

AGENDA

ITEM

4.

PUBLIC HEARING
Mill Site Improvement
Project Completion



Town of Clinton

27 Baker Street

426-8511 phone

Clinton, ME 04927

426-8323 fax

MILL SITE IMPROVEMENT PROJECT \$150,000 COMMUNITY ENTERPRISE GRANT COMPLETION REPORT

1. January 3, 2008: Letter of Intent to Apply for Community Enterprise Grant.
2. January 15, 2008: State Office of Community Development notice that Town of Clinton is eligible to submit a Community Enterprise program Application.
3. February 14, 2008: \$150,000 Community Enterprise Grant Program Application submitted to Office of Community Development.
4. March 31, 2008: Office of Community Development approved the CDBG Community Enterprise Program Application and invited the Town of Clinton into the project development phase II of the application process. \$150,000 was reserved for the Town of Clinton.
5. June 10, 2008: Town voted 224 to 212 to approve the \$150,000 grant application submission.
6. July 23, 2008: Phase II Documentation for the \$150,000 Community Enterprise Grant for the Mill Site Improvement Project submitted to the Office of Community Development.
7. July 28, 2008: Request for Qualifications for Engineering Services for the Clinton Mill Site Improvement Project in the legal ads of Morning Sentinel.
8. September 12, 2009: Parks and Recreation Board scored seven submitted proposals for Engineering Services and recommended Wright-Pierce to the Board of Selectmen.



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9. September 18, 2008: Contract between Department of Economic and Community Development and the Town of Clinton for \$150,000 for the Mill Site Improvement Project encumbered by the State Controller.
10. September 23, 2008: Board of Selectmen award the Mill Site Improvement Project Engineering Services to Wright-Pierce for \$13,475.
11. October 22, 2008: Contract between Town of Clinton and Wright-Pierce for Mill Site Improvement Project executed.
12. November 19, 2008: Kick-Off meeting with Parks & Recreation Board regarding Mill Site plans.
13. December 1, 2008 thru January 21, 2009: Refinement of plans, drawings, bid documents.
14. January 22, 2009: Public Hearing on the Construction Concept for the Mill Site Improvement Project.
15. March 13, 2009: 80% draft review of bid specifications and drawings.
16. March 19, 2009: Invitation to bid for the Mill Site Improvement Project construction in the legal ads of the Morning Sentinel.
17. April 28, 2009: Board of Selectmen award the Mill Site Improvement Construction project to Manter Construction of Maine, Inc. for \$135,000.
18. May 1, 2009: Notice of Award issued to Manter Construction of Maine, Inc. for \$135,000.
19. May 8, 2009: Contract Documents signed.
20. May 15, 2009: Pre-construction meeting.



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21. May 15, 2009: Notice to Proceed issued.

22. May 18, 2009: Construction started.

23. July 29, 2009: Constructed completed.

24. Project costs:

• Surface Preparation:	\$ 7,500
• Resurfacing Concrete w/ Pavers:	\$88,008
• 110 feet Wood Railing:	\$ 4,400
• Wood Gazebo:	\$20,650
• Fill, Loam & Seeding:	\$13,642
• Site Electrical:	\$ 800
• CO#1 Gazebo Ramp/Skirting:	\$ 950
• CO#2 Gazebo Top Face Board	<u>\$ 475</u>
Total Construction Costs	\$136,425

Engineering Services Costs **\$ 13,475**

Grand Total **\$149,900**

25. Project came in at \$100 under budget.

AGENDA

ITEM

5.a.

**CLINTON BOARD OF SELECTMEN
TUESDAY, AUGUST 11, 2009
6:30 P.M.
SELECTMEN'S ROOM, TOWN OFFICE**

MINUTES

CALL TO ORDER: Chairman Towne called the meeting to order at 6:30 p.m.

PLEDGE OF ALLEGIANCE: Chairman Towne led the Pledge of Allegiance.

SELECTMEN PRESENT / QUORUM: Chairman Jeff Towne, Randy Clark, Justin Cote, and Geraldine Dixon. Also present Town Manager James Rhodes and Town Clerk Pamela Violette, Transfer Station Director Gerald Howard, and Police Chief Charles Runnels. Vice Chair David Watson III was absent.

PUBLIC HEARINGS.

August 18, 2009 Special Town Meeting Warrant Article for Police Department Funding.

Selectman Clark moved Board open the Public Hearing at 6:32 p.m., second by Selectman Dixon. Vote 4-0.

