

AGENDA

ITEM

4.a.

CLINTON BOARD OF SELECTMEN
TUESDAY, AUGUST 26, 2008
6:30 P.M.
SELECTMEN'S ROOM, TOWN OFFICE

MINUTES

CALL TO ORDER: Chairman Towne called the meeting to order at 6:30 p.m.

PLEDGE OF ALLEGIANCE: Chairman Towne led the Pledge of Allegiance.

SELECTMEN PRESENT / QUORUM: Chairman Jeff Towne, Vice Chair Joseph Massey, Randy Clark, Chester Nutting, and David Watson II. Also present Town Manager James Rhodes, Town Clerk Pamela Violette and Police Chief Charles Runnels.

OATH OF OFFICE: SELECTMAN-ELECT DAVID WATSON II (2-YEAR TERM).

Town Clerk Violette administered the oath of office to Selectman Watson.

OATH OF OFFICE: SELECTMAN DAVID WATSON II AS ASSESSOR (2-YEAR TERM).

Town Clerk Violette administered the oath of office to Selectman Watson.

OATH OF OFFICE: SELECTMAN DAVID WATSON II AS OVERSEER OF THE POOR (2-YEAR TERM).

Town Clerk Violette administered the oath of office to Selectman Watson.

ACTION ITEMS.

Approval of Selectmen's Minutes – August 11, 2008

Selectman Clark moved the Board approve the minutes of the meeting, second by Selectman Massey. Vote 4 in favor, Selectman Watson abstained.

Resolution 08-17: Authorization to draw on the Undesignated Fund Balance (surplus) to reduce the amount required to be raised from property taxes for the 2008 Tax Year.

Selectman Clark moved Board adopt Resolution 08-17, second by Selectman Massey. Vote 5-0

August 26,2008 Selectmen Minutes

Chairman Towne read Resolution 08-17:

WHEREAS, the Town voted affirmatively June 10, 2008 on Article 30 to authorize the Selectmen to reduce the amount required to be raised from property taxes by drawing on the Undesignated Fund Balance; and

WHEREAS, there is a need to reduce the amount required to be raised from property taxes to stay below the tax cap and reduce the mil rate,

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SELECTMEN OF THE TOWN OF CLINTON, that authorization is approved to draw \$100,000.00 from the Undesignated Fund Balance and transfer to the Revenue Budge for FY 08/09.

Selectman Nutting said he felt the mil rate had been set prior to the meeting and the Board could not change the figure. Town Manager Rhodes said the mil rate could be change, but a special Selectmen's meeting would be necessary to sign the revised documents. After discussion, the motion to approve Resolution 08-17 passed unanimously

2008 Municipal Tax Rate Calculation Form

Selectman Clark moved Board accept the 2008 Municipal Tax Calculation Form prepared by the Assessor's Agent, second by Selectman Massey. All in favor.

Chairman Towne said the mil rate was set at 15.36 for 2008/2009.

Assessor's Certification of Assessment, Municipal Tax Assessment Warrant, Certificate of Commitment.

Selectman Clark moved Board sign the Assessor's Certification of Assessment, Municipal Tax Assessment Warrant and Certificate of Commitment, second by Selectman Nutting. Vote 5-0

Certificate of Assessment to be returned to the Municipal Treasurer

Selectman Clark moved Board sign the Certificate of Assessment to be returned to the Municipal Treasurer, second by Selectman Nutting. Vote 5-0

Municipal Valuation Return

Selectman Clark moved Board sign the Municipal Valuation Return to the Maine Revenue Services, second by Selectman Nutting, vote 5-0.

Appointment of Regular Planning Board Member

Selectman Clark moved Board appoint Michael Walton as a regular member of the

August 26,2008 Selectmen Minutes

Planning Board for the term August 27, 2008 through June 30, 2011, second by Selectman Nutting. Vote 5-0

Application for Catered Function by Qualified Catering Organization

Selectman Clark moved Board sign the application by Belle Fete Events & Catering for wedding at 1093 Hinckley Road, second by Selectman Nutting. Selectman Nutting asked if this form is used only when liquor is being served. Town Manager Rhodes said yes. Vote 5-0

DISCUSSION ITEMS

Special Town Meeting results

Chairman Towne said the budget articles did not do well.

