

# AGENDA

## ITEM

4.a.

**CLINTON BOARD OF SELECTMEN  
TUESDAY, JUNE 9, 2008  
6:30 P.M.  
SELECTMEN'S ROOM, TOWN OFFICE**

**MINUTES**

**CALL TO ORDER:** Chairman Towne called the meeting to order at 6:33 p.m.

**PLEDGE OF ALLEGIANCE:** Chairman Towne led the Pledge of Allegiance.

**SELECTMEN PRESENT / QUORUM:** Chairman Jeff Towne, Vice Chair Steve Hatch, Randy Clark, and Joe Massey. Also present Town Manager James Rhodes, Town Clerk Pamela Violette and Police Chief Charles Runnels. Selectman Chester Nutting absent.

**PUBLIC HEARING: ORDINANCE RELATING TO RESTRICTING VEHICLE  
WEIGHT ON POSTED WAYS**

Selectman Clark moved Board open the public hearing at 6:34 p.m., second by Selectman Hatch. Vote 4-0

No questions or comments.

Selectman Clark moved Board close the public hearing at 6:37 p.m., second by Selectman Hatch. Vote 4-0

**PUBLIC HEARING: ORDINANCE RELATING TO TRAFFIC CONTROL AND  
PARKING**

Selectman Clark moved Board open the public hearing at 6:37 p.m., second by Selectman Hatch. Vote 4-0

Questions and concerns voiced: parking fine amounts, number of handicap spaces and number of lost parking spaces, and collection of fines verses court date. Police Chief Runnels stated new signage and curb painting will be needed.

Selectman Clark moved Board close the public hearing at 6:55 p.m. second by Selectman Hatch. Vote 4-0

**ACTION ITEMS.**

Approval of Selectmen's Minutes – May 27, 2008.

Selectman Clark moved Board approve minutes of the May 27, 2008 Meeting, second by Selectman Massey. All in favor.

Board approval of Ordinance relating to Restricting Vehicle Weight of Posted Ways.

Selectman Clark moved Municipal Officers (Board of Selectmen) approve and sign Ordinance relating to Restricting Vehicle Weight on Posted Ways, second by Selectman Massey. Vote 4-0

Board approval of Ordinance relating to Traffic Control and Parking.

Selectman Clark moved Municipal Officers (Board of Selectmen) approve and sign Ordinance relating to Traffic Control and Parking, second by Selectman Massey. Vote 4-0

Board appointment of Lorraine Taft, 100 Pleasant Street, Clinton, Maine as a regular member Parks and Recreation Board for the period July 1, 2008 to June 30, 2011.

Selectman Clark moved Board appoint Lorraine Taft as a regular member Parks and Recreation Board for the period July 1, 2008 to June 30, 2011, second by Selectman Massey. Vote -0

**DISCUSSION ITEMS:** None

**SUPPLEMENTS AND ABATEMENTS:**

Selectman Clark moved Board approve the request for abatement #29, account PP35, 1996 personal property taxes in the amount of \$13.28, second by Selectman Hatch. Vote 4-0.

Selectman Clark moved Board approve the request for abatement #30, account PP35, 1997 personal property taxes in the amount of \$14.63, second by Selectman Hatch. Vote 4-0.

Selectman Clark moved Board approve the request for abatement #31, account PP35, 2003 personal property taxes in the amount of \$444.51, second by Selectman Hatch. Vote 4-0.

**TOWN MANAGER'S REPORT:**

Expense/Revenue Report: Town Manager Rhodes advised the Board 88.91% of the 2007/2008 budget has been expended, 2.76% under budget, and 108.4% of projected revenue has been collected.

**June 9, 2009 Selectmen Minutes**

Town Manager Rhodes said 164 liens will be filed June 10, 2008 on unpaid 2007 real estate taxes.

Chairman Towne asked if the Town will receive the projected State Revenue Sharing. Town Manager Rhodes said another check is due by the end of June.

**OLD/NEW BUSINESS:** None

**WARRANT:** Selectman moved to approve warrant 80 in the amount of \$140,247.50, second by Selectman Masse. All in favor.

**NEXT AGENDA ITEMS:** Review town meeting results  
Resolution 08-04  
Town Manager appointments  
Selectmen's appointments  
Budget items  
Fund transfers

**COMMENTS / QUESTIONS FROM THE PUBLIC CONCERNING MATTERS NOT RELATED TO ITEMS ON THE AGENDA.** The Board's rules of procedure have imposed a 15-minute total time limit.

**ADJOURN:** Selectman Clark moved to adjourn at 7:13 p.m., second by Selectman Hatch. All in favor.

Respectfully submitted,

Pamela M. Violette  
Town Clerk

# AGENDA

## ITEM

4.b.