Chairman Towne read Article 2: To see if the town will vote to raise and appropriate the sum of \$175,206 for the Police Department Account. Selectmen recommend Yes.

Resident Raejean Dorr asked if a police cruiser is included in this article and if the budget does not pass, how many times would the police department go to a vote. Chairman Towne answered that a police cruiser is not included in this budget, it is the same budget passed in fiscal year 2008.

Town Manager Rhodes said if the police department does not pass in August, then the Board of Selectmen would have the option to call a Special Town Meeting for November. The Charter allows as many times for revote within the 45-day window for ballot preparation. To eliminate a department it takes a no vote in a June election and a no vote in the following June election provided the department's funding was defeated in all special elections between the June elections. Chairman Towne said the Town Charter allows funding until 2010.

Selectman Clark moved Board close the Public Hearing at 6:37 p.m., second by Selectman Cote. Vote 4-0

August 11, 2009 Selectmen Minutes

Renewal of Summary Permit Applications for the Spreading of Residual Lime Product from State Approved Facilities (Lime Mud) for the Following Clinton Farms: Wright Place, Misty Meadows Farms, Flood Brothers Farms, and Caverly Farms.

Selectman Clark moved Board open the Public Hearing at 6:38 p.m., second by Selectman Dixon. Vote 4-0

Robert Folsom and Bill Michaud, New England Organics, were present to answer questions.

Selectman Cote questioned Misty Meadows Farm's annual projected amount of stockpiled material of 1000 tons. Mr. Folsom said Mr. Stoughton, Misty Meadow Farm, revised the tonnage to 250 tons.

Chairman Towne questioned Wright Farm's application concerning stockpiling and the length of stockpiling. Mr. Folsom said that is a misprint and the material will be used where stockpiled and will be used within six months.

Selectman Clark moved Board close the Public Hearing at 6:50 p.m., second by Selectman Cote. Vote 4-0

ACTION ITEMS.

Approval of Selectmen's Minutes – July 28, 2009

Selectman Clark moved the Board approve the minutes of the July 28, 2009 meeting. Second by Selectman Cote. Vote 4-0 in favor.

Summary Permit Applications Renewal for Spreading of Residential Lime Mud Product from State Approved Facilities for the following Farms:

- 1) Wright Place, LLC: 77 Wright Road, Clinton.
- 2) Misty Meadows Farm: 71 McKenney Road, Clinton.
- 3) Flood Brothers Farm: 839 River Road, Clinton.
- 4) Caverly Farms: 1404 River Road, Clinton.

Selectman Clark moved Board approve Summary Permit Applications Renewal for the spreading of residual lime mud products from State Approved Facilities and authorize the Chairman of the Board of Selectmen to sign the applications for the Town of Clinton as amended to included corrections on Misty Meadows Farm's application: 1000 tons to 250 tons and Wright Farm's application: material will be used where stockpiled, within six months, second by Selectman Cote. Vote 4-0

Resolution 09-11: Transfer Station / Recycling Center Fees

August 11,2009 Selectmen Minutes

Selectman Clark moved Board adopt Resolution 09-11, as amended: review PERC fees quarterly and to continue to charge \$2.50 above the current PERC fee without the necessity of Selectmen approval, second by Selectman Cote. Vote 4-0

DISCUSSION ITEMS: None

SUPPLEMENTS AND ABATEMENTS: None

TOWN MANAGER'S REPORT:

Expense: Town Manager Rhodes reported the first month of the fiscal year 7.90% of the budget has been spent (\$283,267.14) compared to last year's budget of 7.10%. The difference is due to increases in the school appropriation, insurance, Parks and Recreation, \$16,000 for PAL, and the annual municipal software fees were paid in a month earlier.

Revenue Report: Town Manager Rhodes explained income from motor vehicle excise, State Revenue Sharing, and First Park revenue is all less than the previous year.

TULIP Program: Town Manager Rhodes said the new insurance policy, Tenant User Liability Program, is a general liability policy written in the name of the tenant and the user of the banquet hall. The program is highly recommended by our insurance carrier, Maine Municipal, as a protection of the Town. The insurance will not apply to non-profit groups that meet at the Banquet Hall on a regular basis. The average cost is estimated at \$25.00 to \$50.00.

KVCOG Rock Salt Bid: Town Manager Rhodes reported Mid-Atlantic Salt, LLC, was the successful bidder for the rock salt bid at \$69.00 per ton. This is a savings of \$4.26 per ton over last year.