Draft Special Town Meeting Warrant for November 4, 2008

Chairman Towne reviewed the possible warrant articles for a Special Town Meeting on November 4, 2008.

Police Chief Runnels updated the Board on the changes necessary from the failure of the Police Department budget at the August 12, 2008 Special Town Meeting. Chief Runnels said the price of fuel is one of the Department's biggest problems. The mandatory training budget is almost depleted; reduction of hours and the use of reserves officers have been cut.

Selectman Massey asked how many calls the Clinton Police Department receives. Chief Runnels said as of August 25, 2008, 2073 calls for service since January 1, 2008.

Chairman Towne asked if the unmanned hours will be divided between the State Police and Kennebec County Sheriff's Department. Chief Runnels said yes, but the Town will not be assigned an officer. The coverage is called zone coverage; the area is large with Clinton being the most northern town in Kennebec County. Clinton will not receive much patrol coverage due to location in the county.

SUPPLEMENTS AND ABATEMENTS: None

TOWN MANAGER'S REPORT: Nothing

Expense/Revenue Report: None

OLD/NEW BUSINESS: None

WARRANT: Selectman Clark moved to approve warrant 14 in the amount of \$178,677.34. Second by Selectman Nutting, all in favor.

August 26,2008 Selectmen Minutes

NEXT AGENDA ITEMS: Special Town Meeting Warrant
Lime mud application
RFQ for the Mill Site engineering services.

COMMENTS / QUESTIONS FROM THE PUBLIC CONCERNING MATTERS NOT RELATED TO ITEMS ON THE AGENDA. The Board's rules of procedure have imposed a 15-minute total time limit.

ADJOURN: Selectman Nutting moved to adjourn at 7:35 p.m., second by Selectman Clark. All in favor.

Respectfully submitted,

Pamela M. Violette
Town Clerk

AGENDA

ITEM

4.b.



Town of Clinton
27 Baker Street

426-8511 phone

Clinton, ME 04927

426-8323 fax

Town of Clinton REQUEST FOR QUALIFICATIONS

The Town of Clinton, Maine is seeking proposals from qualified individuals or firms to assist with Engineering / Architectural design requirements and tasks associated with a Community Development Block Grant funded Mill Site Improvement Program. The selected firm/individual must work with the Local Administrator to complete the tasks in such a manner as to meet all internal and mandated program requirements. This request for proposals is contingent upon receipt of funding from the Maine Department of Economic and Community Development and will be governed in accordance with Federal and State laws and regulations applicable to the Community Development Block Grant program. The Request for Qualifications is due at the Town Office by 1:00 PM on September 4, 2008. Opening of the proposals will be at the Board of Selectmen meeting on September 9, 2008 at 6:30 PM. The Town of Clinton Board of Selectmen reserves the right to accept and or reject any and all proposals. A copy of the full RFP is available at the Town Office and is located on the Town's Web Site at www.clinton-me.us .

Interested individuals may contact:

**Town of Clinton
James W. Rhodes Town Manager
27 Baker Street
Clinton, Maine 04927
Tel: 207-426-8511 Fax: 207-426-8323**



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*Engineering,
Landscape Architecture
and Environmental Science*



MILONE & MACBROOM®

20 Independence Drive, 3rd Floor
Freeport, ME 04032

Mr. James W. Rhodes
Town Manager
Town of Clinton
27 Baker Street
Clinton, ME 04927

“MILL SITE ENGINEERING SERVICES PROPOSAL”

*received 9/3/08
10:00 AM*

**Mr. James W. Rhodes
Town of Clinton
27 Baker Street
Clinton, Maine 04927**

WRIGHT-PIERCE 
Engineering a Better Environment

99 Main Street
Topsham, ME 04086

*received
9/3/08
11:30 AM*

**MILL SITE
ENGINEERING SERVICES
PROPOSAL**

Mill Site Engineering
Services
Proposal

received
9/4/08
8:15AM



Stantec
22 Free Street Suite 205
Portland ME 04101-3900
stantec.com

Stantec

Town of Clinton
27 Baker Street
Clinton, ME 04927

**MILL SITE ENGINEERING
SERVICES PROPOSAL**

CES, Inc.
465 So. Main Street
P. O. Box 639
Brewer, Maine 04412-0639

TO:

**Town of Clinton
27 Baker Street
Clinton, ME 04927**

Rec'd.