Town of Clinton

27 Baker Street

426-8511 phone

Clinton, ME 04927

426-8323 fax

## RESOLUTION 08-04

### BOARD OF SELECTMEN ANNUAL RE-AFFIRMATION OF THE DESIGNATED MUNICIPAL CAPITAL RESERVE FUNDS (CFR)

WHEREAS, Town Charter Section 5.04 Capital Improvement Program subsection ( c ) specifies: “ The Board of Selectmen shall have the authority to create reserve funds as authorized by laws of the State of Maine or that they deem advisable. The resolution creating such fund shall include a statement as to the intent and purpose of the fund, the funding mechanism, and the authority to use and withdraw from the fund”; and

WHEREAS, state law 30-A §5802 specifies that the Municipal Officers (Board of Selectmen) are trustees of the Municipal Reserve Funds and as the trustees, the Board of Selectmen have the authority to expend funds from the reserve funds for their stated purposes; and

WHEREAS, there are ten (15) created designated municipal capital reserve funds.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SELECTMEN OF THE TOWN OF CLINTON, that the Board of Selectmen re-affirm the following designated municipal capital reserve funds and specify the intent and purpose of the funds, the funding mechanism, and the authority to use and withdraw from the fund as follows:

1. Account # 2-734-00 Recycling.

**Intent / Purpose:** Funds the purchase of recycling equipment.

**Funding Mechanism:** a. Annual Town Meeting vote to move funds from the undesignated fund balance to the designated reserve fund. b. Board of Selectmen, by resolution, may use unencumbered budget account balance prior to the close out of the fiscal year to transfer into designated reserve fund. c. Taxes raised and appropriated.

**Authority to use / withdraw funds:** Board of Selectmen, by resolution, has the authority to use / withdraw from the designated reserve fund for its stated purpose.



Town of Clinton

27 Baker Street

426-8511 phone

Clinton, ME 04927

426-8323 fax

**Balance: \$2,902.22.**

**Town approved \$2,000.00 6/10/08 for recycling bailer.**

**Net balance: \$4,902.22**

2. Account # 2-735-00 Capital Equipment.

**Intent / Purpose:** Funds the purchase of capital equipment not specified by other reserve funds.

**Funding Mechanism:** a. Annual Town Meeting vote to move funds from the undesignated fund balance to the designated reserve fund. b. Board of Selectmen, by resolution, may use unencumbered budget account balance prior to the close out of the fiscal year to transfer into designated reserve fund. c. Taxes raised and appropriated.

**Authority to use / withdraw funds:** Board of Selectmen, by resolution, has the authority to use / withdraw from the designated reserve fund for its stated purpose.

**Balance: \$1,154.81**

3. Account 2-735-01 Fire.

**Intent / Purpose:** Funds the purchase of Fire Department vehicles and equipment.

**Funding Mechanism:** a. Annual Town Meeting vote to move funds from the undesignated fund balance to the designated reserve fund. b. Board of Selectmen, by resolution, may use unencumbered budget account balance prior to the close out of the fiscal year to transfer into designated reserve fund. c. Taxes raised and appropriated.

**Authority to use / withdraw funds:** Board of Selectmen, by resolution, has the authority to use / withdraw from the designated reserve fund for its stated purpose.

**Balance: \$30,852.18.**

4. Account 2-735-02 Police.

**Intent / Purpose:** Funds the purchase of Police Department vehicles and equipment.

**Funding Mechanism:** a. Annual Town Meeting vote to move funds from the undesignated fund balance to the designated reserve fund. b. Board of Selectmen, by resolution, may use unencumbered budget account balance prior to the close out of the fiscal year to transfer into designated reserve fund. c. Taxes raised and appropriated.



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**Authority to use / withdraw funds:** Board of Selectmen, by resolution, have the authority to use / withdraw from the designated reserve fund for its stated purpose.

**Balance: \$9,064.52**

5. Account 2-735-03 Backhoe.

**Intent / Purpose:** Funds the purchase of a backhoe for the Highway Department.

**Funding Mechanism:** a. Annual Town Meeting vote to move funds from the undesignated fund balance to the designated reserve fund. b. Board of Selectmen, by resolution, may use unencumbered budget account balance prior to the close out of the fiscal year to transfer into designated reserve fund. c. Taxes raised and appropriated.

**Authority to use / withdraw funds:** Board of Selectmen, by resolution, have the authority to use / withdraw from the designated reserve fund for its stated purpose.

**Balance: \$11,356.09**

6. Account 2-735-04 Tractor.

**Intent / Purpose:** Funds the purchase of a tractor for the Highway Department.

**Funding Mechanism:** a. Annual Town Meeting vote to move funds from the undesignated fund balance to the designated reserve fund. b. Board of Selectmen, by resolution, may use unencumbered budget account balance prior to the close out of the fiscal year to transfer into designated reserve fund. c. Taxes raised and appropriated.

**Authority to use / withdraw funds:** Board of Selectmen, by resolution, have the authority to use / withdraw from the designated reserve fund for its stated purpose.

**Balance: \$11,056.61.**

7. Account 2-735-05 Plow Truck.

**Intent / Purpose:** Funds the purchase of a plow truck for the Highway Department.

**Funding Mechanism:** a. Annual Town Meeting vote to move funds from the undesignated fund balance to the designated reserve fund. b. Board of Selectmen, by resolution, may use unencumbered budget



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27 Baker Street

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account balance prior to the close out of the fiscal year to transfer into designated reserve fund. c. Taxes raised and appropriated.

**Authority to use / withdraw funds:** Board of Selectmen, by resolution, have the authority to use / withdraw from the designated reserve fund for its stated purpose.

