
0009			3	2	CASH REGISTERS	2002	0	R	500	0	100	
0010			2	48	ISLAND GONDOLA	1980	0	R	80	0	100	
0011			2	28	METAL SHELVING	2002	0	R	30	0	100	
0012			2	1	WAREHOUSE SHELVING 12 LF	2002	0	R	30	0	100	
0013			1	1	8 FT CHEST FREEZER	1995	0	R	500	0	100	
0014			2	1	COOLER DOORS 15	2002	0	R	5,000	0	100	
0015			1	1	UNIVEX MEAT SLICER	1996	0	S	500	0	100	
0016			2	1	SS STAND FOR SLICER	0	0	S	100	0	100	
0017			1	1	BEV AIR SANDWICH TABLE	2002	0	R	1,500	0	100	
0018			1	1	TRUE SANDWICH TABLE	2002	0	R	1,500	0	100	
0019			1	1	SCALE	2002	0	R	300	0	100	
0020			2	2	4' SS TABLE	2002	0	R	200	0	100	
0021			1	1	3 TUB WARMER	1990	0	R	200	0	100	
0022			2	2	5' SS TABLE	2002	0	R	250	0	100	
0023			1	1	LINCOLN DOUBLE CONVEYOR PIZZA OVEN	2002	0	O	25,000	0	100	
0024			1	2	DEEP FRYER	2002	0	O	800	0	100	
0025			1	1	4 FT GRIDDLE	2002	0	O	1,200	0	100	
0026			1	1	HOOD OVER FRYER & GRIDDLE	2002	0	S	2,500	0	100	
0027			1	1	HOOD OVER OVEN	2002	0	R	2,000	0	100	
0028			2	1	8 FT SS TABLE	2002	0	R	300	0	100	
0029			2	1	DESK	1990	0	R	300	0	100	
0030			2	1	CHAIR	1990	0	R	100	0	100	

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GEROW TIMOTHY H &amp; MELISSA R

Acct: 35

0 MAIN ST

----- **Itemized Description** -----

<b>Line #</b>	<b>RB</b>	<b>Exempt Year</b>	<b>CD</b>	<b>QTY</b>	<b>Description</b>	<b>Year</b>	<b>DEP YRS</b>	<b>SRO</b>	<b>Cost</b>	<b>% GD</b>	<b>FCTR</b>	<b>Leased To</b>
0031			4	1	FAX	1997	0	R	100	0	100	
0032			1	1	SECURITY SYSTEM	2002	0	R	1,500	0	100	
0033			2	2	WIRE RACKS IN COOLER	2002	0	R	75	0	100	
0034			2	1	SERVICE COUNTERS	2002	0	S	1,500	0	100	
0035			2	1	SIGNAGE	0	0	S	1,000	0	100	

2006

Clinton-06 ME

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GEROW TIMOTHY H & MELISSA R

0 MAIN ST

5/13/2008

Page 1

----- Itemized Description -----

Line #	RB	Exempt Year	CD	QTY	Description	Year	DEP YRS	SRO	Cost	% GD	FCTR	Leased To
0001			1	5	TABLES WITH BENCH SEATS	2002	0	O	200	0	100	
0002			2	2	4 FT TABLES	1995	0	O	60	0	100	
0003			2	2	2 FT TABLES	1995	0	O	40	0	100	
0004			2	9	STACK CHAIRS	1995	0	O	10	0	100	
0005			1	1	TV WITH STAND	0	0	S	100	0	100	
0006			1	1	ICE CREAM FREEZER	1980	0	R	500	0	100	
0007			2	1	CHILD SEAT	2002	0	O	50	0	100	
0008			1	1	PIZZA DISPLAY CABINET	2002	0	O	500	0	100	
0009			3	2	CASH REGISTERS	2002	0	R	500	0	100	
0010			2	48	ISLAND GONDOLA	1980	0	R	80	0	100	
0011			2	28	METAL SHELVING	2002	0	R	30	0	100	
0012			2	1	WAREHOUSE SHELVING 12 LF	2002	0	R	30	0	100	
0013			1	1	8 FT CHEST FREEZER	1995	0	R	500	0	100	
0014			2	1	COOLER DOORS 15	2002	0	R	5,000	0	100	
0015			1	1	UNIVEX MEAT SLICER	1996	0	S	500	0	100	
0016			2	1	SS STAND FOR SLICER	0	0	S	100	0	100	
0017			1	1	BEV AIR SANDWICH TABLE	2002	0	R	1,500	0	100	
0018			1	1	TRUE SANDWICH TABLE	2002	0	R	1,500	0	100	
0019			1	1	SCALE	2002	0	R	300	0	100	
0020			2	2	4' SS TABLE	2002	0	R	200	0	100	
0021			1	1	3 TUB WARMER	1990	0	R	200	0	100	
0022			2	2	5' SS TABLE	2002	0	R	250	0	100	
0023			1	1	LINCOLN DOUBLE CONVEYOR PIZZA OVEN	2002	0	O	25,000	0	100	
0024			1	2	DEEP FRYER	2002	0	O	800	0	100	
0025			1	1	4 FT GRIDDLE	2002	0	O	1,200	0	100	
0026			1	1	HOOD OVER FRYER & GRIDDLE	2002	0	S	2,500	0	100	
0027			1	1	HOOD OVER OVEN	2002	0	R	2,000	0	100	
0028			2	1	8 FT SS TABLE	2002	0	R	300	0	100	
0029			2	1	DESK	1990	0	R	300	0	100	
0030			2	1	CHAIR	1990	0	R	100	0	100	