OLD/NEW BUSINESS: Selectman Clark requested a children playing sign be installed on the McNally Road. Town Manager Rhodes said he will see that it is done.

WARRANT: Selectman Clark moved to approve warrant #9 in the amount of \$162,690.71. Second by Selectman Dixon, all in favor.

NEXT AGENDA ITEMS: 2009/2010 Tax Commitment Paperwork
Public Hearing for the Mill Site Completion
Special Town Meeting election results.

Selectmen Cote said he received an email from Recreation Committee member, Pat Shae, concerning the mowing of the Mill Site. Town Manager Rhodes said he had already issued a purchase order, in the amount of \$500, to the Town's current mowing contractor to mow the Mill Site for the rest of the 2009 mowing season. Next year's contract will need to be modified to include the Mill Site. The Parks & Recreation Board has no

August 11,2009 Selectmen Minutes

control over this grass area since the Town has voted on June 13, 2006 to hold this area for general purposes of development, including taxable commercial development, or municipal use, as directed by a future town meeting.

COMMENTS / QUESTIONS FROM THE PUBLIC CONCERNING MATTERS NOT RELATED TO ITEMS ON THE AGENDA. The Board's rules of procedure have imposed a 15-minute total time limit.

No questions asked at the public comment table.

ADJOURN: Selectman Clark moved to adjourn at 7:13 p.m., second by Selectman Cote All in favor.

Respectfully submitted,

Pamela M. Violette
Town Clerk

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5.b.



Town of Clinton

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RESOLUTION 09-12

AUTHORIZATION TO DRAW \$100,000 FROM THE UNDESIGNATED FUND BALANCE TO REDUCE THE AMOUNT REQUIRED TO BE RAISED FROM PROPERTY TAXES FOR TAX YEAR 2009

WHEREAS, the Town voted affirmatively June 9, 2009 on Article 27 to authorize the Selectmen to reduce the amount required to be raised from property taxes by drawing on the Undesignated Fund Balance; and

WHEREAS, there is a need to reduce the amount required to be raised from property taxes to reduce the mil rate.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SELECTMEN OF THE TOWN OF CLINTON, that authorization is approved to draw \$100,000 from the Undesignated Fund Balance and transfer to the Revenue Budget for FY 09 / 10.

Sealed with the Seal of the Town of Clinton on this twenty-fifth day of August in the year Two Thousand nine.

Jeffrey Towne

David Watson II

Randy Clark

Justin Cote

Geraldine Dixon



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5.c.

2009 MUNICIPAL TAX RATE CALCULATION FORM

Municipality: Clinton

BE SURE TO COMPLETE THIS FORM BEFORE FILLING IN THE TAX ASSESSMENT WARRANT

1. Local Taxable Real Estate Valuation.....	1	125,255,649
2. Local Taxable Personal Property Valuation.....	2	4,425,300
3. Total Taxable Valuation (Line 1 plus line 2).....	3	129,680,949
4. (a) Total of all Homestead Exempt Valuation	4(a)	9,010,981
(b) Homestead Exempt Reimbursement Value	4(b)	4,505,491
		(Line 4(a) divided by 2)
5. (a) Total of all BETE Exempt Valuation	5(a)	1,777,600
(b) Standard BETE Reimbursement Value	5(b)	1,599,840
		(line 5(a) multiplied by 0.9)

For municipalities requesting Enhanced BETE Reimbursement, please contact MRS for Enhanced Tax Rate Calculator Form

6. Total Valuation Base (Line 3 plus line 4(b) plus line 5(b)).....	6	135,786,280
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Assessments

7. County Tax.....	7	148,786.00
8. Municipal Appropriation.....	8	1,994,373.00
9. TIF Financing Plan Amount.....	9	40,000.00
10. Local Educational Appropriation (Local Share/Contribution) 10		1,342,507.00
(Adjusted to Municipal Fiscal Year)		
11. Total Assessments (Add lines 7 through 10).....	11	3,525,666.00

ALLOWABLE DEDUCTIONS

12. State Municipal Revenue Sharing.....	12	290,000.00
13. Other Revenues: (All other revenues that have been formally	13	1,185,050.00
appropriated to be used to reduce the commitment such as excise tax revenue, tree growth reimbursement, trust fund or bank interest income, appropriated surplus revenue, etc. Do Not Include any Homestead or BETE Reimbursement		
14. Total Deductions (Line 12 plus line 13).....	14	1,475,050.00
15. Net to be raised by local property tax rate (Line 11 minus line 14).....	15	2,050,616.00