**Balance:** \$113.16.

8. Account 2-735-06 Forklift.

**Intent / Purpose:** Funds the purchase of a forklift for the Transfer Station and Recycling Center.

**Funding Mechanism:** a. Annual Town Meeting vote to move funds from the undesignated fund balance to the designated reserve fund. b. Board of Selectmen, by resolution, may use unencumbered budget account balance prior to the close out of the fiscal year to transfer into designated reserve fund. c. Taxes raised and appropriated.

**Authority to use / withdraw funds:** Board of Selectmen, by resolution, have the authority to use / withdraw from the designated reserve fund for its stated purpose.

**Balance:** \$4,734.78.

**Town approved \$2,000.00 6/10/08 for forklift.**

**Net balance = \$6,734.78.**

9. Account 2-736-01 Water / Sewer.

**Intent / Purpose:** Funds the replacement or repairs for water / sewer lines.

**Funding Mechanism:** a. Annual Town Meeting vote to move funds from the undesignated fund balance to the designated reserve fund. b. Board of Selectmen, by resolution, may use unencumbered budget account balance prior to the close out of the fiscal year to transfer into designated reserve fund. c. Taxes raised and appropriated.

**Authority to use / withdraw funds:** Board of Selectmen, by resolution, have the authority to use / withdraw from the designated reserve fund for its stated purpose.

**Balance:** \$10,141.27.

10. Account 2-738-01 Riverside Park.

**Intent / Purpose:** Funds capital improvements to Riverside Park.



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**Funding Mechanism:** a. Annual Town Meeting vote to move funds from the undesignated fund balance to the designated reserve fund. b. Board of Selectmen, by resolution, may use unencumbered budget account balance prior to the close out of the fiscal year to transfer into designated reserve fund. c. Taxes raised and appropriated.

**Authority to use / withdraw funds:** Board of Selectmen, by resolution, have the authority to use / withdraw from the designated reserve fund for its stated purpose.

**Balance:** \$5,001.83.

11. Account 02-020-38 Town Hall Roof.

**Intent / Purpose:** Funds repairs / replacement to the Town Hall Roof.

**Funding Mechanism:** a. Annual Town Meeting vote to move funds from the undesignated fund balance to the designated reserve fund. b. Board of Selectmen, by resolution, may use unencumbered budget account balance prior to the close out of the fiscal year to transfer into designated reserve fund. c. Taxes raised and appropriated.

**Authority to use / withdraw funds:** Board of Selectmen, by resolution, have the authority to use / withdraw from the designated reserve fund for its stated purpose.

**Town approved \$8,000 6/10/08.**

**Starting balance: \$8,000.**

12. Account 04-020-06 Fire Department Communications Upgrade.

**Intent / Purpose:** Funds upgrade of the Fire Department communications equipment as new technology evolves.

**Funding Mechanism:** a. Annual Town Meeting vote to move funds from the undesignated fund balance to the designated reserve fund. b. Board of Selectmen, by resolution, may use unencumbered budget account balance prior to the close out of the fiscal year to transfer into designated reserve fund. c. Taxes raised and appropriated.

**Authority to use / withdraw funds:** Board of Selectmen, by resolution, have the authority to use / withdraw from the designated reserve fund for its stated purpose.

**Town approved \$3,000.00 6/10/08.**

**Starting balance: \$3,000.00.**

13. Account 04-020-07 Fire Department Turn-Out Gear.



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426-8323 fax

**Intent / Purpose:** Funds replacement of the Fire Departments Turn-Out Gear.

**Funding Mechanism:** a. Annual Town Meeting vote to move funds from the undesignated fund balance to the designated reserve fund. b. Board of Selectmen, by resolution, may use unencumbered budget account balance prior to the close out of the fiscal year to transfer into designated reserve fund. c. Taxes raised and appropriated.

**Authority to use / withdraw funds:** Board of Selectmen, by resolution, have the authority to use / withdraw from the designated reserve fund for its stated purpose.

**Town approved \$6,000.00 6/10/08.**

**Starting balance: \$6,000.00.**

14. Account 07-020-39 Highway Department Sander / Hopper.

**Intent / Purpose:** Funds the replacement of the Highway Department's Sander / Hopper.

**Funding Mechanism:** a. Annual Town Meeting vote to move funds from the undesignated fund balance to the designated reserve fund. b. Board of Selectmen, by resolution, may use unencumbered budget account balance prior to the close out of the fiscal year to transfer into designated reserve fund. c. Taxes raised and appropriated.

**Authority to use / withdraw funds:** Board of Selectmen, by resolution, have the authority to use / withdraw from the designated reserve fund for its stated purpose.

**Town approved \$2,000.00 6/10/08.**

**Starting balance: \$2,000.00.**

15. Account 20-020-32 Seven (7) Cemeteries Headstone Repairs.

**Intent / Purpose:** Funds repairs to the headstones on the seven town cemeteries.

**Funding Mechanism:** a. Annual Town Meeting vote to move funds from the undesignated fund balance to the designated reserve fund. b. Board of Selectmen, by resolution, may use unencumbered budget account balance prior to the close out of the fiscal year to transfer into designated reserve fund. c. Taxes raised and appropriated.

**Authority to use / withdraw funds:** Board of Selectmen, by resolution, have the authority to use / withdraw from the designated reserve fund for its stated purpose.