Clinton-06 ME

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Acct: 35

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GEROW TIMOTHY H & MELISSA R

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5/13/2008

Page 2

----- **Itemized Description** -----

Line #	RB	Exempt Year	CD	QTY	Description	Year	DEP YRS	SRO	Cost	% GD	FCTR	Leased To
0031			4	1	FAX	1997	0	R	100	0	100	
0032			1	1	SECURITY SYSTEM	2002	0	R	1,500	0	100	
0033			2	2	WIRE RACKS IN COOLER	2002	0	R	75	0	100	
0034			2	1	SERVICE COUNTERS	2002	0	S	1,500	0	100	
0035			2	1	SIGNAGE	0	0	S	1,000	0	100	

# AGENDA

ITEM

4.s.

## Disbursement/Payroll Warrant Policy

Pursuant to the Clinton Town Charter Section 5.07 – Administration of Budget, subsection (b) Disbursements the Clinton Board of Selectmen hereby adopts the following policy:

**Warrant Disbursement:** The warrant must be affirmatively voted and approved by at least three (3) members of the Board of Selectmen at a scheduled public meeting. After such approval, the Town Treasurer is delegated the responsibility of signing and mailing all checks in such warrant disbursement.

**Payroll Warrant:** The Payroll warrant must be signed by at least one (1) designated member of the Board of Selectmen. After such approval, the Town Treasurer is delegated the responsibility of signing all checks in such payroll disbursement.

The Board of Selectmen designate Selectman Chester Nutting to sign the payroll warrant.

\*In the event the Town Treasurer is unavailable to sign Warrant and/or Payroll Checks the Town Clerk is hereby delegated such responsibility.

Adopted: June 24, 2008

By The Clinton Board of Selectmen

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Jeffrey P. Towne, Chairman

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Stephen Hatch

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Randy Clark

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Chester Nutting

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Joseph Massey

### **Section 5.07 Administration of Budget.**

(a) Collections: Except as otherwise provided by the laws of the State of Maine, all monies and fees received by the Town or by any division, department, office, agency, officer or employee thereof, to the extent that they exceed \$100.00, shall, upon their receipt by such division, department, officer or employee, be presented to and recorded daily into the Town accounts by the Town Treasurer.

(b) Disbursements: Unless otherwise provided by laws of the State of Maine, the Town Treasurer shall disburse money only on the authority of a warrant prepared and signed by the Town Treasurer for the payment of Town funds, in accordance with the laws of the State of Maine, and affirmatively voted and signed by at least three (3) members of the Board of Selectmen, except that the Board of Selectmen may adopt a written policy to permit the disbursement of employees' wages and benefits when a disbursement warrant has been signed by at least one (1) designated member of the Board of Selectmen. If the Board of Selectmen adopts any written disbursement policy pursuant to this subsection (b) of Section 5.07, the policy must be filed with the Town Clerk and the Town Treasurer and must be renewed annually by a vote of the Board of Selectmen.