9/4/08

10:40 AM

DIRIGO ENGINEERING

2 Dirigo Drive, Fairfield, ME 04937
207-453-6970; Fax 207-453-2405

TO: Town of Clinton
27 Baker Street
Clinton, Maine 04927

**"MILL SITE ENGINEERING
SERVICES PROPOSAL"**

Rec'd.
9/4/08
11:24 AM



sewall.com 136 Center Street, PO Box 433
Old Town, Maine 04468-0433
RETURN REQUESTED

James W. Rhodes
Town Manager
Town of Clinton
27 Baker Street
Clinton, ME 04927

Rec'd.

9/4/08

12:47 pm

**MILL SITE ENGINEER
SERVICE PROPOSAL**

AGENDA

ITEM

4.c.

SPECIAL
TOWN MEETING WARRANT
TOWN OF CLINTON
Tuesday, November 4, 2008

To: Gary Petley, a resident of the Town of Clinton, County of Kennebec, State of Maine.

GREETINGS:

In the name of the State of Maine, you are hereby required to notify and warn the voters of the Town of Clinton in said county and state, qualified by law to vote in town affairs, to vote in the Town of Clinton, at the Clinton Town Office, located at 27 Baker Street, on Tuesday the 4th day of November, AD 2008 from 8:00 AM to 8:00 PM, then and there to act upon the following articles to wit:

Article 1: To elect a moderator by written ballot to preside at said meeting.

Article 2: To see if the town will vote to raise and appropriate the sum of \$ 175,206 for the Police Department Account.

** This level of funding is the same as that approved by last year's 2007/2008 Town Meeting vote. Funding allows the town the opportunity to have a local part time presence strictly for use by the taxpayers of this community for Police Protection Services.*

Selectmen Recommend: Yes

Budget Committee Recommend: \$ 199,256

Article 3: To see if the town will vote to raise and appropriate the sum of \$ 17,190 for the Building Inspector, Electrical Inspector, Plumbing Inspector, Health Officer, and Code Enforcement Account.

**This level of funding is the same as that approved by last year's 2007/2008 Town Meeting vote. Funding is for the State Law required positions of building inspector, plumbing inspector, electrical inspector, health officer, and code enforcement officer.*

Selectmen Recommend: Yes

Budget Committee Recommend: \$31,984

Article 4: To see if the town will vote to transfer \$ 35,000 from the Undesignated Fund Balance and appropriate said funds to a capital improvement account to repair a failing 42-inch culvert on Hill Road.

**Funding transfers money from surplus to the Hill Road Capital Improvement Account for the repair of a failing 42-inch culvert.*

Selectmen Recommend: Yes

Article 5: To see if the Town will vote to transfer \$ 15,000 from the Undesignated Fund Balance and appropriate said funds to the General Assistance Account for fuel oil assistance.

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**Funding will make an additional \$ 15,000 available for fuel oil assistance for Clinton residents who qualify under the general assistance guidelines.*

Selectmen Recommend: Yes

Article 6: To see if the town will vote to authorize town officers / officials to correct typographical errors in the Ordinances that do not affect the meaning of the Ordinances in any way.

**The current ordinances contain many typographical errors due to having been typed on manual typewriters and the ordinances do not look professional on the town web site because of the typographical errors.*

Selectmen Recommend: Yes

Article 7: To see if the town will vote to amend Article 21 approved at the June 10, 2003 Town Meeting by deleting the following “for its contribution when seeking future State or Federal Grant moneys” and adding the following “for riverbank stabilization / rip rap, and / or fencing along the river bank.

** This article allows the town to use the approved \$5,000 for riverbank stabilization / rip rap, and / or fencing along the river bank at the Riverside Park instead of match money for any state or federal grants programs available for this park.*

Selectmen Recommend: Yes

Given under our hands this 9th day of September, 2008 by the Clinton Board of Selectmen:

Jeffrey Towne, Chairman

Joseph Massey

Randy Clark

Chester Nutting

David Watson II

A True Copy of the Warrant Attested

Town Clerk