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**Town approved \$5,000.00 6/10/08.  
Starting balance: \$5,000.00.**

Approved and Sealed with the Seal of the Town of Clinton on this twenty-fourth day of June in the year Two Thousand Eight.

BY THE BOARD OF SELECTMEN

\_\_\_\_\_  
Jeffrey Towne

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Chester Nutting

\_\_\_\_\_  
Stephen Hatch

\_\_\_\_\_  
Joseph Massey

\_\_\_\_\_  
Randy Clark



**AGENDA**

**ITEM**

**4.c.**



Town of Clinton  
27 Baker Street

426-8511 phone

Clinton, ME 04927

426-8323 fax

## RESOLUTION 08-08

### FY 07 / 08 POLICE DEPARTMENT AND CODE ENFORCEMENT BUDGETS TO BE USED AS APPROVED AT THE START OF FY 08 / 09

WHEREAS, the Police Department and Code Enforcement requested budgets did not pass the June 10, 2008 Town Meeting vote; and

WHEREAS, Town Charter Section 5.09 Interim Expenditures specifies that "In the event that there is not an approved budget, or portion thereof, at the start of the fiscal year, the amounts appropriated for operations in the prior fiscal year shall be deemed adopted for the new fiscal year on a month-to-month basis until such time as the budget for the new fiscal year is adopted."

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SELECTMEN OF THE TOWN OF CLINTON, that the lump sum amounts of \$175,206 approved for the Police Department Budget and \$17,190 approved for the Code Enforcement Budget in the previous Fiscal Year 07 / 08 is deemed adopted for the new Fiscal Year 08 / 09 on a month to month basis until such time as the Police Department and Code Enforcement budgets for the new fiscal year are adopted.

Sealed with the Seal of the Town of Clinton on this twenty-fourth day of June in the year Two Thousand Eight.

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Jeffrey Towne, Chairman

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Chester Nutting

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Stephen Hatch

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Joseph Massey

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Randy Clark



**AGENDA**

**ITEM**

**4.d.**

SPECIAL  
TOWN MEETING WARRANT  
TOWN OF CLINTON  
Tuesday, August 12, 2008

To: Gary Petley, a resident of the Town of Clinton, County of Kennebec, State of Maine.

GREETINGS:

In the name of the State of Maine, you are hereby required to notify and warn the voters of the Town of Clinton in said county and state, qualified by law to vote in town affairs, to vote in the Town of Clinton, at the Clinton Town Office, located at 27 Baker Street, on Tuesday the 12th day of August, AD 2008 from 8:00AM to 8:00PM, then and there to act upon the following articles to wit:

**Article 1:** To elect a moderator by written ballot to preside at said meeting.

**Article 2:** To elect municipal officer as is required to be elected in a run-off election.

**Article 3:** To see if the town will vote to raise and appropriate the sum of \$199,256 for the Police Department Account.

*\*Funding allows the town the opportunity to have a local presence strictly for use by the taxpayers of this community for Police Protection Services.*

Selectmen and Budget Committee Recommend: Yes

**Article 4:** To see if the town will vote to raise and appropriate the sum of \$30,243 for the Building Inspector, Electrical Inspector, Plumbing Inspector, Health Officer, and Code Enforcement Account.

*\*Funding is for the State Law required positions of building inspector, plumbing inspector, electrical inspector, health officer, and code enforcement officer.*

Selectmen Recommend: Yes

Budget Committee Recommend: \$31,983

**Article 5:** To see if the town will vote to transfer \$25,000 from the Undesignated Fund Balance to the Capital Reserve Account for Police Vehicles.

*\*Funding transfers money from surplus to the police reserve account for a future replacement of a police cruiser.*

Selectmen Recommend Yes

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Given under our hands this 24th day of June, 2008 by the Clinton Board of Selectmen:

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Jeffrey Towne, Chairman

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Stephen Hatch

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Randy Clark

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Chester Nutting

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Joseph Massey

A True Copy of the Warrant Attested

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Town Clerk

**AGENDA**

**ITEM**

**4.e.**

CERTIFICATE OF APPOINTMENT  
(Title 30, M.R.S.A. 2253)

# Selectmen's Office

MUNICIPALITY OF CLINTON

June 24, A.D. 2008

To David Record of Clinton the County of Kennebec and the State of Maine: There being a vacancy in the position of **First Park Representative**, the Selectmen of the Municipality of Clinton do, in accordance with the provisions of Title 30, M.R.S.A. 2253, hereby appoint him to be effective from July 1, 2008 until June 30, 2009.

Given under our hand this 24th day of June, 2008.

By The Board of Selectmen of Clinton, Maine

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STATE OF MAINE

County of Kennebec

\_\_\_\_\_, 2008

\_\_\_\_\_ has been duly appointed by the Selectmen of the Municipality of Clinton, and took the oath necessary to qualify him to discharge said duties for the term specified above.

Personally appeared the above named David Record who is duly qualified and appointed by the Selectmen as **First Park Representative** in said Municipality of Clinton, and he has taken the oath necessary to qualify him to discharge said duties for the term specified above according to law. Before me,

\_\_\_\_\_  
Municipal Clerk

\_\_\_\_\_

This Certificate and the Certificate of Oath shall be returned to the Municipal Clerk for filing.