(c) Monthly Reporting and Adjustments: The Town Manager shall monthly prepare financial reports for each municipal department, office, or agency that reflect expenditures and revenues (if applicable). Periodic assessment will be made by the Town Manager to determine if departmental expenditures or appropriations require adjustment. Adjustment to departmental appropriations shall be accomplished pursuant to section 5.06 of this Article V.

(d) Payments and Obligations Prohibited: No payment shall be made or obligation incurred against any allotment or appropriation, except in accordance with appropriations duly made, and unless the Town Manager, or Town Manager's designee, first certifies that there is a sufficient unencumbered balance in such allotment or appropriation, and the sufficient funds therefrom are or will be available to cover the claim or meet the obligation when it becomes due and payable. Any authorization of payment, or incurring of obligation, in violation of the provisions of this charter shall be void and any payment so made illegal. Such action shall be cause for removal of any officer who knowingly authorized or made such payment or incurred such obligation, and the officer shall also be liable to the town for any amount so paid. However, except where prohibited by law, nothing in this charter shall be construed to prevent the Board of Selectmen from making or authorizing payments or contracts for capital improvements to be financed wholly or partly by the issuance of notes or bonds, or to prevent the making of any contract or lease providing for payments beyond the end of the fiscal year, provided that such action is made or approved by resolution.

**Section 5.08 Lapse of Appropriations.** Every appropriation, except an appropriation for a capital expenditure, shall lapse at the close of the fiscal year to the extent that it has not been expended or encumbered. An appropriation for a capital expenditure shall

# AGENDA

## ITEM

4.t.



Town of Clinton

27 Baker Street

426-8511 phone

Clinton, ME 04927

426-8323 fax

**ORDER 08-01**  
**ORDER OF THE MUNICIPAL OFFICERS**  
**Pursuant to 36 M.R.S.A. § 906**

We, the Municipal Officers of the Town of Clinton, Maine upon the request of the Tax Collector / Treasurer of the Town of Clinton, Maine, hereby authorize and direct the Tax Collector / Treasurer, pursuant to Title 36, Maine Revised Statutes Annotated, Section 906, to apply any tax payment received from an individual as payment for any property tax against an outstanding or delinquent taxes due on said property in chronological order beginning with the oldest unpaid tax bill, provided, however, that no such payment may be applied to any tax for which an abatement application or appeal is pending unless approved in writing by the taxpayer.

Dated: June 24, 2008

Municipal Officers:

\_\_\_\_\_  
Jeffrey Towne, Chairman

\_\_\_\_\_  
Chester Nutting

\_\_\_\_\_  
Stephen Hatch

\_\_\_\_\_  
Joseph Massey

\_\_\_\_\_  
Randy Clark



**ACKNOWLEDGEMENT**

We, the Tax Collector and Treasurer of the Town of Clinton, Maine, hereby acknowledge making the aforesaid request and receipt of the above Order 08-01.

Dated: July 1, 2008

\_\_\_\_\_  
James W. Rhodes, Treasurer

\_\_\_\_\_  
Pamela M. Violette, Tax Collector

**AGENDA**

**ITEM**

**4.u.**



**State of Maine  
Department of Public Safety Gaming and Weapons Section**

164 State House Station, Augusta, Maine 04333-0164  
(207) 624-7210

**Application for a License to Operate Beano/Bingo or a Game of Chance**

1. License to Operate: Beano/Bingo: \_\_\_\_\_ **OR** Game of Chance:                       
(check only one) Name of Game of Chance: Lucky 8
2. Organization Name: Benton Grange Number of Games: Three dates  
Beano/Games Organization Number: # 458 Open to Public? Yes: yes No: \_\_\_\_\_

Business Address: \_\_\_\_\_

Mailing Address: 14 School Drive Benton 04901 Phone: no phone

3. Date of Founding: 1906 Place of Founding: Benton Grange

4. Current Officers:

Name & Title	Address	City/Zip	Phone	Date Term Exp.
<u>Stanley Shores Master</u>	<u>33 E Benton Rd Benton Me 04901</u>	<u>Benton Me 04901</u>	<u>453-9633</u>	
<u>Keith Cummings Sec</u>	<u>200 Belgrade Ave Oakbrook</u>	<u>04965</u>	<u>464-2530</u>	
<u>Richard Lorcum Treas</u>	<u>PO Box 307 Albion Maine</u>	<u>04989</u>	<u>453-2092</u>	
Name & Title	Address	City/Zip	Phone	Date Term Exp.