16.	2,050,616.00	X	1.05	=	2,153,146.80	Maximum Allowable Tax
17.	2,050,616.00	/	135,786,280	=	0.015102	Minimum Tax Rate
18.	2,153,146.80	/	135,786,280	=	0.015856	Maximum Tax Rate
19.	129,680,949	X	0.01536	=	1,991,899.38	Tax for Commitment
			(Selected Rate)		(Enter on Page1, line 13)	
20.	2,050,616.00	X	0.05	=	102,530.80	Maximum Overlay
21.	4,505,491	X	0.01536	=	69,204.34	Homestead Reimbursement
			(Selected Rate)		(Enter on line 8, Assessment Warrant)	
22.	1,599,840	X	0.01536	=	24,573.54	BETE Reimbursement
			(Selected Rate)		(Enter on line 9, Assessment Warrant)	
23.	2,085,677.26	-	2,050,616.00	=	35,061.26	Overlay
	(Line 19 plus lines 21 and 22)				(Enter on line 5, Assessment Warrant)	

(If Line 23 exceeds Line 20 select a lower tax rate.)

Results from this completed form should be used to prepare the Municipal Tax Assessment Warrant, Certificate of Assessment to Municipal Treasurer and Municipal Valuation Return.

AGENDA

ITEM

5.d.

You are to pay to James Rhodes, the Municipal Treasurer, or to any successor in office, the taxes herewith committed, paying on the last day of each month all money collected by you, and you are to complete and make an account of your collections of the whole sum on or before 06/30/2010.

In case of the neglect of any person to pay the sum required by said list until after 10/01/2009 & 04/01/2010; you will add interest to so much thereof as remains unpaid at the rate of 7.00 percent per annum, commencing 10/02/2009 & 04/02/2010 to the time of payment, and collect the same with the tax remaining unpaid.

Given under our hands, as provided by a legal vote of the Municipality and Warrants received pursuant to the Laws of the State of Maine, this 08/25/2009.

_____ Assessor(s) of: Clinton

CERTIFICATE OF COMMITMENT

To Pamela Violette the Collector of the Municipality of
Clinton, aforesaid.

Herewith are committed to you true lists of the assessments of the Estates of the persons wherein named; you are to levy and collect the same, of each one their respective amount, therein set down, of the sum total of \$1,991,899.38 (being the amount of the lists contained herein), according to the tenor of the foregoing warrant.

Given under our hands this 08/25/2009

_____ Assessor(s) of: Clinton

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ITEM

5.e.

AGENDA

ITEM

6.a.

THRU: Town Manager
TO: Board of Selectmen
FROM: Town Clerk Pamela Violette
RE: Elections
DATE: August 19, 2009

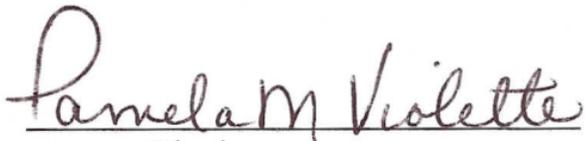
The total number of registered voters on August 18, 2009 – 2419
Total voting August 18, 2009 - 214
Percentage voting – 8.85%

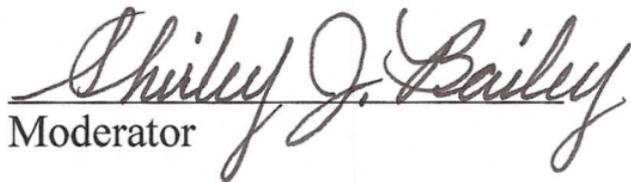
If the Board of Selectmen wish to have the police department budget on the November 3, 2009 election, then the Board will need to decide at the September 8, 2009 Selectmen's meeting to sign the November 3, 2009 warrant to meet the 45-day requirement for ballots.

**MODERATOR'S
CERTIFICATE OF ELECTION RESULTS
TOWN OF CLINTON, MAINE**

I, Shirley J. Bailey, Moderator of the Town of Clinton, hereby certify
Ballots cast at the Special Town Meeting held August 18, 2009 were
Counted and tabulated as follows:

Question 2: Yes - 88 No - 126 POLICE


Town Clerk


Moderator