CERTIFICATE OF APPOINTMENT  
(Title 30, M.R.S.A. 2253)

# Selectmen's Office

MUNICIPALITY OF CLINTON

June 24, A.D. 2008

To Greg Brown of Clinton the County of Kennebec and the State of Maine: There being a vacancy in the position of **Alternate First Park Representative**, the Selectmen of the Municipality of Clinton do, in accordance with the provisions of the law of the State of Maine, hereby appoint you as Alternate First Park Representative within and for the Municipality of Clinton, such appointment to be effective from July 1, 2008 until June 30, 2009.

Given under our hand this 24th day of June, 2008.

By The Board of Selectmen of Clinton, Maine

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STATE OF MAINE

County of Kennebec

\_\_\_\_\_, 2008

Personally appeared the above named Greg Brown who has been duly appointed by the Selectmen as Alternate First Park Representative in said Municipality, and took the oath necessary to qualify him to discharge said duties for the term specified above according to law. Before me,

\_\_\_\_\_ Municipal Clerk

**This Certificate and the Certificate of Oath shall be returned  
to the Municipal Clerk for filing.**

# AGENDA

## ITEM

### 4.f.

CERTIFICATE OF APPOINTMENT  
(Title 30, M.R.S.A. 2253)

# Selectmen's Office

MUNICIPALITY OF CLINTON

June 24, A.D. 2008

To **James Rhodes** of Waterville the County of Kennebec and the State of Maine: There being a vacancy in the position of **Town Treasurer**, the Selectmen of the Municipality of Clinton do, in accordance with the provisions of the law of the State of Maine, hereby appoint you as Town Treasurer within and for the Municipality of Clinton, such appointment to be effective from July 1, 2008 until June 30, 2009.

Given under our hand this 24th day of June, 2008.

By The Board of Selectmen of Clinton, Maine

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STATE OF MAINE

County of Kennebec

\_\_\_\_\_, 2008

Personally appeared the above named James Rhodes who has been duly appointed by the Selectmen as Town Treasurer in said Municipality, and took the oath necessary to qualify him to discharge said duties for the term specified above according to law. Before me,

\_\_\_\_\_ Municipal Clerk

**This Certificate and the Certificate of Oath shall be returned  
to the Municipal Clerk for filing.**

CERTIFICATE OF APPOINTMENT  
(Title 30, M.R.S.A. 2253)

## Selectmen's Office

MUNICIPALITY OF CLINTON

June 24, A.D. 2008

To **James Rhodes** of Waterville the County of Kennebec and the State of Maine: There being a vacancy in the position of **Road Commissioner**, the Selectmen of the Municipality of Clinton do, in accordance with the provisions of the law of the State of Maine, hereby appoint you as Road Commissioner within and for the Municipality of Clinton, such appointment to be effective from July 1, 2008 until June 30, 2009.

Given under our hand this 24th day of June, 2008.

By The Board of Selectmen of Clinton, Maine

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STATE OF MAINE

County of Kennebec

\_\_\_\_\_, 2008

Personally appeared the above named James Rhodes who has been duly appointed by the Selectmen as Road Commissioner in said Municipality, and took the oath necessary to qualify him to discharge said duties for the term specified above according to law. Before me,

\_\_\_\_\_ Municipal Clerk

**This Certificate and the Certificate of Oath shall be returned  
to the Municipal Clerk for filing.**

## Selectmen's Office

MUNICIPALITY OF CLINTON

June 24, A.D. 2008

To **James Rhodes** of Waterville the County of Kennebec and the State of Maine: There being a vacancy in the position of **Web Master**, the Selectmen of the Municipality of Clinton do, in accordance with the provisions of the law of the State of Maine, hereby appoint you as Web Master within and for the Municipality of Clinton, such appointment to be effective from July 1, 2008 until June 30, 2009.

Given under our hand this 24th day of June, 2008.

By The Board of Selectmen of Clinton, Maine

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STATE OF MAINE

County of Kennebec

\_\_\_\_\_, 2008

Personally appeared the above named James Rhodes who has been duly appointed by the Selectmen as Web Master in said Municipality, and took the oath necessary to qualify him to discharge said duties for the term specified above according to law. Before me,

\_\_\_\_\_ Municipal Clerk

CERTIFICATE OF APPOINTMENT  
(Title 30, M.R.S.A. 2253)

## Selectmen's Office

MUNICIPALITY OF CLINTON

June 24, A.D. 2008

To **James Rhodes** of Waterville the County of Kennebec and the State of Maine: There being a vacancy in the position of **KVCOG Representative**, the Selectmen of the Municipality of Clinton do, in accordance with the provisions of the law of the State of Maine, hereby appoint you as KVCOG Representative within and for the Municipality of Clinton, such appointment to be effective from July 1, 2008 until June 30, 2009.

Given under our hand this 24th day of June, 2008.

By The Board of Selectmen of Clinton, Maine

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STATE OF MAINE

County of Kennebec

\_\_\_\_\_, 2008

Personally appeared the above named James Rhodes who has been duly appointed by the Selectmen as KVCOG Representative in said Municipality, and took the oath necessary to qualify him to discharge said duties for the term specified above according to law. Before me,

\_\_\_\_\_ Municipal Clerk

**This Certificate and the Certificate of Oath shall be returned  
to the Municipal Clerk for filing.**

# AGENDA

## ITEM

4.g.