5. Location of Beano/Bingo or Game of Chance:

Clinton Lions Club Rt 100 Clinton Clinton Maine  
Building Address City

6. Person responsible for operation of Beano/Bingo or Games of Chance:

Name: Stanley Shores Benton Grange #458  
Name and address where licenses will be sent: 33 E Benton Rd Stanley Shores Benton Maine 04901 Daytime Phone 453-9633 Evening Phone \_\_\_\_\_

7. Days of the week you expect to operate (circle all that apply) Mon Tue Wed Thu Fri Sat Sun

8. For Beano/Bingo only. How many times per month do you plan to run Beano/Bingo? one  
What time do doors open for Beano/Bingo? Three time

9. Dates to be licensed - Specify weeks (Monday through Sunday) or full months. You may apply for up to six (6) months of licenses in advance.

Thu Sept 4 2008 Fri Sept 5 2008 Sat Sept 6 2008  
Sun Sept 7 2008

**Complete this application - both front and back. Sign, date, and return it to the Gaming and Weapons Section at the address above.**  
If inaccurate or incomplete information about your organization or about the activity you wish to license has been preprinted by our system, line through the incorrect information and make additions or corrections using a pen or pencil of contrasting color.  
Check here if you have made corrections or additions \_\_\_\_\_.

<b>FOR OFFICE USE ONLY</b>
Check # _____
Amount \$ _____

10. Does the organization own all the equipment used in operating this amusement? yes

If "NO", explain the circumstances under which the equipment is to be used: \_\_\_\_\_

11. Has any **current** officer of this organization or association ever been convicted of violating the gambling or lottery laws of the United States or of the State of Maine? no

If "YES", give name and address of the person and the date and place of conviction: \_\_\_\_\_

12. If the Applicant is a Fair Association, attach a list of the names and home addresses of the persons operating or assisting in the licensed activity. **Write your organization name and number on the list.**

13. The applicant agrees to obey the laws of the State of Maine and of the United States. The applicant agrees to obey the rules and regulations governing Beano/Bingo or Game of Chance promulgated by the Chief of the State Police. The applicant warrants the truth of the foregoing statements on penalty of perjury.

Signed: Stanley Shores

Name: STANLEY SHORES Title: MASTER Date: 6/11/2008  
(Please print - must be duly authorized officer of this organization - title is required)

The Licensing Unit must receive this application at least eight (8) days prior to first day on which you plan to conduct Beano/Bingo or a Game of Chance.

14. The following consent must be completed by the municipal officers of the city or town where the Beano/Bingo or Game of Chance will take place unless a separate "Blanket Letter of Approval" is filed with the Chief of the State Police.

Check here if you have previously filed a "Blanket Letter of Approval" with us, which is still valid.

Check here if you have attached a "Blanket Letter of Approval"

**CONSENT**

The undersigned being municipal officers of the (City) (Town) of \_\_\_\_\_ hereby certify that we consent to this application for a license to operate Beano/Bingo or a Game of Chance in accordance with the provisions of 17 M.R.S.A. Chapter 13-A (Beano) or Chapter 14 (Games of Chance) and in accordance with the Rules and Regulations promulgated by the Chief of the State Police governing the operation of Beano/Bingo or Games of Chance.

Name: \_\_\_\_\_ Date: \_\_\_\_\_

**FEES**

Beano \$12.00/week or \$36.00/month. Yearly license - \$400.00  
Games \$15.00/week or \$60.00/month. Video Poker \$15.00/week or \$60.00/month. Yearly license - \$700.00  
Original Game of Chance Application fee is \$7.50 on a separate check or money order. **Non Refundable.**  
Make checks payable to Treasurer, State of Maine