CERTIFICATE OF APPOINTMENT  
(Title 30, M.R.S.A. 2253)

## Selectmen's Office

MUNICIPALITY OF CLINTON

June 24, A.D. 2008

To **Pamela M. Violette** of Sidney the County of Kennebec and the State of Maine:  
There being a vacancy in the position of **General Assistance Director**, the Selectmen of the Municipality of Clinton do, in accordance with the provisions of the law of the State of Maine, hereby appoint you as General Assistance Director within and for the Municipality of Clinton, such appointment to be effective from July 1, 2008 through June 30, 2009.

Given under our hand this 24th day of June, 2008.

By The Board of Selectmen of Clinton, Maine

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STATE OF MAINE

County of Kennebec

\_\_\_\_\_, 2008

Personally appeared the above named Pamela M. Violette who has been duly appointed by the Selectmen as General Assistance Director in said Municipality, and took the oath necessary to qualify her to discharge said duties for the term specified above according to law. Before me,

\_\_\_\_\_  
Municipal Clerk

**This Certificate and the Certificate of Oath shall be returned to the Municipal Clerk for filing.**

**AGENDA**

**ITEM**

**4.h.**

CERTIFICATE OF APPOINTMENT  
(Title 30, M.R.S.A. 2253)

# Selectmen's Office

MUNICIPALITY OF CLINTON

June 24, A.D. 2008

To **Pamela M. Violette** of Sidney the County of Kennebec and the State of Maine:  
There being a vacancy in the position of **Tax Collector**, the Selectmen of the  
Municipality of Clinton do, in accordance with the provisions of the law of the State of  
Maine, hereby appoint you as Tax Collector within and for the Municipality of Clinton,  
such appointment to be effective from July 1, 2008 through June 30, 2009.

Given under our hand this 24th day of June, 2008.

By The Board of Selectmen of Clinton, Maine

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STATE OF MAINE

County of Kennebec

\_\_\_\_\_, 2008

Personally appeared the above named Pamela M. Violette who has been duly  
appointed by the Selectmen as Tax Collector in said Municipality, and took the oath  
necessary to qualify her to discharge said duties for the term specified above according  
to law. Before me,

\_\_\_\_\_ Municipal Clerk

**This Certificate and the Certificate of Oath shall be returned  
to the Municipal Clerk for filing.**

# AGENDA

## ITEM

4.i.



Town of Clinton

PO Box 219

426-8511 phone

Clinton, ME 04927

426-8323 fax

June 24, 2008

Honorable Board of Selectmen  
Town of Clinton  
27 Baker Street  
Clinton, ME 04927

Dear Honorable Board of Selectmen:

Pursuant to the Clinton Town Charter, Section 4.02 – Appointed and Elected Positions, Paragraph (b) Appointed Positions section (2), I hereby appoint the following individuals subject to the Board's confirmation:

Fire Chief and EMS Director	Gary Petley
Chief of Police	Charles Runnels
Highway Department Head	Clayton Pierce
Solid Waste Transfer & Recycling Director	Gerald Howard
Code Enforcement Officer	Robert Sharkey

And, pursuant to the Clinton Town Charter, Section 4.02 – Appointed and Elected Positions, Paragraph (b) Appointed Positions section (3), I hereby appoint the following individuals for the term July 1, 2008 through June 30, 2009 and inform the Board of Selectmen:

Town Clerk	Pamela M. Violette
Animal Control Officer	David Huff
E-911 Municipal Coordinator	Robert Sharkey
Health Officer	Robert Sharkey
Licensed Plumbing Inspector	Robert Sharkey
Building Inspector	Robert Sharkey
Electrical Inspector	Robert Sharkey
Town Fire Warden	Gary Petley
Emergency Management Director	Gary Petley
1 <sup>st</sup> Assistant Chief	Timothy Fuller
2 <sup>nd</sup> Assistant Chief	
Captain	Douglas Hillman II
1 <sup>st</sup> Lieutenant	Mark Bellaire
2 <sup>nd</sup> Lieutenant	Travis Leary
3 <sup>rd</sup> Lieutenant	Charles Wescott
Reserve Police Officer	Jeremy B. Buzzell
Reserve Police Officer	John D. Robertson
Reserve Police Officer	Scott Richards



Town of Clinton

PO Box 219

426-8511 phone

Clinton, ME 04927

426-8323 fax

Reserve Police Officer  
Reserve Police Officer

Garrett R. Buzzell  
Christopher S. Parker  
Jay F. Powlak  
Joshua Cuetera  
Joseph A. Jackson  
Michael A. Ellis

Sincerely,

James W. Rhodes  
Town Manager

# CLINTON FIRE DEPARTMENT

*Chief Gary L. Petley*  
19 Church St.  
Clinton, Maine 04927  
207-426-8522

Date: June 12, 2008  
To: Mr. James Rhodes, Town Manager  
From: Gary Petley, Fire Chief 

As per the Clinton Municipal Fire Department Standard Operating Guidelines, Section E, adopted on June 6, 2004, I am recommending the following Fire Officers for appointment, for term July 1, 2008 through June 30, 2009:

<b>1<sup>st</sup> Assistant Chief</b>	<b>Timothy Fuller</b>
<b>2<sup>nd</sup> Assistant Chief</b>	<b>(vacant)</b>
<b>Captain</b>	<b>Douglas Hillman II</b>
<b>1<sup>st</sup> Lieutenant</b>	<b>Mark Bellaire</b>
<b>2<sup>nd</sup> Lieutenant</b>	<b>Travis Leary</b>
<b>3<sup>rd</sup> Lieutenant</b>	<b>Charles Wescott</b>

Upon approval for appointment by the Town Manager, the above listed Officers need to be sworn in by July 1, 2008.

Note: The position of 2<sup>nd</sup> Assistant chief will remain vacant until candidates can be evaluated and recommended for appointment.

cc: Fire Department File

# AGENDA

## ITEM

4.k.

## Selectmen's Office

MUNICIPALITY OF CLINTON

June 24, A.D. 2008

To **Mark Sellinger** of Fairfield the County of Somerset and the State of Maine: There being a vacancy in the position of **Civil Constable**, the Selectmen of the Municipality of Clinton do, in accordance with the provisions of the law of the State of Maine, hereby appoint you as a Civil Constable within and for the Municipality of Clinton, such appointment to be effective from July 1, 2008 until June 30, 2009.

Given under our hand this 24th day of June, 2008.

By The Board of Selectmen of Clinton, Maine

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STATE OF MAINE

County of Kennebec

\_\_\_\_\_, 2008

Personally appeared the above named Mark Sellinger who has been duly appointed by the Selectmen as a Civil Constable in said Municipality, and took the oath necessary to qualify him to discharge said duties for the term specified above according to law. Before me,

\_\_\_\_\_  
Municipal Clerk

**This Certificate and the Certificate of Oath shall be returned  
to the Municipal Clerk for filing.**

CERTIFICATE OF APPOINTMENT  
(Title 30, M.R.S.A. 2253)

# Selectmen's Office

MUNICIPALITY OF CLINTON

June 24, A.D. 2008

To **Robin Sellinger** of Fairfield the County of Somerset and the State of Maine: There being a vacancy in the position of **Civil Constable**, the Selectmen of the Municipality of Clinton do, in accordance with the provisions of the law of the State of Maine, hereby appoint you as a Civil Constable within and for the Municipality of Clinton, such appointment to be effective from July 1, 2008 until June 30, 2009.

Given under our hand this 24th day of June, 2008.

By The Board of Selectmen of Clinton, Maine

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STATE OF MAINE

County of Kennebec

\_\_\_\_\_, 2008

Personally appeared the above named Robin Sellinger who has been duly appointed by the Selectmen as a Civil Constable in said Municipality, and took the oath necessary to qualify her to discharge said duties for the term specified above according to law. Before me,

\_\_\_\_\_ Municipal Clerk

**This Certificate and the Certificate of Oath shall be returned to the Municipal Clerk for filing.**

CERTIFICATE OF APPOINTMENT  
(Title 30, M.R.S.A. 2253)

## Selectmen's Office

MUNICIPALITY OF CLINTON

June 24, A.D. 2008

To **Eugene Hutchins** of New Portland the County of Somerset and the State of Maine:  
There being a vacancy in the position of **Civil Constable**, the Selectmen of the Municipality of Clinton do, in accordance with the provisions of the law of the State of Maine, hereby appoint you as a Civil Constable within and for the Municipality of Clinton, such appointment to be effective from July 1, 2008 until June 30, 2009.

Given under our hand this 24th day of June, 2008.

By The Board of Selectmen of Clinton, Maine

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STATE OF MAINE

County of Kennebec

\_\_\_\_\_, 2008

Personally appeared the above named Eugene Hutchins who has been duly appointed by the Selectmen as a Civil Constable in said Municipality, and took the oath necessary to qualify him to discharge said duties for the term specified above according to law. Before me,

\_\_\_\_\_ Municipal Clerk

**This Certificate and the Certificate of Oath shall be returned  
to the Municipal Clerk for filing.**

# AGENDA

## ITEM

4.1.

CERTIFICATE OF APPOINTMENT  
(Title 30, M.R.S.A. 2253)

# Selectmen's Office

MUNICIPALITY OF CLINTON

June 24, A.D. 2008

To **Malcolm Smith** of Clinton the County of Kennebec and the State of Maine: There being a vacancy in the position of **Cemetery Sexton**, the Selectmen of the Municipality of Clinton do, in accordance with the provisions of the law of the State of Maine, hereby appoint you as a Cemetery Sexton within and for the Municipality of Clinton, such appointment to be effective from July 1, 2008 until June 30, 2009.

Given under our hand this 24th day of June, 2008.