# AGENDA

## ITEM

### 4.v.



**State of Maine**  
**Department of Public Safety Gaming and Weapons Section**

164 State House Station, Augusta, Maine 04333-0164  
(207) 624-7210

**Application for a License to Operate Beano/Bingo or a Game of Chance**

1. License to Operate: Beano Bingo Bingo OR  
(check only one)

Game of Chance: Game of Chance

2. Organization Name: Benton Grange #458

Name of Game of Chance: \_\_\_\_\_

Number of Games: Train dates

Beano/Games Organization Number: #458

Open to Public? Yes: No No: \_\_\_\_\_

Business Address: \_\_\_\_\_

Mailing Address: 4 School Drive Benton 04901 Phone: no phone

3. Date of Founding: 1906 Place of Founding: Benton Maine

4. Current Officers:

Name & Title	Address	City/Zip	Phone	Date Term Exp.
<u>Stanley Shores Master</u>	<u>33 E Benton Me.</u>	<u>04901</u>	<u>(207) 453-9633</u>	
<u>Edith Cunningham Sec.</u>	<u>2 old Belgrade Ave Oxbow</u>	<u>04965</u>	<u>465-2530</u>	
<u>Richard Lawrence Pres.</u>	<u>P.O. Box 307 Benton Maine</u>	<u>04989</u>	<u>453-2092</u>	

5. Location of Beano/Bingo or Game of Chance:

Clinton Lions Club Rt 100 Clinton 1450 Bangor Rd Clinton Maine  
Building Address City

6. Person responsible for operation of Beano/Bingo or Games of Chance:

Name: Stanley Shores Benton Grange #458  
Name and address where licenses will be sent: Stanley Shores 33 E Benton Rd Benton Maine 04901 Daytime Phone 453-9633 Evening Phone \_\_\_\_\_

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**FOR OFFICE USE ONLY**

Check # \_\_\_\_\_

Amount \$ \_\_\_\_\_

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Signed: Stanley Shores

Name: STANLEY SHORES Title: MASTER Date: 6/11/2008  
(Please print - must be duly authorized officer of this organization - title is required)

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**CONSENT**

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Name: \_\_\_\_\_ Date: \_\_\_\_\_

**FEES**

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Games \$15.00/week or \$60.00/month. Video Poker \$15.00/week or \$60.00/month. Yearly license - \$700.00  
Original Game of Chance Application fee is \$7.50 on a separate check or money order. **Non Refundable.**  
Make checks payable to Treasurer, State of Maine

**AGENDA**

**ITEM**

**4.w.**

CERTIFICATE OF APPOINTMENT  
(Title 30, M.R.S.A. 2253)

Selectmen's Office

MUNICIPALITY OF CLINTON

June 24, A.D. 2008

To **Everett Flannery, Jr.** of Clinton the County of Kennebec and the State of Maine:  
There being a vacancy in the position of **Personnel Advisory Board Member**, the  
Selectmen of the Municipality of Clinton do, in accordance with the provisions of the law  
of the State of Maine, hereby appoint you as a Member of the Personnel Advisory  
Board within and for the Municipality of Clinton, such appointment to be effective from  
July 1, 2008 through June 30, 2011.

Given under our hand this 24th day of June, 2008.

By The Board of Selectmen of Clinton, Maine

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

STATE OF MAINE

County of Kennebec

\_\_\_\_\_, 2008

Personally appeared the above named Everett Flannery, Jr. who has been duly  
appointed by the Selectmen as a member of the Personnel Advisory Board in said  
Municipality, and took the oath necessary to qualify him to discharge said duties for the  
term specified above according to law. Before me,

\_\_\_\_\_ Municipal Clerk

**This Certificate and the Certificate of Oath shall be returned  
to the Municipal Clerk for filing.**

# AGENDA

## ITEM

4.x.

CERTIFICATE OF APPOINTMENT  
(Title 30, M.R.S.A. 2253)

## Selectmen's Office

MUNICIPALITY OF CLINTON

June 24, A.D. 2008

To **Keith Graham** of Clinton the County of Kennebec and the State of Maine: There being a vacancy in the position of **Cemetery Committee Member**, the Selectmen of the Municipality of Clinton do, in accordance with the provisions of the law of the State of Maine, hereby appoint you as a Cemetery Committee Member within and for the Municipality of Clinton, such appointment to be effective from July 1, 2008 through June 30, 2009.

Given under our hand this 24th day of June, 2008.

By The Board of Selectmen of Clinton, Maine

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

STATE OF MAINE

County of Kennebec

\_\_\_\_\_, 2008

Personally appeared the above named Keith Graham who has been duly appointed by the Selectmen as a Cemetery Committee Member in said Municipality, and took the oath necessary to qualify him to discharge said duties for the term specified above according to law. Before me,

\_\_\_\_\_ Municipal Clerk

**This Certificate and the Certificate of Oath shall be returned  
to the Municipal Clerk for filing.**