By The Board of Selectmen of Clinton, Maine

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STATE OF MAINE

County of Kennebec

\_\_\_\_\_, 2008

Personally appeared the above named Malcolm Smith who has been duly appointed by the Selectmen as a Cemetery Sexton in said Municipality, and took the oath necessary to qualify him to discharge said duties for the term specified above according to law. Before me,

\_\_\_\_\_ Municipal Clerk

**This Certificate and the Certificate of Oath shall be returned to the Municipal Clerk for filing.**

**AGENDA**

**ITEM**

**4.m.**



## TOWN OF CLINTON

### COMMITTEE LETTER OF INTENT

DATE: 6/3/08

NAME: Sandra Gagnon

PHONE: 426-9942  
649-4990

ADDRESS: 502 Bellsqueeze Rd.  
Clinton, Me 04927

COMMITTEE OR BOARD OF INTEREST:

Planning Board

PLEASE INDICATE WHY YOU WOULD LIKE TO SERVE, AND ANY PREVIOUS BOARD OR COMMITTEE EXPERIENCE:

I am on the board of directors for the  
Skowhegan Sportsmans Club & the Treasurer  
for my 2nd term.

I am a very good listener & a  
judge of good character.  
I operate my own businesses  
& understand the working world.

I have 12+ years working w/  
the public in clerical positions.

CERTIFICATE OF APPOINTMENT  
(Title 30, M.R.S.A. 2253)

# Selectmen's Office

MUNICIPALITY OF CLINTON

June 24, A.D. 2008

To **Michael Walton** of Clinton the County of Kennebec and the State of Maine: There being a vacancy in the position of **Planning Board Alternate Member**, the Selectmen of the Municipality of Clinton do, in accordance with the provisions of the law of the State of Maine, hereby appoint you as an Alternate Member of the Planning Board within and for the Municipality of Clinton, such appointment to be effective from July 1, 2008 until June 30, 2009.

Given under our hand this 24th day of June, 2008.

By The Board of Selectmen of Clinton, Maine

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STATE OF MAINE

County of Kennebec

\_\_\_\_\_, 2008

Personally appeared the above named Michael Walton who has been duly appointed by the Selectmen as a Planning Board Alternate Member in said Municipality, and took the oath necessary to qualify him to discharge said duties for the term specified above according to law. Before me,

\_\_\_\_\_ Municipal Clerk

**This Certificate and the Certificate of Oath shall be returned to the Municipal Clerk for filing.**

## Selectmen's Office

MUNICIPALITY OF CLINTON

June 24, A.D. 2008

To **Sandra Gagnon** of Clinton the County of Kennebec and the State of Maine: There being a vacancy in the position of **Planning Board Alternate Member**, the Selectmen of the Municipality of Clinton do, in accordance with the provisions of the law of the State of Maine, hereby appoint you as an Alternate Member of the Planning Board within and for the Municipality of Clinton, such appointment to be effective from July 1, 2008 until June 30, 2009.

Given under our hand this 24th day of June, 2008.

By The Board of Selectmen of Clinton, Maine

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STATE OF MAINE

County of Kennebec

\_\_\_\_\_, 2008

Personally appeared the above named Sandra Gagnon who has been duly appointed by the Selectmen as a Planning Board Alternate Member in said Municipality, and took the oath necessary to qualify her to discharge said duties for the term specified above according to law. Before me,

\_\_\_\_\_ Municipal Clerk

**This Certificate and the Certificate of Oath shall be returned  
to the Municipal Clerk for filing.**

# AGENDA

## ITEM

4.n.

CERTIFICATE OF APPOINTMENT  
(Title 30, M.R.S.A. 2253)

Selectmen's Office

MUNICIPALITY OF CLINTON

June 24, A.D. 2008

To **Suzanne Caverly** of Clinton the County of Kennebec and the State of Maine: There being a vacancy in the position of **Board of Appeals Regular Member**, the Selectmen of the Municipality of Clinton do, in accordance with the provisions of the law of the State of Maine, hereby appoint you as a Regular Member of the Board of Appeals within and for the Municipality of Clinton, such appointment to be effective from July 1, 2008 through June 30, 2011.

Given under our hand this 24th day of June, 2008.

By The Board of Selectmen of Clinton, Maine

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STATE OF MAINE

County of Kennebec

\_\_\_\_\_, 2008

Personally appeared the above named Suzanne Caverly who has been duly appointed by the Selectmen as a Board of Appeals Regular Member in said Municipality, and took the oath necessary to qualify her to discharge said duties for the term specified above according to law. Before me,

\_\_\_\_\_ Municipal Clerk

**This Certificate and the Certificate of Oath shall be returned to the Municipal Clerk for filing.**

# AGENDA

## ITEM

### 4.0.

# Selectmen's Office

MUNICIPALITY OF CLINTON

June 24, A.D. 2008

To **Luke Goodblood** of Burnham the County of Waldo and the State of Maine: There being a vacancy in the position of **Sealer of Weights and Measures**, the Selectmen of the Municipality of Clinton do, in accordance with the provisions of the law of the State of Maine, hereby appoint you as Sealer of Weights and Measures within and for the Municipality of Clinton, such appointment to be effective from July 1, 2008 until June 30, 2009.

Given under our hand this 24th day of June, 2008.

By The Board of Selectmen of Clinton, Maine

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## STATE OF MAINE

County of Kennebec

\_\_\_\_\_, 2008

Personally appeared the above named Luke Goodblood who has been duly appointed by the Selectmen as Sealer of Weights and Measures in said Municipality, and took the oath necessary to qualify him to discharge said duties for the term specified above according to law. Before me,

\_\_\_\_\_ Municipal Clerk